



Posted Dates _____ to _____

TEMPORARY SIGN PERMIT
~ BUSINESS ~

The undersigned hereby applies for a Temporary Business Sign:

Applicant Name: _____ **Phone:** _____

Applicant Business Name/Address: _____

Applicant Email Address: _____

Property Owner Name: _____

Property Owner Address: _____

If you are the **Tenant**, please include **Property Owner's** signature of approval:

Describe the location of sign on premises:

Type of Sign: _____

Sign Dimensions: _____

Brief Description:

Restrictions:

Signs may NOT be placed in the public right-of-way (see Zoning/Planning Dept or Public Works Dept. for right-of-way setbacks).

Banner sign not to exceed 32 sq. ft. in area (8'x4').

Sign must have a Village issued green sticker.

Signs may only be up for 15 consecutive days at a time.

No more than four temporary business sign permits, per business, per year allowed.

Only one temporary sign allowed at a time (no sandwich board sign may be displayed while temporary sign is up).

Applicant Signature: _____ **Date:** _____

PERMIT FEE: \$5.00 cash / check # _____

Issued By: _____ **Date:** _____

Zoning Administrator or Village Staff
Phone (262) 782-6700 FAX (262) 782-8714