

# Tree/Bench Donation Policy

The tax-deductible contribution will provide for the purchase, installation, and maintenance of a tree or bench. Once the donation has been accepted, the tree or bench becomes property of the Village of Elm Grove.

The Village may accept a donation from a business, industry, or individual. The donation shall meet identified recreational or park needs, be mutually beneficial, and avoid commercialization.

The donation should not engage the Village in what would appear to be either side of a contentious political, moral or social issue; demonstrate practices that represent those of concerned citizen, e.g., safety and health procedures, and environmental issues and equity.

Donations shall be approved by Village Staff.

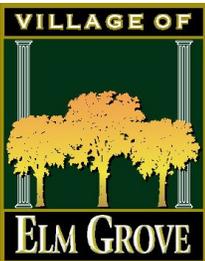
I have read and understand the above Tree/Bench Donation Policy.

\_\_\_\_\_  
Donor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recreation Manager Approval

\_\_\_\_\_  
Date



13600 Juneau Blvd.  
Elm Grove, WI 53122

Phone: 262-782-6700  
Fax: 262-782-8714

VILLAGE OF ELM GROVE

## “Grow in the Grove”

### Elm Grove Park Donation Program



- Commemorate special occasions such as anniversaries, birthdays and weddings
- Recognize your organization or a member of your organization
- Give a gift of gratitude
- Honor the memory of a deceased relative or friend

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## “Grow in the Grove” Park Donation Program

Your donation helps enhance the beauty, comfort, and enjoyment of our parks for generations to come. We invite you to participate through these meaningful opportunities:

### Tree Donations

Tree donations range from **\$240 to \$400**, depending on the tree species selected. The Village maintains a **master map and contributor log** at Village Hall to record the location and details of each donated tree. Village staff will care for all donated trees and will replace any tree that does not survive.

### Park Bench Donations

Park bench donations help provide **durable benches** placed in key areas like trails, playgrounds, and scenic spots throughout the park. The Village will work with donors to accommodate **general location preferences** when possible.

Each bench includes a **personalized plaque** to honor the donor or a loved one. \*Note: benches are now only available at the South Park Facility

### Picnic Table Donations

Support the gathering spaces that bring families and friends together. Your donation will fund a high-quality, accessible picnic table. *Includes purchase, installation, and a personalized plaque.*

### Pool Donations

Support improvements to our community pool and help create a fun, welcoming environment for all ages. Pool donations may help fund: New poolside furniture (chairs, loungers, umbrellas), Shade structures and seating areas, Aquatic play features and slides, Pool deck improvements and landscaping enhancements, The Village will work with donors to recognize significant contributions through signage or dedication opportunities where appropriate.

### Park and Recreation Donations

Support the ongoing care and future growth of our parks and recreation spaces. Your donation will help fund: Landscaping and beautification projects, Park maintenance and amenity upgrades, improvements, New playground equipment, trails, or outdoor fitness areas, Future shelter renovations and recreational features and facilities.

### Notification of Donations

All donors, those honored or the families of memorials will be notified by mail after the tree is planted or the donation item is placed.

For Information, please call 262-782-6700

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## DONOR INFORMATION

Directions: complete donor information, review and sign policy, and enclose donation amount to begin processing. Please submit donations to the Recreation Manager. You will be contacted within 10 business days regarding your donation and a receipt of your contribution will be mailed to you.

Donor's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_

Check choice(s):

Tree

Picnic Table

Park and Recreation Donation

Bench

Pool Donation

General Donation

Donation Description: \_\_\_\_\_

Donation Amount: \$ \_\_\_\_\_

**Bench Plaque Engraving Information: (30 characters per line max, including spaces)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Acknowledgment sent to:

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Preferred Location Choice (contact Village Hall for picnic bench/tree location choices)

1st Choice: \_\_\_\_\_

2nd Choice: \_\_\_\_\_

Preferred Tree Species (see insert)

1st Choice: \_\_\_\_\_

2nd Choice: \_\_\_\_\_

**Please make check payable to: Village of Elm Grove**

**Mail to:**

**Village of Elm Grove**

**Attn: Recreation Manager**

**13600 Juneau Blvd**

**Elm Grove, WI 53122**

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Village of Elm Grove