

**Village of Elm Grove Board of Trustee Meeting Minutes**

Board of Trustee Call to Order:

The meeting was called to order at 7:32PM.

Roll Call:

PRESIDENT PALMER  
TRUSTEE CORNELL - absent  
TRUSTEE DOMASZEK  
TRUSTEE HAAS  
TRUSTEE KRESSIN  
TRUSTEE MICHALSKI  
TRUSTEE SAYAS  
DAVID DEANGELIS, VILLAGE MANAGER  
HECTOR DE LA MORA, VILLAGE ATTORNEY  
TOM HARRIGAN, ZONING ADMINISTRATOR  
MICHELLE LUEDTKE, VILLAGE CLERK/DEPUTY TREASURER

The Pledge of Allegiance was recited.

- 1.) Public Hearing - Comprehensive Plan Amendment, Rezoning, and Certified Survey Map for 14625 Watertown Plank Road - Church Unlimited

Attorney Steven Schmuki – 11430 W Bluemound Road Suite 200. Wauwatosa, WI 53226 – this item came before plan commission to rezone the parsonage lot that is currently owned by Church Unlimited. The applicant would like to split the single family home from the church. We are waiting on the surveyor to include the easements on the survey.

Mary Inden - 14745 Watertown Plank Road – in favor of the rezoning.

**HEARING NO ONE ELSE PRESENT WHO WISHED TO SPEAK – THE PUBLIC COMMENT PERIOD WAS CLOSED AT 7:37PM.**

- 2.) Public Hearing - Conditional Use Permit for 850 Elm Grove Road - Live Better Massage LLC.

**HEARING NO ONE PRESENT WHO WISHED TO SPEAK – THE PUBLIC COMMENT PERIOD WAS CLOSED AT 7:38PM.**

- 3.) Public comments – please note comments read into record are included in the minutes. Comments emailed to Village Board members, but not read aloud, are not included.

Ted Wentzel – 14905 Watertown Plank Road – As the Vice President of the Elm Grove Community Foundation, he gave an update on recent events. Oktoberfest netted \$32,000 for the fund. These funds will be used to enhance the Village Park and business district. The Board of Directors thanks the Village Police Department and Village Staff for their help with this event.

Mary Inden - 14745 Watertown Plank Road – The Elm Grove Business Association Open House is November 12<sup>th</sup> and 13<sup>th</sup>. With horse drawn wagons, Santa, and music. Christmas in the Grove arts and craft show will be in December. There was a nice turnout for the trick or treating. The

**Village of Elm Grove Board of Trustee Meeting Minutes**

pothole that was a problem was taken care of.

Stacey Barry Coffey - 12805 Dunwoody Drive – she spoke about the walking systems in places she had lived. The current paths in Elm Grove Park are a great addition to the community. She referred to the plan to link the paths in the village to the park and downtown. The roads around the school have no shoulder and are dangerous. There has been little progress made on the ad hoc committee projects as they pertain to the overall public works projects. It gets pushed to the bottom. She urges the trustees to do more than verbally agree with pathways. She would like the Gebhardt path to stay in the budget.

**HEARING NO ONE ELSE PRESENT OR ON ZOOM WHO WISHED TO SPEAK – THE PUBLIC COMMENT PERIOD WAS CLOSED AT 7:47PM.**

4.) Approval of Agenda

**MOTION BY TRUSTEE DOMASZEK, SECOND BY TRUSTEE SAYAS, TO APPROVE THE AGENDA AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

5.) Approval of Minutes

- a. 2021-09-27 Village Board of Trustee DRAFT Minutes.

**MOTION BY TRUSTEE DOMASZEK, SECOND BY TRUSTEE MICHALSKI, TO APPROVE THE MINUTES AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- b. 2021-10-19 Special Village Board of Trustees DRAFT Minutes.

**MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE DOMASZEK, TO APPROVE THE MINUTES AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

6.) Report of the Village President - Neil H. Palmer

- a. No report.

7.) Report of Fire Chief - David Kastenholtz

- a. September Fire Department Report.

8.) Report of Police Chief - James Gage

- a. September Police Department Reports.

9.) Report of EMS Director - Dr. Jon Robinson

- a. No report.

10.) Report of Village Clerk - Michelle Luedtke

- a. No report.

11.) Report of Village Manager - David DeAngelis

- a. Review and possible action on Urban Wildlife Abatement and Control Grant.

**Village of Elm Grove Board of Trustee Meeting Minutes**

Manager DeAngelis introduced and recommended the item.

**MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE SAYAS, TO APPROVE THE URBAN WILDLIFE ABATEMENT AND CONTROL GRANT.**

**ALL IN FAVOR. MOTION CARRIED.**

Manager DeAngelis went over the current table of projects. With the approval of the budget, the traffic utility item will come off of this budget. The streambank stabilization will move forward with the DNR and their wetland specialist. The Underwood Creek restoration and One-Hour Martinizing property remediation numbers are being worked on and he will hopefully have an update at our next meeting.

12.) Report of Village Attorney – Hector De La Mora

- a. Attorney De La Mora had no report at this time.

13.) Report of Standing Committees - Please review the minutes on our website for more details.

1. Plan Commission - Trustee Michalski

- i. Review and act on a request by Church Unlimited, 14625 Watertown Plank Road, for approval of a Certified Survey Map pursuant to §305-7, a rezoning of the proposed Lot 1 to a single-family zoning designation, and for an amendment to the Village Comprehensive Plan pursuant to §335-75.

Hector clarified the rezone would be RS-2. He further clarified for the CSM to be amended to reflect the utility easements as recommended by the village engineer. With a note saying the side yard setback on the west is less than required for a RS-2.

**MOTION BY TRUSTEE DOMASZEK, SECOND BY TRUSTEE MICHALSKI, TO APPROVE THE REQUEST BY CHURCH UNLIMITED, 14625 WATERTOWN PLANK ROAD, FOR APPROVAL OF A CERTIFIED SURVEY MAP PURSUANT TO §305-7 CONTINGENT UPON THE CSM AMENDMENT TO REFLECT THE UTILITY EASEMENT AS RECOMMENDED BY THE VILLAGE ENGINEER, A REZONING OF THE PROPOSED LOT 1 TO A SINGLE-FAMILY RS-2 ZONING DESIGNATION, AND FOR AN AMENDMENT TO THE VILLAGE COMPREHENSIVE PLAN PURSUANT TO §335-75.**

**ALL IN FAVOR. MOTION CARRIED.**

- ii. Review and act on a request for a plan of operation for Live Better Massage LLC pursuant to §335-85 and §335-23C(41) for an unspecified use which is found to be similar in character to those principal uses found within the B-2 Office Business District.

**MOTION BY TRUSTEE MICHALSKI, SECOND BY PRESIDENT PALMER, TO APPROVE THE REQUEST FOR A PLAN OF OPERATION FOR LIVE BETTER MASSAGE LLC PURSUANT TO §335-85 AND §335-23C(41) FOR AN UNSPECIFIED**

**Village of Elm Grove Board of Trustee Meeting Minutes**

**USE WHICH IS FOUND TO BE SIMILAR IN CHARACTER TO THOSE PRINCIPAL USES FOUND WITHIN THE B-2 OFFICE BUSINESS DISTRICT.**

**ALL IN FAVOR. MOTION CARRIED.**

At their meeting they talked about the Watertown Plank Road vacation from Curt Waddel. Zoning Administrator Harrigan indicated we have to send out letters to adjacent property owners and create a resolution for the item before it comes to the Village Board. Based on trustee questions, this item will be sent back to the plan commission for discussion to clear up some items before coming back to the Village Board.

The plan commission also approved an amended plan of operation for a coffee shop. For additional information, please see the minutes on the website.

2. Library Board - Trustee Sayas
  - i. The FOEGL book sale is back - Saturday, November 13th from 10:00am to 4:00pm. It will be larger this year due to the cancellation in 2020. Lights of Love tree lighting will take place December 5<sup>th</sup> from 3:30pm to 5:00pm. They will have photos with Santa, Santa's mailbox, ornament coloring, a Holiday performance from sunset playhouse, tree lighting, and a take home bag for kids. The Lights of Love mailer will be put together next week Thursday from 9:30am to 12:30pm in the O'Neil room. Please come and help if you have time. For additional information, please see the minutes on the website.
3. Public Works - Trustee Kressin
  - i. They reviewed the latest design for the streambank stabilization. They also talked about sewer meters for commercial properties. The transportation fund discussion included pathways and roadways. There was a recommendation on the crack seal bid. For additional information, please see the minutes on the website.
4. Public Safety - Trustee Sayas
  - i. No meeting, no report.
5. Legislative - Trustee Domaszek
  - i. They went over a draft Ordinance from the DNR. Trustee Haas and Zoning Administrator Harrigan will go over the Ordinance and make a new draft to send to the next Legislative meeting. For additional information, please see the minutes on the website.
6. Park and Recreation – Trustee Cornell
  - i. They talked about Pickle Ball. Recreation Director Mikkelsen is going to come up with a better plan for Pickle Ball for next season. They talked about the restoration of the pool house. They were given updates on the deer garden. They are looking for a new instructor for a fitness class. The new basketball hoops are on the schedule to be installed. We are waiting on a final report from the beer vendor. Trustee Haas would like a report for the next Village Board meeting. For additional information, please see the minutes on the website.

Village of Elm Grove Board of Trustee Meeting Minutes

7. Administrative and Personnel - Trustee Michalski
- i. There was a request for sleeping quarters in the EMS and Fire area. They also talked about future staffing for EMS. They reviewed the ARPA funds and how to spend those funds. Staff provided a list of items for the committee to review. They also talked about offering Zoom for all meetings. It was determined that Zoom would be offered to the board, committee, and commission members, but not the public. For additional information, please see the minutes on the website.

8. Finance and Licensing - Trustee Haas

- i. Review and Act on Operator Licenses.

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE DOMASZEK, TO APPROVE THE OPERATOR LICENSES. MS. MCDONALD WAS APPROVED WITH BACKGROUND CHECKS EVERY 6 MONTHS. MR. CERDA WAS APPROVED PENDING HIS CLEARING OF ANY OUTSTANDING FEES WITH THE VILLAGE.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- ii. Review and Act on Vouchers.

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE DOMASZEK, TO APPROVE THE VOUCHER LISTS AS SUBMITTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

Trustee Haas also indicated there was a recommendation for the operating and capital budget that will be included in next months meeting to approve the budget.

- 14.) Other Business – none.

- 15.) Adjournment

There was no further business.

**MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE DOMASEK, TO ADJOURN THE MEETING.**

**ALL WERE IN FAVOR. MEETING ADJOURNED AT 8:39PM.**

Minutes transcribed by: Michelle Luedtke

Minutes Approved on: 11/22/2021