

**VILLAGE OF ELM GROVE
BUILDING BOARD
MEETING MINUTES**

Tuesday, October 20, 2020

Meeting was called to order at 5:31 PM by Chairman Olson.

1. Roll Call.

Present: Chairman Olson, Mr. Thedford (via Video conference), Mr. Liechty (via Video Conference) Mr. Koleski, Ms. Steindorf (via Video Conference), Mr. Matola

Absent: Mr. Janusz, Trustee Domaszek

Also present: Mr. Harrigan, Ms. Walters, and applicants.

2. Review and act on meeting minutes dated 10/06/2020.

Mr. Liechty motioned and Mr. Matola seconded to approve the October 6th, 2020 minutes as amended. Motion carried 6-0.

3. Review and act on a request by Vijay Johnson and Alia Fox, 1185 Highland Drive, for a revised landscaping plan

Kyle Coleman of Seasonal Services was present before the board.

Mr. Coleman explained the biggest revisions are to the back yard. The homeowner wants to add a hot tub but to also minimize its appearance.

There will be no changes to the grade. Retaining wall materials stay with what was previously approved.

They have added and expanded the landscape plan with future plantings.

Mr. Matola asked about the distance between hot tub to retaining wall.

Current plans reflect six inches from hot tub to retaining wall.

Mr. Matola recommends 12-18 inches of a buffer to access the hot tub for maintenance purposes.

Mr. Matola motioned to approve the plan as submitted. Mr. Koleski seconded. Motion carried 6-0

4. Review and act on a request by Sarah Holton, 910 Katherine Drive, for a revised landscaping plan.

Sarah Holton was present before the board as well as her landscaper, Kyle Kohlmann of Seasonal Services.

The fence was approved to run the perimeter of the pool/deck at a previous meeting. The current proposal would terminate the fence to the east of the steps and allow the retaining wall to act as a code compliant barrier to the pool.

Chairman Olson suggested to continue the fence all the way to the east property boundary.

There are two gates allowing for access to the yard; one by garage and one by steps.

Mr. Matola motioned to approve with the marked changes that the fence will follow the lot lines on the south and the east property boundaries. Also, need confirmation from the building inspector that a railing will not be required on top of the existing retaining wall. Mr. Kohlmann will provide an updated Landscaping plan for the file. Mr. Liechty seconded. Motion carried 6-0

5. Review and act on a request by Laura and Dain Tofson, 13865 Fairfield Court, for a landscaping plan associated with new home construction.

Laura Tofson was present before the board.

She will be adding two elm trees near the village ROW on Fairfield Ct. She is working with the forester on that.

Pergola is cedar and will use a natural stain, posts are 6X6 cedar. There will be a sport court but no lighting on it.

There is ground lighting and path lights with the pavers on the side of the house.

Bluestone pavers are used on the patio.

Mr. Liechty noted it is an attractive layout, and there appears to be sufficient foundational plantings.

Mr. Liechty motioned to approve the plans as submitted, Mr. Matola seconded. Motion carried 6-0

6. Review and act on a request by Inja Min, 1705 Fairhaven Blvd, for a new shed.

Inja Min was present via video conference before the board.

Mr. Liechty asked how the shed materials relate to the existing home. She will buy matching shingles and the shed will be painted the same color as the house, using white trim.

There is no power to the shed.

The only shed window is the front top window.

There will be no added landscaping around the shed.

The main face of the door will be dark brown like her shutters. It will be installed on an existing concrete slab.

Mr. Matola motioned to approve the plan with the elimination of the ornamental gables and the cross bars on the front and door of the shed. Ms. Steindorf seconded. Motion carried 6-0

7. Review and act on a request by Mark and Sarah Depledge, 770 Terrace Drive, for a home addition and alterations.

Mark and Sarah Depledge and Joan Sweet, the architect were present before the board.

They are creating a breezeway to connect the garage and the home with three windows.

Garage door height will be raised and the garage's interior height will be raised to get their cars in. Shingles fascia and gutters all to be replaced throughout.

Side door facing the side of the home will become a window and stone/brick infill will come from another part of the house.

There was extensive discussion to make the exterior materials more cohesive across the home.

The new windows on the east elevation are planned to be open-paned.

A beltline of brick at the garage is recommended to be removed as it is negligible and does not add to the aesthetics.

Chairman Olson recommends shake on the triangle of siding between the garage and the turret.

Ms. Steindorf asked for a plan set in color. Mr. Koleski asked for colors on windows.

It is recommended that shake is used on all projections and horizontal siding is used at the base of the house.

The goal would be to comingle the aesthetics on the exterior elevations.

Joan Sweet requested to table the item in order to make revisions.

Mr. Liechty motioned to accept the request to table. Mr. Matola seconded. Motion carried 6-0

8. Item New Business

The next board meeting is November 5th due to the Tuesday November 3rd presidential elections.

9. Adjournment

Mr. Liechty motioned to adjourn and Mr. Matola seconded. Motion carried 6-0. Meeting adjourned at 7:09 p.m.

Respectfully Submitted,

Diane Walters
Administrative Assistant