

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES  
APPROVED October 17, 2022 MEETING MINUTES

1. Call to Order.

The meeting was called to order at 5:02 p.m. Board members present were: Dave Hecker, Kristin Olson, Kayte Parkin, Kristina Sayas and Karen Sopik, in person; and John Alexander and Sally Cashin, via Zoom. Also present: Sarah Muench, Library Director, and Dave Cronin, FOEGL President.

2. Approval of the Agenda.

Upon motion made by Dave Hecker and seconded by Kayte Parkin, the Agenda was approved by the board.

3. Minutes of the September 19, 2022 Meeting.

The minutes of the September 19, 2022 meeting were reviewed. Upon motion made by Kayte Parkin and seconded by Dave Hecker, the minutes were approved as written.

4. Hearing of the Public. Dave Cronin reported on behalf of FOEGL

- a. The FOEGL maintained garden outside of the library may be recognized as a wildlife habitat.
- b. Assembly of Lights of Love materials will take place on November 1, 2022.
- c. The mini book sale will take place on November 12, 2022, from 9:00 a.m. to 3:00 p.m.

5. Future Meeting Dates.

November 10, 2022 at 5:00 p.m.

November 21, 2022 at 5:00 p.m.

December 19, 2022 at 5:00 p.m.

January 16, 2023 at 5:00 p.m.

Upon motion made by Dave Hecker and seconded by John Alexander, the dates were approved.

6. Treasurer's Report

- (a) Operating Budget Accounts Payable  
October 2022

· On a motion by John Alexander and seconded by Karen Sopik, the board approved the expenditure of \$5,959.36 in October.

(b) Gift Fund Accounts Payable

(1) LGIP-4

October 2022

- On a motion by John Alexander and seconded by Kristin Olson, the board approved the expenditure of \$141.26 in October.

(2) LGIP-10

October 2022

- On a motion by Dave Hecker and seconded by John Alexander, the board approved the expenditure of \$7,077.68 in October.

(c) FOEGL Gift Fund Accounts Payable

October 2022

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$829.84 in October.

(d) Capital Budget Accounts Payable

October 2022

- On a motion by John Alexander and seconded by Karen Sopik, the board approved the expenditure of \$5,000.00 in October.

(e) Status of Accounts

The following Gift Fund Account balances were announced:

September 2022

i.	LGIP-4	\$24,166.53
ii.	FOEGL	\$27,500.74
iii.	LGIP-10	\$22,105.56

7. Director's Report

- a. Library statistics, programming and activity report
- b. Youth report
- c. Gifts – no gifts

8. Old Business

- a. Strategic Planning Services – Review Proposals

Two companies, WILS and Library Strategies, have submitted bids to provide strategic planning services to the EGPL. Dave Hecker and Sarah Muench will review the bids and have a more complete report at the November 10<sup>th</sup> meeting.

## 9. New Business

### a. Operating Budget

Sarah will meet with village trustees on Thursday evening, to discuss a draft of the library's operating budget.

### b. Trustee Essentials Chapter 22 – “Freedom of Expression and Inquiry”

Deferred to November meeting.

### c. Trustee Appreciation

Dave Hecker referred to the fact that Karen Sopik, Trustee and Secretary of the Library Board of Trustees, was leaving the Board at the end of October 22 after more than a decade of outstanding service to the Elm Grove Public Library and the community. He noted that the Library Board of Trustees deeply appreciated her dedication and support of the library over these many years and that as a small token of its appreciation for her service, the Board wanted to present her with a gift. He explained that based on a recent discussion, he learned that one of her longstanding interests was architecture and, as a result, the Library Director identified and purchased two copies of *Architecture* by Johnathan Glancey. On behalf of the Board, Sarah presented one copy of the book to Karen and explained that, per the Board's direction, the other copy is being donated to the library in Karen's honor.

Upon motion made by Dave Hecker and seconded by John Alexander, the meeting was adjourned at 6:19 p.m.

Respectfully submitted,

Karen Sopik  
Secretary