

**PUBLIC WORKS/UTILITIES (PWUC) COMMITTEE  
MEETING MINUTES  
Monday, October 11<sup>th</sup>, 2021 6:00 p.m., Park View Room**

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**1. Roll call.**

Meeting was called to order at 6:05 pm by Mr. Kressin

Present: Mr. Haas, Mr. Kressin, Mr. Harley, Mrs. Cornell, Mr. Casperson and Via Zoom Mr. Coons,

Absent: Mr. McNamara

Also Present: Mr. De Angelis and Mr. Paul.

**2. Review and act on minutes for July 12<sup>th</sup>, 2021 Meeting.**

Mr. Cornell moved and Mr. Casperson seconded to approve the July 12<sup>th</sup>, 2021 meeting minutes. Motion carried 6-0.

**3. Review and possible recommendation of property vacation request at 13906 Watertown Plank Rd**

Mr. De Angelis explained that the request for the vacation of a ROW is with the intention for Mr. Curt Waddell which will clean up his ownership record and allow him to be enabled to combine the two adjacent parcels he owns. This is the first part of the process before the vacation can proceed to a hearing and the ultimate creation of a new CSM. Mr. Kressin wanted to be sure there was an easement in place to allow the Village access to the manhole that was on record and a cross access easement between the two lots he currently owns.

Mr. Haas moved and Mr. Coons seconded to recommend the vacation be approved by the Village Board of Trustees. Mr. Kressin dissented.

**4. Update on Municipal Water**

Mr. De Angelis explained that the Village is still waiting on the Agreement for review. Mr. Haas wants to be sure that all Village residents will be treated the same as a customer, just as Wauwatosa residents with the agreement.

**5. Update on Streambank Stabilization**

Mr. De Angelis informed the committee that staff had met with Interfluve to review the 50% plans that have been submitted for the re-meander of the stream where the 42" Sanitary Sewer Interceptor that services both Elm Grove and Brookfield has been compromised along the Underwood Creek. The Committee discussed the project designs and had no major concerns at this point. The DPW will be meeting the design team on site in the next couple of weeks to get an idea of the cross section of the soils involved so they can further the design.

**6. Discussion and possible action on sewer meters for commercial properties.**

In an effort to report more accurate sewer usage and billing, staff is requesting the ability to require commercial properties to install a Village approved meter that will have the capabilities of remote reading. The meter, software and an installation stipend would be paid for by the sewer utility and recaptured over time through a newly established connection fee based on meter sizing. This will allow for efficiency in reading as well as accuracy and for the purpose of recouping the cost of the meter, the installation cost offset and the ongoing reading and processing.

The committee agreed with the premise and felt the memo regarding the purpose and process were sufficient but asked that the letter to the customer be more in line with the memo instead of being more vague and that the preparation of the proposed ordinance changes take place.

**7. Update on Transportation Fund**

Mr. De Angelis updated the Committee on the Transportation Fund process to date and further explained for those who have not yet been engaged like some of the Trustees and Finance Committee members. He explained that over the past couple of years, the Public Works and Finance Committee, along with the Board of Trustees have been looking at ways to fund the and prioritize road resurfacing and reconstruction has been made worse by early failure of SuperPave. The Board had requested additional roads be added to the annual paving budget based upon the bi-annual Paser Pavement Rating system that is in place. In order to accomplish this funding, tax levy dollars that have been going to the Sewer Utility would be reallocated to the Transportation Fund to reach the goal of an average \$550,000 Annual transportation fund budget. The replacement of the levy dollars in the sewer fund would be done through a sewer fee increase. Due to the aggressive increase in paving, a portion of the

Stormwater Utility Funds would also be redirected to the Transportation Fund in 2026 after the final debt payment on the Flood Management project is completed. This will assist with the comprehensive drainage work that the DPW handles all in house right now in conjunction with the paving projects that ensures longevity of the roadways that are newly installed.

After some clarification, the committee agreed with the funding strategy, but a discussion ensued on whether or not there should be any dedication of money to pathways. Mr. Coons recalled meetings discussing focus on roadways and placing the pathways on hold. Mr. De Angelis explained that there are no planned pathways at this time other than the 2022 Gebhardt Pathway which is already funded in conjunction with the Gebhardt Rd. Reconstruction but did acknowledge that until the pathway is funded or approved separately this year it is still just a plan. However a decision will need to be made soon as to allow for timely bidding of the road and possible pathway.

Mr. Kressin did prefer a focus on the roadways and inquired with Mrs. Cornell regarding the status of the Ad Hoc Pathway Committee. Due to the time since the last meeting, it was suggested that the Ad Hoc Pathway Committee plan a joint meeting with the Public Works Committee once they have an opportunity to reconvene.

**8. Update on Public Works Capital Fund.**

Mr. Paul explained to the committee that the current 5 Year Capital Fund reflects previously requested but in some instances in different years based on current needs. The only notable item on the list was the front end loader which was previously pushed out to 2022 but would be advantageous to purchase in 2022 as the Village had an opportunity to get a higher trade in for the current loader than originally expected due to the need for used equipment and lack of new equipment. Additionally, the loader in which the DPW has found to be the best fit meets the projected funding for the Capital Fund. The committee was supportive of this move.

**9. Review and possible recommendation of Crack Seal Bids.**

Mr. Paul informed the committee that a bid opening for crack sealing was held on Monday, October 11, 2021, at 10:00 am. Two bids were submitted both by National Industrial Maintenance, Inc. in the amount of \$45, 210.00 and Thunder Road LLC in the amount of \$50,405.00

The Village has worked with Thunder Road LLC in the past. National Industrial Maintenance, Inc. is subsidiary of a larger corporation called Carolyn Company, and they have just begun to seek work in the Milwaukee Metro/Wisconsin market. They had just completed a large crack sealing project for the Village of Waukesha with which I inquired about their performance with the Public Works Supervisor. He informed me that they had never heard of them before this bidding cycle but they performed the work precisely and timely. He also noted that they had newer equipment and a large enough crew to tackle the job.

In performing due diligence on their company and communicating with the Business Development Manager of the Roadway Division, Zach Smith, Mr. Paul found them to be easily accessible, (even on his day off). They will provide a full 12 month warranty on their work, and he added if we are not 100% satisfied with the work, they will not charge us for the work.

Mr. Haas moved and Mr. Coons seconded to recommend approval of the bid from National Industrial Maintenance, Inc., Motion carried 6-0

**10. Update on Public Works Projects.**

Mr. Paul explained that the 2021 Highland Dr Paving has been completed and the DPW will complete the road edge soil and turf restoration within the next two weeks. Line striping will be performed sometime in that same window by Crowley Construction, Inc.

**11. Other Business.**

None.

**12. Adjourn**

Mr. Coons moved and Mr. Haas seconded a motion to adjourn. Motion carried 6-0. Meeting adjourned at 7:36 pm.

Respectfully submitted,

Richard Paul, Jr. Public Works Director