

**VILLAGE OF ELM GROVE
BUILDING BOARD
MEETING MINUTES**

Tuesday, October 4, 2022

1. Roll Call.

Present: Ms. Steindorf, Chairman Olson and Mr. Thedford, Ms. Raysich, and Mr. Falsetti

Absent: Mr. Matola, Mr. Roge, Mr. Janusz and Mr. Koleski

Also present: Mr. DeAngelis, Ms. Walters, applicants.

Chairman Olson called the meeting to order at 5:33PM.

2. Review and act on meeting minutes from September 6th and September 20th 2022.

Mr. Falsetti motioned to approve the September 6th, 2022 minutes as corrected for attendees. Ms. Steindorf seconded. Motion passed.

Mr. Falsetti motioned to approve the September 20th, 2022 minutes as submitted. Ms. Raysich seconded. Motion passed.

3. Review and act on a request by Klein Development for Fairgrounds Craft Coffee and Tea at 13320 Watertown Plank Road for removal of existing metal awning.

Rich Severson was present before the board.

Applicant received approval at the last meeting for his signage but it was determined the removal of the awning required a separate approval. There is no new information since the last meeting.

New image was provided at the meeting.

The standing seam will be removed for additional daylight. The documents provided appear to show how trim line would carry across.

Mr. Falsetti motioned to approve the plan as submitted. Mr. Thedford seconded. Motion carried 5-0.

4. Review and act on a request by Dr. Jon and Sue Robinson for a replacement deck at 12775 Green Meadow Place.

Mr. Falsetti motioned to move this item back near end of the meeting as the applicants hadn't yet arrived. Motion passed.

At 6:06 PM Mr. DeAngelis noted the applicants had arrived and the board reverted back to this item.

Dr. & Mrs. Robinson were present before the Board.

Applicant is requesting to replace the existing deck with a new deck that is smaller than the original and complies with the setback. Petitioner will have material sample and color at the meeting.

The materials are a Trex material, Toasted Sand in color.
There will be no steps as the deck height is about 8 inches.
The existing home is light brown/off white. The toasted sand decking has a similar wood-like color to the existing deck.
They will be matching other existing decks as best as they could.
There will be low voltage lighting only from the step-off.

Mr. Falsetti motioned to approve the plan for a smaller deck as submitted, Ms. Steindorf seconded. Motion carried 5-0.

5. Review and act on a request by request by Mike Honkamp, 12720 Lee Court, for a fence variance request.

Mike Honkamp was present via Zoom before the board.

The applicant is returning after an initial appearance at the Board on 9-6-22 for further discussion.

The original fence was put up in the 1950s. That one was replaced 35 years ago. He gets water runoff from the east.

Mr. Honkamp feels the neighbors are happy with the fence. The existing fence was 6 ft. high.

It would require a variance for a height of 6 ft. and less than 50% open.

Mr. Honkamp claims the existing fence and adjacent fence that matches the original fence which was a solid board on board fence.

One neighbor did approve his fence.

Mr. Thedford motioned to deny the variance request as the height is over the maximum allowed and not meeting the 50% openness request.

Also, it was built before a permit was submitted and after village staff requested the contractor to stop work and remove the fence.

Ms. Steindorf seconded. Motion to deny carried 5-0.

6. Review and act on a request by Ben Danahar at 1800 Fairfax Dr. for a home alteration

Ben Danahar was present before the Board.

The applicant has met with the Building Board subcommittee Ms. Steindorf, Chairman Olson and Mr. Harrigan), see included notes, and has returned with new illustrations.

Shutters with board on board element were added to increase the appeal. 8X8 posts are ordered and on the way. They will be painted white to match the house. There was discussion on the garage windows and the board felt the existing garage windows were appealing as is and it was agreed they will remain. It was determined no shutters are needed on the picture window. The front door will be painted black.

In summary the changes requested have been completed.

Ms. Steindorf motioned to approve the submitted plan with the changes that have already been made with the caveat that the posts be installed within 6 months and submitted to staff upon completion. Garage windows will be retained. Mr. Thedford seconded. Motion carried 5-0.

7. Review and act on a request by John and Katy Cantieri at 13500 Wrayburn Road for replacement of existing window.

No one was present before the board.

This is request for replacing existing windows as demonstrated on the included plan set. Petitioner will supply color samples. Widening window and new window is not an issue.

Surround is very ornate. Sidelights on the side door have the same treatment Mr. Falsetti motioned to approve the window replacement contingent upon the applicant coming back with door design and color info and color of windows. Ms. Steindorf seconded. Motion carried 5-0.

8. Review and act on a request by the Koenings at 13205 Oakhurst Drive for alterations to previously approved plans on March 1, 2022.

Mr. Koenig was present before the board.

The applicant has requested changes to the siding due to material shortages.

The siding will be the same type just in a shingle format at the gables of the home as shown.

Mr. Thedford inquired as to how are the 2 materials going to meet up.

Mr. Koening will shingle over the top and LP smart side over the bottom. The color will change from charcoal black to a Sherwin Williams Seal Skin due to material shortage.

It is also noted the first floor large window won't go in. Instead, he will do 2 separate windows (due to an imbedded column) that are a close match to the current windows on that elevation. They will be casement windows same as others on the same elevation. Reclaimed stone will fill in between the windows.

Mr. Falsetti motioned to approve the plans with changes to rear elevation windows to 2 separate windows and cedar shake being added to the gables Mr. Thedford seconded. Motion carried 5-0.

9. Review and act on a request by Mark Malloy at 1440 Legion Drive for a shed and addition.

Mr. Malloy and Josh Bartolatta was present before the board.

The applicant has received the neighboring properties approval for placement of the shed. They are also requesting an enclosure of an existing porch as well as other exterior modifications.

Addition: The upper north elevation will have the window shown in the plan removed. He will match the east elevation window in width but smaller in height.

Shed: The shed doors will match the doors on the house in black. The shed siding and trim will match the house. Siding will be horizontal. He will reduce height to 10 ft. on shed.

It was noted the site plan shows the shed at 15' long and it should show 14'.

Ms. Steindorf asked about electrical or lighting.

Mr. Malloy said none is planned.

Mr. Falsetti suggested a vent for air flow.

Mr. Thedford motioned to approve as submitted with the window on the upper north elevation request as matching the width on the new window on east elevation. Shed maximum height of 10 ft. and matching all existing home exterior. 14 ft. in total length.

Mr. Falsetti seconded. Motion passed 5-0.

10 Review and act on a request by St. Mary's for the addition of an accessory structure (columbarium) at the cemetery located on Watertown Plank.

Deacon Richard Piontek from St. Mary's Visitation was present before the board Chairman Olson recused himself.

Seeing Chairman Olson recused himself Mr. Thedford nominated Mr. Falsetti as pro tem chair.

The applicant is requesting the addition of a columbarium at their existing cemetery. Staff previously determined the structure would be considered as an accessory structure under the ordinance thus requiring a maximum height of 10 feet. The Board of Appeals on October 3, 2022 approved the variance for 13 ft. of height.

Mr. Olson presented the submission.

It will be 5 pieces including a portico over the statue of St Mary that will be relocated from another location on the church property.

No monuments or existing trees will be impacted.

The brick will match the St. Mary's church brick. There will be 282 niches.

The area can be accessed from the front and back.

The surface will be a stamped concrete pad.

The height as approved will be 13 ft.

Ms. Raysich asked if it would be lighted.

Mr. Olson said it would not.

There was discussion about cemetery driveways and movement of cars and routes. The asphalt will be widened in front of the Columbarium.

Ms. Steindorf asked about the addition of benches for prayer facing the niches. They won't be permanent structures.

Mr. Thedford asked how the gates are secured at the ends.

Vertical gates will attach through the brick and into steel interior posts. They will be pegged into concrete walkways.

Ms. Steindorf motioned to approve the plan as submitted. Mr. Thedford seconded. Motion passes.

11. Other Business

None.

12. Adjournment

Ms. Steindorf motioned to adjourn. Mr. Thedford seconded. Motion carried 5-0. Meeting adjourned at 7:04 P.M.

Respectfully Submitted,

Diane Walters
Administrative Assistant