

Village of Elm Grove Board of Trustee Meeting Minutes

Board of Trustee Call to Order

The meeting was called to order by the Clerk at 7:40PM.

Roll Call:

PRESIDENT PALMER

TRUSTEE IRWIN

TRUSTEE HAAS

TRUSTEE KRESSIN

TRUSTEE MICHALSKI

TRUSTEE DOMASZEK

TRUSTEE CORNELL

DAVID DE ANGELIS, VILLAGE MANAGER

HECTOR DE LA MORA, VILLAGE ATTORNEY

MICHELLE LUEDTKE, VILLAGE CLERK

The Pledge of Allegiance was recited.

1.) Public Hearing – None.

2.) Public comments – None.

3.) Approval of Agenda

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE MICHALSKI, TO APPROVE THE AGENDA AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

4.) Approval of Minutes

a. 2020-08-24 Board of Trustee DRAFT Minutes

**MOTION BY TRUSTEE KRESSIN, SECOND BY TRUSTEE IRWIN, TO APPROVE THE DRAFT MINUTES AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

b. 2020-08-26 Board of Trustee DRAFT Minutes

**MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE HAAS, TO APPROVE THE DRAFT MINUTES AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

5.) Report of the Village President - Neil H. Palmer

a. President Palmer addressed the viewers at home regarding a door to door effort to sign petitions to require the municipality to vote on any spending over one

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million dollars; including public works expenditures, street improvement, infrastructure, etc. He wanted to recognize it is taking place. President Palmer has received complaints regarding the wording used to get signatures. This can be discussed in a different forum. He was asked if these types of door to door items need a permit. Village Manager De Angelis indicated they do not.

6.) Report of Fire Chief - David Kastenholtz

- a. August Fire Department Report

7.) Report of Police Chief - James Gage

- a. August Police Department Report

8.) Report of EMS Director - Dr. Jon Robinson

9.) Report of Village Clerk - Michelle Luedtke

- a. Clerk Luedtke reminded residents about the voter information link on the front page of the website; includes information for registration and absentee. Also wanted to let the Village Board know the candidacy packets would be handed out in the beginning of November for the 2021 elections.

10.) Report of Village Manager - David De Angelis

- a. Review and possible action regarding 2020 Halloween Trick-or-Treat.
  - i. Trick-or-Treat is scheduled for October 31st this year. The CDC and Waukesha County were consulted. The CDC has a flyer and the County issued no additional guidance specific to the event.

President Palmer indicated the village has limited power to stop people from participating in this event. It is more a matter of using common sense with your children and other children. If you are disturbed, leave your light off and don't answer the door. President Palmer was urging parents to tell children if the house lights are off, don't ring the bell.

Trustee Irwin passed along similar CDC information. She thinks we should let people make their own decision. People should use common sense, not trick-or-treat in groups, and be responsible. Trustee Irwin likes to see people exercising their freedom of choice.

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Trustee Haas indicated the CDC was recommending one-way trick-or-treating and grab-and-go goodie bags as opposed to the traditional trick-or-treat hand out.

President Palmer mentioned the State relayed information regarding the traditional method of candy handouts; not to take anything that isn't in its original package. Wear masks with your mask. He believes most people are capable of handling this. The village is not sponsoring any event or gathering.

**NO ACTION TAKEN. TRICK-OR-TREAT REMAINS ON OCTOBER 31<sup>st</sup>.**

- b. Review and possible action on the renewal of the 2021 Elmbrook Humane Society Services Agreement.

Village Manager De Angelis indicated this is for our animal control services. They have been doing this for us for a long time. There was no change in the fee.

Trustee Haas asked if the terms were the same. De Angelis indicated they are.

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE MICHALSKI, TO APPROVE THE RENEWAL OF THE 2021 ELMBROOK HUMANE SOCIETY SERVICES AGREEMENT.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- c. Review and possible action on the Suburban Critical Incident Team (SCIT) Mutual Aid Agreement.

Trustee Haas asked if the terms were the same. Village Manager De Angelis indicated they are.

**MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE CORNELL, TO APPROVE THE SCIT MUTUAL AID AGREEMENT.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

Village Manager De Angelis added an update on Village projects. We are supposed to start paving on terrace court. They should be out there pulverizing and shaping. The weather pushed this off for one day. Mr. De Angelis shared information regarding a water main break being fixed and should be completed

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this week. He also talked about the striping for this year beginning within the next 2 weeks - weather dependent.

11.) Report of Village Attorney - Hector de la Mora

- d. Attorney De La Mora had no report at this time.

12.) Report of Standing Committees

e. Plan Commission - Trustee Michalski

- i. Sept 14th was a review of conceptual for Mandel group for School Sister's campus. It was a lengthy meeting. Mr. Aiello gave a very lengthy presentation. Board members and residents were able to ask questions after. The audience was also able to give feedback.
- ii. There was a second meeting, but the report for that meeting will accompany the minutes at the next Board of Trustees meeting.
- iii. See Plan Commission minutes on our website for more detail.

f. Library Board - Trustee Irwin

- i. At their last meeting, they celebrated anniversaries of staff. FOEGL decided to cancel book sale for 2021. They are accepting donations through October due to storage space. They plan on resuming collection in the spring. Also, the library is presenting a Abraham Lincoln listening session on October 8<sup>th</sup> from 1:00pm to 2:30pm . The Library is continuing to try to operate safely.
- ii. See the Library minutes on our website for more detail.

g. Public Works - Trustee Kressin

- i. At their last meeting they had three proposals on stabilization work for Village Park. They listened to the presentations from bidders. The Public Works Committee recommended InterFlu. Mr. De Angelis asked InterFlu to provide documentation on splitting their segments to be more well defined.

Trustee Kressin would like those items to go to the next Public Works meeting. He continued on discussing a resident who was approved to have a heated driveway to melt the snow. This may set a precedent for others; there were issues about the responsibility of the Village and safety concerns.

The last item he wanted to discuss was the variety of plant material/shrubs/tall grass in right of way for a specific resident. The thought was that it was difficult to mow due to the existing slope. Trustee Kressin is also worried about setting a precedent for others to do the

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same thing and potentially impact storm water runoff. For this item the homeowners were asked to come back with more information.

h. Public Safety - Trustee Cornell

- i. They did meet about a few things. One regarding a stop sign request - after discussion the first step would be to increase patrol of the area.

Trustee Domaszek indicated that he lives there and doesn't think there is an issue at all.

Trustee Cornell further clarified this was to add an additional stop sign and that in the end they decided to just increase patrol rather than put a new sign in.

President Palmer further clarified it was Mr. Schwei's concern that he has seen a couple of times where cars traveling E-W are almost hit by N-S people who don't stop for their stop sign. It's an open intersection, but the problem is people who are breaking the law or not paying attention. You can't assume people who have a stop sign are really going to stop. It's frustrating, but there isn't much you are going to do by putting up another sign for people who are not following the law.

Trustee Domaszek said he may attend the next meeting about this.

Trustee Cornell went on to talk about those who are following the FB/PD and how there is a video of a near miss for pedestrians at the crosswalk. She talked about the safety options at the railroad. The arms that are on there are older and replacements are expensive; the additional pedestrian guards could be put on at the same time. Other options include a public education piece put out by the Rail Road. The meeting group is continuing to look at their options.

Trustee Kressin asked about some sort of audible device?

Trustee Cornell will bring this idea up at the next meeting.

Trustee Haas asked if there are already lights and bells at that section.

President Palmer shared that the video is fairly concerning. Seeing one train pass and not knowing there is another one coming from the other

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direction. People get hit by trains all the time. It's hard to see why that would be but it happens. He likes the idea of the education program and getting back in the schools. It can't hurt. In the video it was not children - it was adults.

Trustee Cornell had one last item – the continuing discussion about pathways and pathway rankings. Residents have come forward with specific requests: extension of Juneau Blvd pathway, a connection to Water Town Plank Road, and communication with St Mary's parish about connections near their property. Staff was asked to begin conversations with St Mary's regarding that area. Another resident wants a path at Highland Dr. Staff was asked to look at obtaining budget information for the Highland pathway. These items will be on upcoming agendas.

i. Legislative - Trustee Domaszek

- i. Review and possible action on Ordinance for Article IV §95-20 Keeping of Animals; specifically as it relates to Chickens. As recommended by the Legislative Committee at their August 19, 2020 meeting.

Trustee Domaszek indicated that although they did not meet this month, they have the chicken ordinance to review.

President Palmer believes this is the best ordinance compared to the communities we have looked at. He believes the staff has done a great job; including input from committee members. Tonight is the final.

**MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE IRWIN, TO APPROVE AN ORDINANCE FOR ARTICLE IV §95-20 KEEPING OF ANIMALS; SPECIFICALLY AS IT RELATES TO CHICKENS. AS RECOMMENDED BY THE LEGISLATIVE COMMITTEE AT THEIR AUGUST 19, 2020 MEETING.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

Trustee Kressin expressed his appreciation for the great job on this ordinance.

Trustee Michalski wants to know what the fee from "time to time" means.

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President Palmer clarified that any time we want to increase the fee we could. This is still the single fee with a renewal after one year. This is the jargon the attorneys like to use.

Trustee Haas said we need to have a fee in place for when people apply.

President Palmer indicated the next finance committee will discuss the fee. It would be good for them to look at other communities and make sure we cover our cost. The process and the 1-year follow up would need to be completed.

Village Manager De Angelis also indicated we have to enact the application.

- j. Park and Recreation - Trustee Irwin
  - i. Although she was absent at the last meeting, she indicated the pool and splash pad have been winterized. The issues on splash pad have been addressed. Errors in the guide have been addressed. She spoke about programs moving inside from outside and utilizing masks indoors. Check with the recreation department for more specific class information. The Woman's Club pool passes were approved as part of their tailgate trivia prize.
  
- k. Administrative and Personnel - Trustee Michalski
  - i. No meeting, no report.
  
- l. Finance and Licensing - Trustee Haas
  - i. Review and Act on Operator Licenses  
**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE CORNELL, TO APPROVE THE OPERATOR LIST AS SUBMITTED.**  
**ALL WERE IN FAVOR. MOTION CARRIED.**
  - ii. Review and act on proposal to change operator license approval process  
**NO ACTION.** This item will go to Legislative and return to Board of Trustees next month.
  - iii. Review and act on resolution 092820 Amending the 2020 Budget  
**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE MICHALSKI, TO APPROVE RESOLUTION 092820 AMENDING THE 2020 BUDGET.**

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**ALL WERE IN FAVOR. MOTION CARRIED.**

- iv. Review and Act on Voucher

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE KRESSIN, TO APPROVE THE VOUCHER LISTS AS SUBMITTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

Trustee Haas indicated the budget meetings begin next Wednesday and continue for two Wednesdays.

- 13.) Other Business – None.

- 14.) Adjournment

There was no further business.

**MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE DOMASZEK, TO ADJOURN THE MEETING.**

**ALL WERE IN FAVOR. MOTION CARRIED. MEETING ADJOURNED AT 8:21PM.**

Minutes transcribed by: Michelle Luedtke

Minutes Approved on: 10/26/2020