

*Approved 9/28/20*

**Village of Elm Grove  
Finance and Licensing  
Capital Budget Workshop  
September 10, 2020**

Present: George Haas and Glenn Schrubbe. Martha Kendler, Kim Irwin, Pat Kressin, and Jeff Behring participated by phone.

Also Present: Monica Hughes, Dave De Angelis, Dave Kastenholz, Jim Gage, Sarah Muench, Richard Paul Jr., Jerod Mikkelsen, Tom Harrigan, and Dave Hecker of the Library Board.

Mr. Haas called the meeting to order at 7:30 am.

**Discussion of Proposed Capital Budget**

George Haas began the meeting with the road paving needs and how the Village would move forward to meet the funding needs identified in the current 10 year repaving schedule. He indicated that he suggested a committee of the whole meeting at the last board meeting but trustees did not seem interested in pursuing it this year. Mr. Haas questioned our ability to fund next year's road project if we wait to consider other means of road funding. There was a brief summary of the current budget by Village Manager, Dave De Angelis, noting the overall dollars required and that the levy required is almost \$200,000 more than the 2019 actual levy. He noted that the committee and board will need to consider a number of items such as re- prioritizing, timing, policies, possible delays, elimination, and other funding sources as they review the individual capital requests. Specific projects added this year 3 pieces of equipment for EMS and in the police budget the addition of body cameras which may be mandated from the state or federal level. The department will monitor requirements. Also the road paving and larger infrastructure projects add to the financing challenge.

Departments have prepared their requests and were present to discuss and answer questions. The budget can again be discussed in conjunction with the operating budget in October.

**Library**

Library Director, Sarah Muench, presented her budget. She noted that the computer replacement included represents the current equipment on the cycled life. The village staff and public computers will be replaced in 2022 and the catalog computers and children's educational computer in 2025. The only other request included is \$5000 for a library space needs assessment, which is one half of the \$10,000 cost. The library board will use donation money to support the other \$5,000.

**EMS**

Monica Hughes reminded the committee that the current year tax levy includes a final year of funding for the department's new ambulance that was originally planned for replacement in 2021 but was moved forward after board approval and purchased this year, 2020. The final year of funding requires a tax levy of \$53,000. Jon Robinson then presented the 3 new pieces of equipment included for purchase in 2021-2023. These are items we currently have on the new ambulance and would be for the secondary ambulance. This would allow both ambulances to be equipped the same and allow for the same standard of care when responding to more than one call or mutual aid. Dr Robinson indicated that there is flexibility in the year of purchase but he felt the Lucas Chest compression machine was most important and should be purchased in 2021. He also indicated the challenge of identifying medical equipment 5 years prior to the need to purchase with changing technology and standards. Staff indicated that perhaps future budgets should include a set amount of funding for EMS equipment similar to the fire department which would allow them to respond in the changing medical field. Dave De Angelis provided background on municipal mutual aid agreements. There was

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discussion on the number of times both vehicles have been needed, number of mutual aid calls, and any expected increase in calls from future developments. Staff will gather more information for future budget meeting.

### **Fire**

Fire Chief, Dave Kastenholz, discussed his budget noting the only item currently budgeted is the annual appropriation for equipment and turnout gear. This budget allows the department to annually replace equipment and turnout gear as needed for its members. Turnout gear has an expected life of about 10 years but also must be fitted for current department members. The committee discussed fire trucks and it was noted that there are currently no plans to replace any truck within the 5 year period. The Village has 2 tankers, the older one is a 1992 model and currently operating sufficiently. Since the village does not have municipal water and it is not anticipated within 5 years this may need to be replaced within 10 years. The estimated cost of a new tanker is \$250,000 but it could be replaced with a used tanker. In 2017 the village purchased the Rapid Response Vehicle instead of replacing the secondary engine. The decision was made not to sell the engine but keep it as long as it was operational. The ladder truck was purchased in 1998 and is expected to last at least another 10 years. The village will need to consider its replacement policy at that time.

### **Police**

Police Chief Jim Gage presented his budget noting the items that were included last year and are moving up the cycle. The only new item is the 2025 project of the replacement of taser and the addition of body cameras. Chief Gage feels the body cameras may be mandated by the state or federal government. At this time he is waiting for that direction and does not feel the department will implement prior to that time. Staff has investigated a number of options and feels this project which integrates the tasers and body cameras, plus storage, is the currently the best solution for the village. It was noted that the current budget includes year 1 cost OF \$68,000 but this is a 5 year financed project through the vendor with an additional \$47,650 from 2026 to 2029.

### **Recreation**

Recreation director, Jerod Mikkelsen, discussed the budget. The department budget does not include any new projects but replacement of the diving board bases was moved from 2024 to 2022 to address noted wear and possible safety concern. Since this budget was prepared Mr. Mikkelsen met with our pool maintenance company and they noted that one of the boards may need to be replaced prior to next season. We have requested a quote from them as the prior company went out of business this summer and will need to consider moving to 2021. Also the bi-annual pool funding was increased from \$10,000 to \$15,000 in consideration of additional needs due to the splash pad.

### **Public Works**

Richard Paul Jr. public works director, presented the budget. He discussed his the three new equipment items added in 2025; a replacement plow truck, 1 ton swap loader and a zero turn lawn mower. All of these are being included under the scheduled life cycle identified. When asked by committee if there was flexibility to the replacement, Mr. Paul indicated that he felt the swap loader truck could perhaps be moved to 2026 but felt the plow truck should remain in 2025. He reviewed the other items included from prior years.

### **Infrastructure**

Richard Paul also reviewed the infrastructure items included in the budget. No new items were added but he noted the substantial increase in the cost to repave the parking lots at Village hall. The project has been postponed in prior years and now the project will include pulverizing and rebuilding along with sidewalk and curb work. Also included is repaving of the public works parking lot. Mr Paul

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indicated this could be postponed if needed but should definitely be included in future budget. Also included is \$389,000 for pathways in 2023 and \$111,000 for the Village's obligation for the North Ave pathway. Committee members questioned that there is no additional funds being planned for pathways but residents have continued to express desire for expansion and the board/committee continue to discuss. Dave De Angelis indicated that no new funds have been budgeted and that at this point the levy required exceeds are capability to fund. These infrastructure projects are large dollar items which are challenging to fund within 5 years. Mr De Angelis noted that as the Village explores funding for road repaving, the Village may want to include pathways and bridges to meet the community's needs. It was noted that the Marcella Bridge remains in the budget for replacement in 2024 and the Village will have its bridge's inspected this fall so more will be known at that time.

### **General Government**

Dave De Angelis discussed the general government items noting the computer replacements on the planned cycle. Some of the building improvements planned for the police, fire, and general government departments for 2020 and 2021 have been postponed for 1 year due to COVID. The only new item included is replacement of the phone system in 2025. The current system was purchased in 1996.

Kim Irwin and Jeff Behring were excused at 9am.

### **Other Business**

No other business was discussed.

### **Adjournment**

Martha Kendler and Glenn Schrubbe moved and seconded to adjourn at 9:02am.  
Motion carried.

Respectfully,  
Monica L. Hughes