

**VILLAGE OF ELM GROVE  
ADMINISTRATIVE AND PERSONNEL COMMITTEE  
September 8, 2022 \* 8:30 am**

Present: Chairperson Stuckert, President Palmer, Trustees Schindler and Sayas  
Also Present: Village Manager David De Angelis, Finance Director Monica Hughes, Police Chief Jason Kubiak and Trustee Koleski

1. Call to Order

Chairman Stuckert called the meeting to order at 8:33 a.m.

2. Minutes

Trustee Sayas and President Palmer moved and seconded to approve the February 10, 2022 minutes. Motion carried.

3. Review and possible recommendation on School Resource Officer (SRO)

Dave De Angelis explained the request from the Elmbrook School District for a school resource officer at Pilgrim Park Middle School. The district has officers at the two high schools currently which are City of Brookfield officers. They would like to add officers at the 2 middle schools as of 1/1/23 and will pay for the costs of the officers. They are requesting that an Elm Grove officer be at Pilgrim Park and Brookfield officer at Wisconsin Hills. Mr. De Angelis reviewed the agreement that has been drafted. Police Chief Kubiak the operations and personnel plans for this officer. He noted that Pilgrim Park is within Elm Grove so we currently respond to all calls for service. He is requesting approval of the position and for the 18<sup>th</sup> officer. There is current interest for the position with a number of current staff members, but authorizing the 18<sup>th</sup> position will allow him to begin recruiting and training to eliminate a department shortage. As noted, Elmbrook has agreed to fully fund the position including equipment, uniforms and squad. Committee member emphasized that consideration should be given to all definable costs with this position. Trustee Koleski requested cost for police liability insurance coverage be determined to evaluate if this should be included in the reimbursable expenses.

President Palmer and Trustee Sayas moved and seconded to recommend the position and the agreement with the Elmbrook Schools to the Village Board. Motion carried. 4-0.

4. Other Business

Mr. De Angelis noted that he has begun recruitment for Tom Harrigan's position. Also mentioned that it has been hard to schedule Committee of the Whole meeting dates as members have other meetings and commitments. He recommended the 4<sup>th</sup> Thursday of each month. Committee supported the idea noting that we would probably not need a meeting monthly.

9. Adjourn

President Palmer and Trustee Sayas moved and seconded to adjourn at 9:11 am.

Respectfully submitted,

Monica Hughes  
Finance Director