

Village of Elm Grove Board of Trustee Meeting Minutes

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Board of Trustee Call to Order

The meeting was called to order by the Clerk at 7:43PM.

Roll Call:

PRESIDENT PALMER
TRUSTEE IRWIN
TRUSTEE HAAS
TRUSTEE KRESSIN
TRUSTEE MICHALSKI
DAVID DE ANGELIS, VILLAGE MANAGER
HECTOR DE LA MORA, VILLAGE ATTORNEY
MICHELLE LUEDTKE, VILLAGE CLERK

The Pledge of Allegiance was recited.

1. Public Hearing - Conditional Use Permit for Remedy Within, LLC

President Palmer indicated this item would be discussed during the Plan Commission portion of the agenda.

Hearing no one present who wishes to speak – public comments were closed.

2. Public comments on any subject without any action, except possible referral to a governmental body or staff member

Mary Inden – 14745 Watertown Plank Road – Mary indicated there was a shred day coming up for the business association on Saturday September 26th starting at 9:00am and ending at noon at the Park and Shop. They are going to rethink the traffic pattern and speak with the PD. If the shred vehicle get full, they will be issuing coupons in the amount of \$15 that will be good for 500lbs of material to be shredded. Mary also went on to ask about funding for the business association calendar. She indicated the calendar has Village information in it and that they would like support again. She believes \$1-\$2 per household would be helpful. She continued to speak about the holiday open house. With Co-VID, they are not having big gatherings. It impossible the woman’s art fair is not happening. She indicated that it is possible to have Santa make his rounds in a convertible because it was successful with the Easter bunny. Mary also wanted to talk about bringing volunteer appreciation back. It used to be a gathering every 5 years on the 5. She would like more than a card for the volunteers. She ended by stating that the business association would like support from the Village.

Hearing no one else present who wishes to speak – public comments were closed.

3. Approval of Agenda

MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE HAAS, TO APPROVE THE AGENDA AS PRESENTED.

ALL WERE IN FAVOR. MOTION CARRIED.

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4. Approval of Minutes

- a. 2020-07-27 Board of Trustee DRAFT Minutes

MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE MICHALSKI, TO APPROVE THE 7-27-2020 DRAFT MINUTES AS PRESENTED.

ALL WERE IN FAVOR. MOTION CARRIED.

- b. 2020-08-06 Board of Trustee DRAFT Minutes

MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE IRWIN, TO APPROVE THE 8-6-2020 DRAFT MINUTES AS PRESENTED.

ALL WERE IN FAVOR. MOTION CARRIED.

5. Report of the Village President - Neil H. Palmer

- a. President Palmer would like to remind everyone that with fall approaching it is getting dark earlier. Please be mindful of children riding bikes and playing while you are driving through the Village.

6. Report of Interim Fire Chief - David Kastenholtz

- a. Refer to the July Fire Report

7. Report of Police Chief - James Gage

- a. Refer to the July Police Department Reports

8. Report of EMS Director - Dr. Jon Robinson

- a. Refer to the EMS Quarterly Report 2-2020

9. Report of Village Clerk - Michelle Luedtke

- a. Review and possible action on the request for Exemption from the Waukesha County Library Levy 2020 Tax for 2021 Purposes.

MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE MICHALSKI, TO APPROVE THE REQUEST FOR EXEMPTION FROM THE WAUKESHA COUNTY LIBRARY LEVY 2020 TAX FOR 2021 PURPOSES.

ALL WERE IN FAVOR. MOTION CARRIED.

10. Report of Village Manager - David DeAngelis

- a. Review and Possible Action Regarding Labor Day Fire Works

President Palmer asked if this was a recreation committee item.

Trustee Irwin indicated there was. Dave was not present and Jarod could not comment on the item so there was no action taken by the rec committee.

President Palmer indicated nothing has changed with the pandemic but that it is drier outside.

Trustee Haas asked about the state mandate for large gatherings.

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Manager De Angelis added that the guidance is still 100 people or less in Waukesha County. He further indicated this was just guidance and not mandatory.

President Palmer added that the CDC has similar guidelines.

Trustee Irwin stated that one member of the rec committee indicated this would be a "super spreader event" with everyone having 4th of July - everyone would come here. This would be the same for Labor Day. It may not be publicized as much.

President Palmer indicated it might be more publicized.

Trustee Haas thinks families are looking for something to do at this time. He agreed it wouldn't be publicized as much – but that we might have more people from outside the community.

President Palmer would the board like to convene a special meeting for this item to have a better discussion.

Manager De Angelis indicated we had to let the firework company know by the end of the week.

President Palmer would like info from Fire Chief given the current conditions.

Trustee Haas said we could propose fireworks and nothing else.

De Angelis and Palmer agreed.

President Palmer thinks the real issue is the number of people who will show up. It will likely be beyond 100. The continuing real issue is the pandemic.

Manager De Angelis indicated a special meeting could be held on Wednesday or Thursday morning. He would invite the Fire Chief.

Trustee Michalski indicated he had not given the fireworks much consideration at this point.

AFTER COVID AND THE 4TH OF JULY - THE BOARD MADE THE DECISION TO PUSH THE 4TH FIREWORKS TO LABOR DAY. THERE WILL BE A SPECIAL MEETING ON WEDNESDAY AUGUST 26TH AT 9:00AM TO DISCUSS THE FIREWORKS.

11. Report of Village Attorney - Hector de la Mora

- a. No report.

12. Report of Standing Committees

- a. Plan Commission - Trustee Michalski

Trustee Michalski indicated there was a meeting for the Plan Commission. They went over the Plan of Operation for Remedy Within, LLC which would be located where an old Irish store use to be. The item was passed unanimously. He also talked about a demolition permit for a house on Wrayburn Rd. This was also approved. There were several requests from the building board to look at various items with the new building proposed for that same area. Please see the minutes for more details.

- i. Review and possible action to approve a Conditional Use Permit used

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for a massage parlor on behalf of Tammi Kapitanski from Remedy Within, LLC for the property located at 13425 Watertown Plank Road; further identified by Tax Key EVG1106965. As recommended by the Plan Commission at their August 3, 2020 meeting.

MOTION BY TRUSTEE MICHALSKI, SECOND BY PRESIDENT PALMER, TO APPROVE THE CONDITIONAL USE PERMIT USED FOR A MASSAGE PARLOR ON BEHALF OF TAMMI KAPITANSKI FROM REMEDY WITHIN, LLC FOR THE PROPERTY LOCATED AT 13425 WATERTOWN PLANK ROAD; FURTHER IDENTIFIED BY TAX KEY EVG1106965. AS RECOMMENDED BY THE PLAN COMMISSION AT THEIR AUGUST 3, 2020 MEETING.

ALL WERE IN FAVOR. MOTION CARRIED.

b. Library Board - Trustee Irwin

Trustee Irwin indicated there were two recent meetings. The library continues to operate with no issues or complaints. There will be a special meeting at the beginning of September. Please see the minutes for more details.

c. Public Works - Trustee Kressin

Trustee Kressin indicated there was a recent meeting. They talked about grass cutting and the height of vegetation. There were also some right of way structures approved. One resident will be installing a heated driveway after they come back with more information. They also talked about how they were going to keep up with future paving budgets. They talked about a few proposals for street stabilization. Please see the minutes for more details.

d. Public Safety - Trustee Cornell

Trustee Cornell was not present. President Palmer indicated Public Safety reviewed a traffic study and made recommendations on pedestrian and traffic management at Legion and Elmhurst. There was the potential to put a stop sign there. He recommends the Board of Trustees reads the study. He also indicated the conversation about the pathways continue. Please see the minutes for more details.

- i. Review and possible action on and Ordinance to change Chapter 275-3 Vehicles and Traffic Through highways of the Village of Elm Grove Code of Ordinances.

MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE MICHALSKI, TO APPROVE AN ORDINANCE TO CHANGE CHAPTER 275-3 VEHICLES AND TRAFFIC THROUGH HIGHWAYS OF THE VILLAGE OF ELM GROVE CODE OF ORDINANCES.

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Trustee Domaszek was not present. President Palmer indicated they had a meeting and talked about the Chicken Ordinance which would allow residents to raise chickens in the village. Improvements were made on the proposed ordinance. Please see the minutes for more details.

f. Park and Recreation - Trustee Irwin

Trustee Irwin confirmed Park and Rec had a meeting. They talked about looking at comparisons of data from this year and last year with regards to the pool program. Expenses were up with Co-VID, but pool performance looked strong. There was a request to extend the pool season. They will be postponing the ribbon cutting until the 2021 season. Fireworks to be discussed at a Special Board of Trustees meeting Wednesday the 26th at 9am. Please see the minutes for other details.

Trustee Haas indicated he would like more information when things are open and closed. It is not clear.

g. Administrative and Personnel - Trustee Michalski

Trustee Michalski indicated they had a meeting and discussed the fire chief positions after William Selzer retired. They also talked about Johns Disposal and their fee adjustment. We were producing more garbage with Co-VID. Please see the minutes for more details.

h. Finance and Licensing - Trustee Haas

Trustee Haas indicated the meeting group talked about the paving project and how it was going to be funded. They talked about financing vs. the creation of another utility. They also talked about the budget meeting timeline. They have moved the meetings from Thursday to Wednesday due to schedule conflicts. Please see the minutes for more details.

i. Review and Act on Operator Licenses

MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE MICHALSKI, TO APPROVE OPERATOR LICENSES AS SUBMITTED.

ALL WERE IN FAVOR. MOTION CARRIED.

ii. Review and Act on Vouchers

MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE IRWIN, TO APPROVE THE COUCHER LISTS AS SUBMITTED.

ALL WERE IN FAVOR. MOTION CARRIED.

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13. Other Business – Manager De Angelis circled around to the meeting time and date for the special meeting to discuss the Labor Day fireworks. The meeting is scheduled for Wednesday August 26th starting at 9am.

Mary Inden also added a few more items: She spoke about speed monitors and stop bar painting. These items are on the docket to be completed already.

14. Closed Session - May convene into closed session pursuant to Wis. Stat. ss.19.85(1)(c) to consider employment and compensation over which the governmental body has jurisdiction and exercises responsibility, more specifically salary recommendations for the Fire Chief and the Finance Director.

MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE HAAS, TO CONVENE INTO CLOSED SESSION.

ROLL CALL VOTE:

YAY – PALMER, HAAS, IRWIN, KRESSIN, MICHALSKI. MOTION CARRIED.

15. Open Session - May convene into open session to take action on any closed session items.

MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE MICHALSKI, TO CONVENE INTO OPEN SESSION.

ROLL CALL VOTE:

YAY – PALMER, HAAS, IRWIN, KRESSIN, MICHALSKI. MOTION CARRIED.

Closed Session Action Item:

MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE MICHALSKI, TO APPROVE THE SALARY RECOMMENDATIONS FOR THE FIRE CHIEF AND FINANCE DIRECTOR.

ALL IN FAVOR. MOTION CARRIED.

16. Adjournment

There was no further business.

MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE MICHALSKI, TO ADJOURN THE MEETING.

ALL WERE IN FAVOR. MOTION CARRIED. MEETING ADJOURNED AT 8:54PM.

Minutes transcribed by: Michelle Luedtke

Minutes Approved on: