

Village of Elm Grove Legislative Committee  
Minutes

Call to Order

The meeting was called to order by the Chair at 5:33PM via Zoom.

Roll Call:

Trustee Domaszek

President Palmer

Trustee Haas

Committee Member Jodie

Committee Member Book

David De Angelis, Village Manager

Tom Harrigan, Zoning Administrator

Michelle Luedtke, Village Clerk

Review and act on meeting minutes dated 6/9/20.

**MOTION BY PRESIDENT PALMER, SECOND BY COMMITTEE MEMBER BOOK, TO  
ACCEPT THE MEETING MINUTES DATED 6/9/2020.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

Review and make possible recommendations on draft ordinance §95-20 Chickens.

Trustee Domaszek read the memo attached to the packet aloud. Discussion for the changes to the proposed ordinance were as follows:

1. Changing the title of the document – Article VI “Keeping of Animals”
2. Asking about the jump from §95-10 to §95-20
  - a. Discussion about expanding the articles to include other animals was discussed.
3. Changing “section” to “article”
4. Fee information will come later. President Palmer suggested \$100 initially and \$50 for renewal.
5. Adding “shall mean the” to the definition of chicken
6. Removing “The permit process requires a completed application accompanied by the fee payment prescribed in §1-16. as well as proof of registration of any chickens with the State of Wisconsin Department of Agriculture, Trade and Consumer Protection.”  
From section B.
7. C(1)(a) was modified to “A description and scale drawing of the lot that clearly represents all existing structures thereon, the location where the chickens will be kept on the lot, the location and dimensions of the coop and the run, and the shortest distances of both the coop and run to adjacent lot lines and to the principal structure on the lot.”
8. C(1)(b) included “The drawings shall show any electrical and plumbing fixtures provided for such coop, fenced area and other structures.”

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C(2)(c) was modified to “If there is an objection from such owners, there shall be a public hearing before the Plan Commission, and the Plan Commission shall approve the application only upon finding that the proposal to keep chickens:

[1] Has minimal impact on the neighboring properties; and [2] Complies with the conditions in Subsection D. of this Article.

If approved by the Plan Commission, the coop shall be forwarded to the Building Board for review.

9. C(2)(d) was inserted “The Zoning and Planning Administrator shall issue a permit under this Article upon approval of the coop by the Building Board.”
10. D(5) was modified to “Chickens shall be provided with a sanitary and adequately sized covered chicken coop that is at least sixteen (16) square feet and no more than XXX square feet in size and a fenced run shall be provided which does not exceed an area of sixty-four (64) square feet. Fencing shall be a maximum three (3) feet in height and be of solid wire, not braided wire, and properly fastened to the ground with stakes. All chickens shall be contained in these areas at all times.”
11. D(6)(3) was modified to include “chicken coop or the run”

Other changes for spelling, grammar, punctuation, and fees were discussed. A full review and change from the original with the new recommendations will be put together by Village staff. The clean version will be emailed to the Legislative Committee, the Planning Commission, and the Board of Trustees when completed.

Other Business – None.

Adjournment

There was no further business.

**MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE HAAS, TO ADJOURN THE MEETING.**

**ALL WERE IN FAVOR. MOTION CARRIED. MEETING ADJOURNED AT 6:22PM.**

Minutes transcribed by: Michelle Luedtke

Minutes Approved on: October 13, 2020