

**AUGUST 3, 2020**

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES  
APPROVED August 3, 2020 MEETING MINUTES

1. Call to Order.

The meeting was called to order at 5:00 p.m. Board members present were: John Alexander and Dave Hecker, in person; Sally Cashin, Kim Irwin, Kristin Olson and Karen Sopik, via Zoom. Also present: Sue Daniels, Acting Library Director, in person; and Kathy Cavalco, FOEGL president, via Zoom. Excused: Kayte Parkin.

2. Approval of the Agenda.

Upon motion made by John Alexander and seconded by Kristin Olson, the Agenda was approved by the board.

3. Discussion on amending the Library Reopening Plan

Upon motion made by Kim Irwin and seconded by Sally Cashin, the board approved the following *Resolution Regarding Masks*.

“The Elm Grove Board of Trustees adopted a resolution on July 27, 2020 requiring members of the public entering the Elm Grove Village Hall to wear a mask at this time. In addition, the Board’s President encouraged the Elm Grove Library Board of Trustees to follow the Elm Grove Village Board of Trustee’s lead on this matter which is designed to protect the Elm Grove Village staff and members of the public. In view of the foregoing, and consistent with the decision of the Village Board of Trustees’ decision of July 27 in respect to mask wearing, the Elm Grove Library Board of Trustees hereby approves the modification of its Reopening Plan approved on June 22, 2020 to require all members of the public entering the Elm Grove Library to wear a mask, subject to exceptions granted by the Elm Grove Library Director or Acting Library Director, for young children (under age 5) and/or other persons with special needs or circumstances warranting an exception in her sole opinion.”

4. Discussion of Acting Director Status

Upon motion made by Karen Sopik and seconded by John Alexander, the board approved the following *Resolution Regarding Acting Director Status*.

“The Library Board of Trustees by resolution adopted June 22, 2020 appointed the Library’s Youth Services Librarian as the Acting Library Director for one month effective June 25, 2020. Last week, the President of the Library Board of Trustees was advised that the Library Director’s FMLA leave is being extended to a date yet to be determined. Based on the foregoing, the Board hereby extends its appointment of the Library’s Youth Services Librarian as Acting Director for an additional month or until the return of the Library Director from her leave, whichever occurs first. The Board will meet in closed session at its August 17 meeting to discuss appropriate compensation to cover this extension.

Upon motion made and seconded, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Karen Sopik  
Secretary