

Approved 8/22/23

Village of Elm Grove
Finance and Licensing
July 25, 2023

Present: Jim Koleski, John Schindler, Tom Shepherd, Ben Haas, Rusty Zosel and Glenn Schrubbe
Also Present: Staff members-Monica Hughes, Dave De Angelis, Tom Harrigan, Katherine Gehl and Sandee Policello

Jim Koleski called the meeting to order at 6:30 pm

Review and act on meeting minutes

June 27, 2023 minutes- Glenn Schrubbe and Ben Haas moved and seconded to approve minutes.
Motion carried 6-0.

Review and act on Delinquent 2021 Personal Property Tax

Monica Hughes reviewed the outstanding personal property taxes from 2021. She noted staff has reached out to these owners numerous times through letters and phone calls to try to collect. A number have been paid this past spring. Also those that can be charged back to the other municipalities have been and the portion on the attached list represents only the Village share of the taxes. It was also noted that with the recent state legislation personal property will no longer be taxable beginning January 1, 2024. Tom Shepherd and Ben Haas moved and seconded to recommend write-off of the outstanding 2021 personal property taxes in the amount of \$1301.91. Motion carried 6-0.

Project Updates and Financial Review

Staff provided the monthly financial reports adding some additional information as requested. A memo and the backup information that was provided to the board at their recent Committee of the Whole was included for finance members. This included information on the municipal water system that will be built by Mandel for the SSND development and the opportunity for those adjoining properties that would have the ability to connect. The board is discussing who should be allowed connection and considering facilitating the lateral connection from the main to the property line with the Mandel contractor. This would include how those participating would be charged and when payment would be made. Also included was information on the transportation fund, noting the Public Works Committee is recommending construction of a Highland Dr pathway from North Ave to Gebhardt, which is estimated at \$542,000. Also they are recommending planned road expenditures of approximately \$800,000 for 2024 with the goal to handle roads rated at a "4" and "5" on the PASER scale. It was noted that the roads will be re-rated this fall and the final determination of which roads will be decided at that point.

Staff discussed the financial noting that intergovernmental aid from the state is mainly received in July and November to correspond to the state fiscal year.

Review and act on vouchers

The following voucher list with detail was submitted.

Village of Elm Grove	
Voucher List	7/25/2023
BATCH NAME	AMOUNT
6.2023 ACH	134,127.96
GG June 23 AP-2	30,470.10
GG July 23 AP	488,305.32
2023 July Library AP	6,224.00
LibJuly 23 CC	\$ 3,157.18
GG July CC	\$ 23,124.80
	TOTAL \$ 685,409.36
Total CC	\$ 26,281.98

The committee questioned a payment to Amazon for an Altimeter which was charged to the stormwater fund. Staff present at the meeting could not provide additional information on what this was. John Schindler and Ben Haas moved and seconded to recommend approval, with staff providing an explanation of the altimeter purpose. Motion carried 6-0.

Other Business

Monica Hughes reminded members that the Capital Budget workshop meeting was discussed last month and currently scheduled for Thursday August 24th at 7:30 am. A reminder will be sent. The committee also discussed considering if additional maintenance items should be moved to 2023 considering the positive investment earnings we are receiving this year. Staff will be looking at possible projects and would bring forward to a future meeting for decision. No other business was discussed.

Adjournment

Ben Haas and Glenn Schrubbe moved and seconded to adjourn at 7:00 pm. Motion carried 6-0.

Respectfully,
Monica Hughes