

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES
July 20, 2020 MEETING MINUTES
For approval at the August 17, 2020 Meeting
Virtual Meeting Via Zoom

1. Call to Order.

The meeting was called to order at 5:00 p.m. Board members present were: John Alexander, Dave Hecker and Karen Sopik in person; Sally Cashin, Kim Irwin, Kristin Olson and Kayte Parkin, via Zoom. Also present: Sue Daniels, Acting Library Director, in person; and Kathy Cavalco, FOEGL president, via Zoom.

2. Approval of the Agenda.

Upon motion made by John Alexander and seconded by Kristin Olson, the Agenda was approved by the board.

3. Hearing of the Public. Kathy Cavalco reported via Zoom.

- i. The regular FOEGL May/June board meeting was held Wednesday, June 24th, in the Elm Grove Park pavilion in person and via Zoom. Prior to the meeting, all FOEGL members were sent online voting instructions to approve the new officers. The officers were approved and were officially welcomed during the June 24th meeting. The FOEGL board does not meet in July.
- ii. The Membership Committee sent membership renewals to all FOEGL members. The committee chair is picking up the renewals and processing the memberships.
- iii. Per the Used Book Sale committee chairs, we are receiving a lot of book donations at the library. Books are left on a cart outside of the library door so the staff does not have to handle them. One committee member comes in each day to take the donations to the O'Neill Room. Books are quarantined for 3 days and then sorted into the storage shelves. We've also had calls for 3 pickups.
- iv. The Garden Committee is pleased to report that Chris Fehlhaber, Assistant Horticulturist at Chanticleer Garden, has replanted the area in front of the Village Hall windows. FOEGL Garden Committee members will maintain the new garden area.

4. Minutes of the Previous Meetings.

The minutes of the June 22, 2020 meeting were reviewed. Upon motion made by John Alexander and seconded by Kim Irwin, the minutes were approved as written.

5. Future Meeting Dates.

August 17, 2020
September 21, 2020
October 19, 2020

Upon motion made by John Alexander and seconded by Kayte Parkin, the dates were approved.

6. Treasurer's Report

(a) Operating Budget Accounts Payable
July 2020

- On a motion by John Alexander and seconded by Karen Sopik, the board approved the expenditure of \$4,092.94 in July.

(b) Gift Fund Accounts Payable

(1) LGIP-4

July 2020

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$1,173.73 in July.

(c) Gift Fund Status of Accounts.

The following Gift Fund Account balances were announced:

July 2020

- | | |
|-------------|-------------|
| i. LGIP-4 | \$47,335.05 |
| ii. LGIP-10 | \$23,859.12 |

7. Director's Report

- a. Library programming and staff activities
- b. Statistics
- c. Gifts

Upon motion made by John Alexander and seconded by Kristin Olsen, the board accepted the following gifts:

- i. \$50.00 from Mary Lou Ditore and Jim Feix in memory of Waldemar Hesselbein.
- ii. \$100.00 from Dr. Clement and Mrs. Emily Grum in memory of Waldemar Hesselbein.

8. Old Business

None

9. New Business

None

Upon motion made by John Alexander and seconded by Karen Sopik, the meeting was adjourned at 5:42 p.m.

Respectfully submitted,

Karen Sopik
Secretary

