

Village of Elm Grove
Finance and Licensing
June 27, 2022

Present: Jim Koleski (via Zoom), John Schindler, Tom Michalski, Ben Haas, Tom Shepherd.
Also Present: Staff members-Monica Hughes, Dave De Angelis, and Sandee Policello.

Jim Koleski called the meeting to order at 6:45pm.

Minutes

- May 23, 2022 minutes- Tom Shepherd and Ben Haas moved and seconded to approve. Mr. Shepherd noted that his name was misspelled. Motion carried

Review and act on request to use ARPA funds

Dave De Angelis summarized the request submitted by Police Chief Jason Kubiak to proceed with the keyless door project using specific grant funding he has received and general ARPA funding the Village received. Mr. De Angelis provided the history of the project which has been in the capital budget for the last 5 years and is a scheduled project at a cost of \$27,500. After further review and in light of current conditions the recommendation is to expand the project to include most doors within the Village building as compared to the initial project which was for the external doors in public safety areas. The cost of the project as recommended is approximately \$80,000 and the Village has received grant funding of \$25,000 specifically for the project. It is also the recommendation of staff to fund the remainder of the project with ARPA funds and reallocate the \$27,500 to the 2023 capital budget for a new phone system. The budget currently includes replacement of the phones in 2025 but it has become critical to replace sooner. The only open items is how the main front doors would be handled under the proposed new system. The committee discussed and supported the project but requested clarification on the main doors so that there is a clear understanding of the project scope and cost. They requested the item be brought to the next meeting for consideration.

Vouchers

The following voucher lists were reviewed

Village of Elm Grove		
Voucher List		6/27/2022
BATCH NAME		AMOUNT
5-2022 ACH		\$ 126,152.85
June 2022 AP		\$ 462,437.40
Lib June		\$ 6,418.93
June CC		\$ 25,138.33
LIB June CC		\$ 1,700.63
	TOTAL	\$ 621,848.14
Total CC		\$ 26,838.96

Ben Haas and Tom Shepherd moved and seconded to recommend approval of the above vouchers. Motion carried.

Review of Projects and Financial Statements

Staff provided some additional and expanded reports to the committee with information on current Village projects and financial statements. The committee discussed the information. Also provided

Approved 7/25/2022

was a copy of the TID #2 report that was filed with the State of WI Department of Revenue. This is a required report due to the state annually on July 1 summarizing the prior calendar year activity. More detailed information on the TID is included in the Village's annual report. A suggested budget meeting timeline was also included that was similar to past years to make new committee members aware of the scheduling and allow for changes if requested. The committee requested that actual dates be determined for the next meeting so calendars could be updated.

Other Business

There was no other business..

Adjournment

Tom Michalski and Ben Haas moved and seconded to adjourn at 7:34pm

Respectfully,
Monica L. Hughes