

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES

June 21, 2021 APPROVED MEETING MINUTES

1. Call to Order.

The meeting was called to order at 5:03 p.m. Board members present via Zoom were: Sally Cashin, Kristin Olson, Kayte Parkin and Kristina Sayas. Board members present in person were: John Alexander Dave Hecker, Karen Sopik and Sarah Muench, Library Director. Also present in person were Dave Cronin, FOEGL president, and Sue Daniels, Assistant Library Director and Youth Services Librarian.

2. Approval of the Agenda.

Upon motion made by John Alexander and seconded by Sally Cashin, the Agenda was approved by the board.

3. Staff Recognition – Sue Daniels, Assistant Library Director and Youth Services Librarian. In September, Sue will celebrate her 16th anniversary with the library. Sue discussed the summer library program, which is one of her responsibilities. The main focus of the program is the Reading Challenge, to help children stay motivated to read throughout the summer. There are also in-person library programs for children from mid-June through mid-August. In the summer of 2020, because of the pandemic the library offered an online program called Beanstack, that has been funded by the Department of Public Instruction through 2023. This program allows readers to record their reading time online or via a phone app. The pros of the program that it is easy to record minutes and determine prize winners. The downside is that kids are not required to come into the library and it requires an online device.

4. Hearing of the Public.

Dave Cronin, the new President of the FOEGL Board, introduced himself and gave the report. There are new members that will help refresh or even replace some of FOEGL's fundraisers. The Used Book Sale will be back in 2022, to take place the first weekend in March. Dave commented on the pending Senate budget deliberations and the potential impact on libraries. He recommended that individuals contact Senator Baldwin, who is a member of the Senate committee with authority to recommend library funding, to urge greater financial support for library technology.

5. Minutes of the Previous Meeting.

The minutes of the May 17, 2021 meeting were reviewed. Upon motion made by Kayte Parkin and seconded by John Alexander the minutes were approved as written.

6. Future Meeting Dates.

July 19, 2021

August 16, 2021

September 20, 2021

Upon motion made by Sally Cashin and seconded by Karen Sopik, the dates were approved.

7. Treasurer's Report

(a) Operating Budget Accounts Payable

June 2021

- On a motion by John Alexander and seconded by Karen Sopik, the board approved the expenditure of \$5,341.51 in June.

(b) Gift Fund Accounts Payable

(1) LGIP-4

June 2021

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$2,192.39 in June.

(c) Gift Fund Status of Accounts.

The following Gift Fund Account balances were announced:

May 2021

- | | | |
|-----|---------|-------------|
| i. | LGIP-4 | \$45,348.86 |
| ii. | LGIP-10 | \$23,880.05 |

8. Director's Report

- A. Library statistics, activity and programming
- B. Youth Report
- C. Gifts

Upon motion made by Dave Hecker and seconded by Kristin Olson, the board accepted a gift of \$2,400 from Mary Agnes and Clarence Kuehmichel, for large print books and other purchases needed by the library.

9. Old Business

No old business.

10. New Business

Trustee handbook Chapter 9: Managing the Library's Money.

Discussion on this chapter and how it relates to the Elm Grove library.

Upon motion made by John Alexander and seconded by Sally Cashin, the meeting was adjourned at 6:06 p.m.

Respectfully submitted,

Karen Sopik
Secretary