

Village of Elm Grove Board of Review Meeting Minutes

1. Board of Review Call to Order

The meeting was called to order by the Clerk at 6:01PM.

2. Roll Call:

PRESIDENT PALMER

TRUSTEE SAYAS

TRUSTEE HAAS

TRUSTEE CORNELL

TRUSTEE DOMASZEK

TRUSTEE MICHALSKI

TRUSTEE KRESSIN

HECTOR DE LA MORA, VILLAGE ATTORNEY

ALAN LAND, ASSESSOR

JEFF THORNTON, ASSESSOR

MICHELLE LUEDTKE, VILLAGE CLERK/DEPUTY TREASURER

3. Confirmation of appropriate BOR and Open Meeting Notices

- a. The notice was attached to the packet and is acceptable.

4. Select a Chairperson and Vice-Chairperson

MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE SAYAS, TO SELECT PRESIDENT PALMER AS THE CHAIRMAN OF THE BOARD OF REVIEW FOR 2021.

ALL WERE IN FAVOR. MOTION CARRIED.

MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE SAYAS, TO SELECT TRUSTEE HAAS AS THE VICE-CHAIRMAN OF THE BOARD OF REVIEW FOR 2021.

ALL WERE IN FAVOR. MOTION CARRIED.

5. Verify Training Requirements

- a. Trustee Sayas completed the training for 2021.

6. Review of Procedure

- a. Attorney De La Mora went over information from Act 1 indicating most of the changes were tax related. He also included the new law for BOR training – one member needs to be trained for each year. He clarified his role as the attorney – not that he is representing the assessor.

7. Assessor Update

- a. Alan Land went over the reports included in the packet.

8. Receipt of Assessment Roll by the Clerk from the Assessor

- a. Residents and Trustees had the opportunity to examine the roll. For those on Zoom, the roll was available on our website and the Waukesha County website.

9. Review of the Assessment Roll

- a. Members of the BOR had time to review the roll.

10. Allow taxpayers to examine the assessment data

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- a. There were no taxpayers present.
- 11. Acceptance of Objections Filed at the Beginning of the Meeting
 - a. Seeing no one present with intention to file, the Board of Review members moved on to Objections.
- 12. Hearing of Any Objections and/or Requests for Waiver
 - a. Seeing no objections or waivers submitted, the Board of Review members moved on with the agenda.
- 13. Correspondence and Acknowledgement
 - a. There was one acknowledgement included in the packet. No action was required.

14. Acceptance of Assessment Roll

MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE SAYAS, TO ACCEPT THE ASSESSMENT ROLL AS PRESENTED BY THE VILLAGE ASSESSOR.

ALL WERE IN FAVOR. MOTION CARRIED.

15. Adjournment

There was no further business.

MOTION BY TRUSTEE SAYAS, SECOND BY TRUSTEE HAAS, TO ADJOURN THE MEETING.

ALL WERE IN FAVOR. MOTION CARRIED. MEETING ADJOURNED AT 8:01PM.

Minutes transcribed by: Michelle Luedtke

Minutes Approved on: