

**Village of Elm Grove
Finance and Licensing
May 24, 2021**

Present: Glenn Schrubbe, George Haas, Ben Haas, Pat Kressin, John Domasek, and Martha Kendler.

Also Present: Staff members-Monica Hughes, Dave De Angelis, Tom Harrigan, and Michelle Luedtke. Paul Franz, Partner from Baker Tilly, Operator License applicants Mark Bearce and Ashley Barr

Mr. Haas called the meeting to order at 7:00 pm.

Review and act on 2020 Audited Financial Statements

Paul Franz, from Baker Tilly, was present to discuss the 2020 audit and the financial statements. Mr. Franz reviewed financial highlights of the Village's financial position, indicated the audit produced and unqualified opinion and summarized Village's borrowing limits and fund balance. Mr Franz also answered questions from committee members, the main one being the item on our balance sheet concerning the pension asset/liability. He noted that because we participate in the WI Retirement System we are given an amount annually by them that must be recorded in our statement of net assets. This reflects our position in the retirement system as of the specific point in time. Due to investment results this can swing from a liability to an asset as noted on this year's statement. The WI program is considered fully funded. Glenn Schrubbe and Martha Kendler moved and seconded to recommend approval to the Village Board. Motion carried.

Minutes

- April 26, 2021 meeting- Martha Kendler and Glenn Schrubbe moved and seconded to approve Motion carried.

Review and possible action on 2021-2022 Licenses: Liquor, Cigarette, and Dance Hall

Michelle Luedtke, Village Clerk submitted a list of renewals for the above licenses noting that all paperwork was complete and fees paid. She also provided a short narrative on the status of used and available alcohol licenses within the Village. Pat Kressin and John Domasek moved and seconded to recommend approval. Motion carried.

Review and possible action on Operator Licenses

Mark Bearce of Kettle Range Meats submitted the liquor license renewal with himself as the agent. The committee requested his presence and asked questions about an item on his background check. It was noted that the incident happened over 10 years ago and was not related to his work and/or the selling of alcohol. John Domasek and Ben Haas moved and seconded to recommend approval. Motion carried

Ashley Barr submitted an application for an operator license for work at Kettle Range Meats. She attended the meeting to answer the committee's questions due to an incident unrelated to her job. Martha Kendler and John Domasek moved and seconded to recommend approval. Motion carried.

Approved 6/28/21

Vouchers

The following voucher lists were reviewed and recommended to the board for approval.

<u>Batch</u>	<u>Amount</u>	<u>Motion</u>	<u>Second</u>	<u>Vote</u>
4-2021 ACH	\$ 110,364.53	Schrubbe	B Haas	6-0
2021-05 AP	\$ 188,271.41	Kendler	Schrubbe	6-0
2021-05 LIB AP	\$ 8,801.26	B Haas	Domasek	6-0
2021-05 CREDIT CARD	\$ 11,357.68	Kendler	Schrubbe	6-0
2021-05 LIB CCARD	\$ 273.86	Schrubbe	Kendler	6-0
	total	319,068.74		

Other Business

No other business.

Adjournment

George Haas and Glenn Schrubbe moved and seconded to adjourn at 7:30 pm. Motion carried.

Respectfully,

Monica L. Hughes