

**VILLAGE OF ELM GROVE  
BUILDING BOARD  
MEETING MINUTES**

**Tuesday, May 19<sup>th</sup>, 2020**

Meeting was called to order at 5:05 PM by Chairman Olson.

**1. Roll Call.**

Present: Chairman Olson (via Video Conference), Mr. Matola (via Video Conference), Mr. Koleski (via Video Conference), Mrs. Steindorf (via Video Conference), and Trustee Domaszek (In person)

Absent: Mr. Janusz, Mr. Schoenecker, Mr. Liechty

Also present: Mr. Harrigan (In Person), and applicants (via Video Conference).

**2. Review and act on meeting minutes dated 5/5/2020.**

Mr. Matola motioned and Mr. Domaszek seconded to approve the May 5<sup>th</sup>, 2020 minutes as amended. Motion carried 5-0.

**3. Review and act on a request by Kim Irwin, representative of Indian Hills Home Owners Association, for approval of six new stone monuments to be located at three entrances into the Indian Hills subdivision.**

John Doherty, President of the Indian Hills Home Owners Association (HOA), was present before the Board.

Mr. Doherty provided a background summary as to why the HOA feels the new entrance monuments are needed.

Mr. Matola asked if the new monuments will match the existing entrance monuments located on Juneau Boulevard.

Mr. Doherty confirmed the new monuments will match the existing.

Mr. Olson asked if there is a landscape plan.

Mr. Doherty indicated the new entrance monuments will be backfilled and re-seeded with grass seed. Kanavas Landscaping will install the landscape enhancements around the new monuments. Kanavas also maintains the landscaping around the existing entrance monuments along Juneau Boulevard.

Mr. Koleski asked if all the monuments will have stone benches located in front of them like the one on Juneau Boulevard.

Mr. Doherty indicated they will not.

Mr. Matola motioned and Mr. Koleski seconded to approve the plans as submitted. Motion carried 5-0.

**4. Public Hearing, review and act on a request by Jon Mulcahy, 1820 Fairhaven Blvd, for a new shed.**

Jon Mulcahy was present before the Board.

Chairman Olson opened the public hearing. Seeing no one in attendance for comment, the Public Hearing was closed.

Mr. Koleski asked what type of landscaping is being proposed around the new shed.

Mr. Mulcahy indicated there are existing evergreen trees on the eastside of the property. Additional plantings will be located on the southern side of the shed.

Chairman Olson asked if the proposed color of the shed will match the existing color of the home.

Mr. Mulcahy confirmed the color will match.

Mr. Koleski asked if there will be windows on the new shed.

Mr. Mulcahy stated there will be no windows.

Mr. Matola asked if the new shed will be larger (in floor area) than the existing shed on the property and will it be placed in the same location?

Mr. Mulcahy confirmed the new shed will be slightly larger in floor area than the existing shed and the intention is to locate the new shed in the same area.

Mr. Matola suggested the new shed may be located closer to the southeastern corner of the property.

Mr. Harrigan indicated Mr. Mulcahy would need to verify if there are any utility easements within that suggested location prior to placement.

Mr. Matola motioned to approve the shed plans as submitted with the notation that the applicant may potentially move the shed back toward the southeastern property line (lot corner), and a final landscaping plan be submitted to Tom Harrigan, Zoning and Planning Administrator, prior to completion of work. Mr. Domaszek seconded. Motion carried 5-0.

**5. Review and act on a request by Joel Gropp of Crimson Way Church, 14625 Watertown Plank Road, for a new sign.**

Joel Gropp was present before the Board.

Chairman Olson asked if the size of the sign has changed.

Mr. Gropp indicated the new sign is a foot shorter than the old sign.

Chairman Olson asked what the intention is for the existing electrical conduit located underneath the sign.

Mr. Gropp stated that ideally, the exposed electrical conduit would be removed as it is no longer functional. New ground lighting would be installed to illuminate the sign.

Chairman Olson commented that ground lighting would have the potential of creating a light glare for oncoming traffic. Prior to installation of ground lighting, a lighting plan should be submitted or review.

Mr. Matola motioned and Mr. Domasezk seconded to approve the sign plan as submitted. Motion carried 5-0.

**6. Review and act on a request by Robert Dallman, 655 Park Circle, for a new deck.**

Mark Zangle, deck contractor, was present before the Board.

Mr. Zangle indicated the new deck will be a manufactured board of spiced rum color and there will be no railings as the deck will be less than two feet in height.

Mr. Matola asked if there will be any lattice or deck skirting used to prevent animals from sheltering underneath.

Mr. Zangle indicated he did not intend on utilizing lattice as the deck will be very low to the ground.

Mr. Matola motioned and Mr. Domaszek seconded to approve the plans as submitted. Motion carried 5-0.

**7. Review and act on a request by John Donnelly, 14355 Hillside Rd, for a home addition.**

Paul Giesen, of The Garret Studio, was present before the Board.

Mr. Koleski asked if the left garage door will be seven feet tall and the main door will be eight feet tall.

Mr. Giesen confirmed that is correct. The eight foot tall garage door is needed in order to accommodate the owner's larger pick-up truck.

Mr. Matola noted the Indian Hills home Owners Association has approved the garage addition.

Mr. Giesen stated the addition will be painted white to match the home and the garage doors will be a charcoal grey.

Mr. Koleski asked if the property will be compliant with impervious surfacing requirements.

Mr. Harrigan confirmed the property will be under 30% impervious surfacing and compliant with the Rs-1 Single-family Residential Zoning Code.

Mr. Matola motioned and Mrs. Steindorf seconded to approve the plans as submitted. Motion carried 5-0.

### **8. Item New Business**

None

### **9. Adjournment**

Mr. Matola motioned to adjourn and Mrs. Steindorf seconded. Motion carried 5-0. Meeting adjourned at 6:35 p.m.

Respectfully Submitted,

Thomas Harrigan  
Zoning and Planning Administrator/  
Assistant to the Village Manager