

**VILLAGE OF ELM GROVE**  
**ADMINISTRATIVE AND PERSONNEL COMMITTEE**  
**May 11, 2020 \* 8:30 am**

Present: Chairperson Michalski and Trustee Haas in person. Via Zoom Trustee Domaszek. Trustee Kressin at 8:37 a.m. via Zoom. President Palmer excused.

Also Present: Village Manager David De Angelis, Village Clerk Mary S Stredni, Zoning/Planning Administrator and Assistant to the Village Manager Thomas Harrigan. Also Trustee Cornell.

1. Call to Order

Chairman Michalski brought the meeting to order at 8:34 a.m.

2. Minutes

Trustees Haas and Domaszek moved and seconded to approve the February 10, 2020 minutes. Motion carried 3-0.

3. Review and act on Public Works Director Crew Chief/Safety Coordinator Position request

*Trustee Kressin arrived via Zoom.*

Public Works Director, Richard Paul, arrived and reviewed his request; the person will be responsible for safety related practices. The position will add fifty cents per hour. One person would hold the position for the entire year and this person has had additional safety training.

Trustees Haas and Domaszek moved and seconded to approve the request. Motion carried 4-0.

4. Review and possible action regarding term limits to Committees, Commissions, and Boards

Trustees Kressin and Domaszek moved and seconded to table item until the next meeting, when Trustee Irwin can participate. Motion carried 4-0.

5. Closed Session

By roll call vote at 8:51 a.m. the Committee went into closed session as permitted under Wisconsin §19.85(1)(c) to consider employment, compensation data or performance evaluation data of any public employee over which the governmental body has jurisdiction and exercises responsibility more specifically Village Manager performance review.

6. Move back into open session

The Committee went back into open session at 9:22 a.m. Chairperson Michalski stated that the Committee will recommend to the Village Board a 4% salary increase for the Village Manager.

7. Adjourn

Trustees Domaszek and Kressin moved and seconded to adjourn at 9:24 a.m. Motion carried.

Respectfully submitted,

Mary S Stredni, Village Clerk