

**Village of Elm Grove Board of Trustee Meeting Minutes**

Board of Trustee Call to Order:

The meeting was called to order by the Clerk at 7:37PM.

Roll Call:

PRESIDENT PALMER

TRUSTEE CORNELL

TRUSTEE HAAS

TRUSTEE KRESSIN

TRUSTEE MICHALSKI

TRUSTEE SAYAS

DAVID DE ANGELIS, VILLAGE MANAGER

HECTOR DE LA MORA, VILLAGE ATTORNEY

TOM HARRIGAN, ZONING ADMINISTRATOR

MICHELLE LUEDTKE, VILLAGE CLERK/DEPUTY TREASURER

The Pledge of Allegiance was recited.

- 1.) Public Hearing – none.
- 2.) Public comments – please note comments read into record are included in the minutes. Comments emailed to Village Board members, but not read aloud, are not included.

Susan Retzack - 13405 Marquette Ave – Resident for over 20 years. For the last 6 years she has served on the Recreation Committee. She is opposed to the operation of a for-profit beer garden. She recited the Recreation mission statement. She believes one village park for 6100 people is not enough to service this type of activity. She compared beer gardens from other municipalities to the one proposed in Elm Grove. She described her experience and decision making as a pediatric anesthesiologist.

Jennifer Stuckert – 14949 Juneau Blvd – In the interest of transparency, when the Village has something like the Reinders property item on the agenda – to post all of the information on the ePacket.

Mary Inden - 14745 Water Town Plank Road – EGBA reminder for shred day this Saturday 9 to noon. Free. Yellow theme with signs and arrows to direct traffic. There are guidelines as to what is acceptable and what is not. Mary continued to speak about her time as the recreation committee chair. She spoke about vendors who wanted to come in. She agrees with Dr. Retzak's comments. Having the vehicle parked there all the time is free advertisement. She also wanted to talk about Daylighting and transparency. The resolution still shows Mary Stredni's name. She believes this indicates the resolution has been in place for a long time. This project has exploded and is too grandiose in design and scope. She continued to explain her thoughts on how this project will impact the downtown area. She believes there to be long term damage to the downtown

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businesses. She would like the resolution postponed.

**Hearing no one else present or on Zoom who wished to speak – the public comment period was closed.**

3.) Approval of Agenda

**MOTION BY TRUSTEE KRESSIN, SECOND BY TRUSTEE SAYAS, TO APPROVE THE AGENDA AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

4.) Approval of Minutes

- a. 2021-03-22 Board of Trustee DRAFT Minutes.

**MOTION BY TRUSTEE KRESSIN, SECOND BY TRUSTEE MICHALSKI, TO APPROVE THE DRAFT MINUTES AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- b. 2021-03-26 Special Board of Trustee DRAFT Minutes.

**NO MOTION. PLACE ON NEXT AGENDA.**

5.) Report of the Village President - Neil H. Palmer

- a. Review and possible action on appointments for Boards, Committees, and Commissions for 2021.

**MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE MICHALSKI, TO APPROVE THE APPOINTMENTS FOR BOARDS, COMMITTEES, AND COMMISSIONS FOR 2021 WITH THREE CORRECTIONS: CORRECT STACY BARRY COFFEY SPELLING, TRUSTEE KRESSIN IS NOT ON RECREATION, AND TRUSTEE DOMASZEK IS NOT ON PUBLIC SAFETY. Clerk Note: See list below.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

6.) Report of Fire Chief - David Kastenholtz

- a. March Fire Department Report

7.) Report of Police Chief - James Gage

- a. March Police Department Reports

8.) Report of EMS Director - Dr. Jon Robinson

- a. No report.

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9.) Report of Village Clerk - Michelle Luedtke

- a. Election Recap memo

10.) Report of Village Manager - David De Angelis

- a. Update on Resolution and presentation by Vetter Architects on conceptual future use of 13420 Watertown Plank Road; known as the Reinders' Property.

This is a result of prior meetings and extensions of their timeline. The Village did not received the presentation ahead of time. This will be placed on our website with the other designs for the same space – namely the storage units.

John Vetter, Principal Architect at Vetter Architects out of Milwaukee, presented their own PowerPoint. This is just an update and not a proposal. The family would like to pursue the ideas in the presentation. For a copy, please contact John Vetter.

President Palmer asked if the board was interested in seeing more.

Trustee Haas asked if they are condos or apartments. The architect indicated they would be leased at first and potentially converted to condos. Trustee Haas asked about well water. The architect was unsure. Trustee Haas indicated he would likely not be interested in TIF funding.

Trustee Kressin thinks it is a nice proposal. In order for the Village Board to get behind it, we need to know what is going to happen to the south of this project. If the expectation that the south stays “as-is” – it is hard for the Village Board to discuss water.

Trustee Cornell likes the design and it fits the parcel well. She likes the incorporation of the pathway in the front. She would like to see those as owner occupied.

Trustee Kressin asked if a workshop would be appropriate. Both President Palmer and Trustee Kressin would like to know what is happening in the south of the community to see the overall change to the community and how each item effects other areas.

Trustee Michalski agrees with the rest of the board. He loves the path and the cohesive connection the park and the downtown. Without seeing what is happening on the south end, we cannot take a look at the entire picture.

Trustee Sayas likes the proposal. She likes the upper deck and the yard setting. She prefers owner occupied. She asked about the cost of a lease – the architect estimated a higher end executive rental.

Architect Vetter concluded it is a fair statement to look at the property in its totality. He would like to see this portion completed and to complete the next

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section at a later time.

The next steps for the potential plan would be for the applicants to contact the Village Manager or the Village Zoning Administrator.

**NO ACTION.**

b. Update on ad hoc Pathway Committee.

Manager De Angelis referred to the pathway rankings in the packet. The Village Board needs to have a conversation about these ranking and the potential for the transportation utility as they pertain to the implementation schedule.

President Palmer indicated a special meeting specifically about pathways may be needed to hash this out.

Trustee Kressin suggests that we have Ruekert Mielke put out an estimate using GIS data for the various pathways to estimate total construction costs.

Trustee Haas would like to know the cost of maintenance for these pathways.

President Palmer would like the ranking updated and more realistic numbers from Ruekert Mielke for the paths. Then have this body meet and go over the results.

c. Review and possible action on Resolution 042621 - Relocation Order and Resolution of Necessity for Property Acquisition for Daylighting of Underwood Creek.

Manager De Angelis gave some background on the project and some updates with the ownership issues.

**MOTION BY PRESIDENT PALMER, SECOND BY HAAS, TO APPROVE THE RESOLUTION WITH TRUSTEE HAAS RED LINE CHANGES.**

President Palmer spoke to the comments made during public comment. All of the businesses support this project. We are required by law to enact this resolution in order to begin the process whether or not to obtain the property needed.

Trustee Sayas asked about the rights of the property owners. Manager De Angelis will send Trustee Sayas the brochure regarding the laws.

**ALL WERE IN FAVOR. MOTION CARRIED.**

Manager De Angelis added two items: the vaccination clinic in Elm Grove will be closing. Also, we are starting to get requests for room usage. We are not opening the rooms to the public at this time. We want to release those rooms in June.

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President Palmer would like this item to be on the May meeting as it pertains to COVID rules for room and park usage.

11.) Report of Village Attorney – Hector De La Mora

- a. Attorney De La Mora had no report at this time. Attorney De La Mora wanted to add that the process is reversible for the eminent domain. He referenced chapter 32 of State Statute.

12.) Report of Standing Committees - Please review the minutes on our website for more details.

1. Plan Commission - Trustee Michalski

- i. The Plan Commission has met twice since the last board meeting. Kettle Range meats wanted a farmers market in the parking lot by Reinders. Bakers Square has been approved for demolition. School Sisters certified survey map was discussed. At their next meeting they talked more about the School Sisters rezoning and development plan. See the Village Calendar for additional meeting dates as they pertain to the School Sisters projects. For more details, please refer to the minutes on our website.

2. Library Board - Trustee TBD

- i. No member, no report.

3. Public Works - Trustee Kressin

- i. The Public Works Committee talked about the planting of items in the right of way. They talked about the School Sisters and their storm water management. For more details, please refer to the minutes on our website.

4. Public Safety - Trustee Cornell

- i. No meeting, no report.

5. Legislative - Trustee Domaszek

- i. No meeting, no report.

6. Park and Recreation - Trustee TBD (Cornell to present)

- i. Review and possible action on the Third Space Brewery Beer Garden.

Manager De Angelis spoke about the request. Suggestions from the Village Board members would be placed in the vendor agreement brought to the Village Board next month. The business want to know before they spend time and money to put this together. We need to know from the board what area is allowed for open beverages. We also

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need to know what type of a monetary agreement the board would like to see from this; weekly fee, flat rate fee, percentage of sales.

President Palmer indicated at the moment there are more questions than answers. The board seems amiable to the idea. He asks that we get an agreement covering all of these items and bring it back to the board; space, liability, etc. We can have an interim meeting if we need big questions answered.

Trustee Haas has questions about the liquor license and the area.

All questions should be emailed to Manager De Angelis.

**NO MOTION. THE VILLAGE STAFF TO PUT TOGETHER A CONTRACT FOR FURTHER REVIEW BY THE VILLAGE BOARD AT THEIR NEXT MEETING.**

- ii. The Recreation Committee talked about the EG pool safety plan. They increased the max capacity for the summer. They are opening strategic lockers. The lounge chairs would be set out on the deck, but will be use at your own risk. They talked about the splash pad grand opening. June 8<sup>th</sup> at 10am. They also talked about planning updates. They also talked about the beer garden and have deferred it to the Village Board. For more details, please refer to the minutes on our website.
- 7. Administrative and Personnel - Trustee Michalski
  - i. They talked about archiving meeting recordings. The Village Board would have to decide which meetings. Staff will be getting back to them on this. The other item of business was the Police Department wanting to hire two additional Police Officers. For more details, please refer to the minutes on our website.
- 8. Finance and Licensing - Trustee Haas
  - i. Review and act on Police Department request to advance capital funds for radio encryption.

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE CORNELL, TO APPROVE THE ADVANCE OF CAPITAL FUNDS FOR RADIO ENCRYPTION.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- ii. Review and Act on Vouchers.

**MOTION BY TRUSTEE HAAS, SECOND BY TRUSTEE SAYAS, TO APPROVE THE VOUCHER LISTS AS SUBMITTED.**

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**ALL WERE IN FAVOR. MOTION CARRIED.**

13.) Other Business – None.

14.) Closed Session - May convene into closed session pursuant to Wis. Stat. ss.19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.; more specifically the Village Manager annual review.

**MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE HAAS, TO CONVENE INTO CLOSED SESSION.**

**ROLL CALL VOTE: YAY – PALMER, HAAS, IRWIN, KRESSIN, MICHALSKI, CORNELL, SAYAS. MOTION CARRIED. CLOSED SESSION BEGAN AT 9:53PM.**

15.) Open Session - May convene into open session to take action on any closed session items.

**MOTION BY TRUSTEE PALMER, SECOND BY TRUSTEE MICHALSKI, TO CONVENE INTO OPEN SESSION.**

**ALL IN FAVOR. MOTION CARRIED.**

Motion on item discussed in Closed Session:

**MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE CORNELL, TO UTILIZE OPTION TWO FROM MONICA HUGHES MEMO REGARDING MILITARY LEAVE. ADDITIONALLY, NO ADDITIONAL HOLIDAY TIME WILL BE EARNED WHILE THE MILITARY MEMBER IS AWAY.**

**ALL IN FAVOR. MOTION CARRIED.**

16.) Adjournment

There was no further business.

**MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE SAYAS, TO ADJOURN THE MEETING.**

**ALL WERE IN FAVOR. MOTION CARRIED. MEETING ADJOURNED AT 10:10PM.**

COMMITTEE NOMINATIONS	23-Apr-21
<b>Admin &amp; Personnel</b>	
Tom Michalski, Chair	
George Haas	
Neil Palmer	
John Domaszek	
Kristina Sayas	
<b>Finance</b>	
George Haas T, Chair	
John Domaszek T	
Pat Kressin T	
Martha Kendler	
Glenn Shrubbe	
Ben Haas	New community volunteer
<b>Legislative</b>	
John Domaszek, Chair	
George Haas, T	
Neil Palmer, T	
Angie Jodie	
Marlee Jansen	New community volunteer
<b>Public Safety</b>	
Kristina Sayas T, Chair	
Tom Michalski T	
Katy Cornell T	
John Schindler	
John Oliveri	
Barbara Decker	
Margaret Thew	New community volunteer
<b>Public Works</b>	
Pat Kressin, T, Chair	
Katy Cornell T	
George Haas T	
John McNamara	
Rob Casperson	
Robert Coons	
Craig Harley	
<b>Recreation</b>	
Katy Cornell T, Chair	
Tom Michalski T	
Neil Palmer T	



Ryan Black	
Wesley Parkin	
Allison Kelly	
Stacy Barry Coffee	New Community volunteer
Sue Retzack	
<b>Library Board</b>	Nominate Kristina Sayas to replace Kim Irwin
<b>Planning Commission</b>	Joe Kujawa, Chuck Long, Neil Palmer T - Chair, Tom Michalski T
<b>Building Board</b>	Bret Roge, Tim Janusz, John Domaszek T
<b>Board of Appeals</b>	Douglas Jacobson, Gordon Giampietro, Frank Lorenz
<b>Police &amp; Fire Commission</b>	Steven Nelson
<b>Beautification</b>	David Riemersman; new community volunteer
<b>Ad hoc Pathways</b>	Theresa Kapke; new community volunteer;
<b>Kristina Sayas</b>	Public Safety, CH, Administration & Personnel, Library Board; Liason Elmbrook Humane Society
<b>Katy Cornell</b>	Recreation, CH, Public Works, Public Safety, Ad hoc Pathways , CH, EG Foundation Liason
<b>John Domaszek</b>	Legislative, CH, Finance, Public Safety, Building Board, Elmbrook Schools Liason
<b>George Haas</b>	Finance, CH, Administration, Legislative, Public Works, Board of Appeals Liason
<b>Tom Michalski</b>	Admin & Personnel, CH, Planning Commission, Recreation, Fire Dept Liason, EMS Liason
<b>Pat Kressin</b>	Public Works, CH, Finance, Recreation
<b>Neil Palmer</b>	Planning Commission CH, Administration & Personnel, Legislative, Jt, Review Board