

VILLAGE OF ELM GROVE
BOARD OF TRUSTEES
January 27, 2020

Present: President Palmer, Trustees Haas, Irwin, Michalski, Cornell, Kressin, and Domaszek
Absent: None

Also Present: Village Manager David De Angelis, Zoning Administrator Thomas Harrigan, and Assistant Village Attorney Christopher Koehnke and members of the public.

President Palmer brought the meeting to order at 7:30 p.m. Thomas Harrigan took the roll.

President Palmer led the Pledge of Allegiance.

1. Public Hearing

There was no Public Hearing.

2. Public Comment

Mary Inden – 14745 Watertown Plank Road. Ms. Inden provided the Board with a copy of the Draft Fourth of July policy that was recently recommended for approval to the Board of Trustees at the Recreation Committee. Ms. Inden expressed concerns that the new Recreation Director, Jerod Mikkelsen, will be too busy to oversee the events of the day on the Fourth of July due to the new Splash Pad scheduled to be open that day. Ms. Inden asked the Board to continue encouraging citizen involvement with the Fourth of July celebration activities.

3. Agenda

Trustees Kressin and Domaszek moved and seconded to approve the submitted agenda. Motion carried.

4. Minutes

Trustees Michalski and Domaszek moved and seconded to approve the December 16, 2019 meeting minutes. Motion carried.

5. No report of the Village President

President Palmer stated there is an upcoming Public Open House on February 11th, 2020 to allow the public to review and provide comment on the Final Draft version of the Downtown Master Planning guidelines.

Trustee Cornell opined that she would prefer to see the School Sisters of Notre Dame property identified as strictly "Residential" land use.

Conversation was held as to what level of detail the Draft Master Planning Document should dictate future land use within the Village.

Mr. De Angelis stated that the upcoming Open House will have multiple display stations around the room at which Village staff, SEH Consultants and Trustees will be available to answer questions from the public.

President Palmer highlighted that the Open House should be utilized to generate a conversation with the public.

6. Fire Department – monthly report in binder

7. Police Department– monthly report in binder

8. EMS Department report – None

9. Report of the Village Clerk

- A. In Ms. Stredni's absence, Mr. Harrigan stated that in person absentee voting is available at Village Hall Monday through Friday 8:00 A.M. to 4:30 P.M. for the February 18th, 2020 Spring Primary Election. In person absentee voting will end on Friday, February 14th at 5:00 P.M.

10. Report of the Village Manager

- a. Review and act on Addendum to Agreement between City of Brookfield and Village of Elm Grove for Purchase of Water.

Mr. De Angelis explained that two additional lengths of watermain extensions will be incorporated into the Watermain agreement, which will serve the Elm Grove Heights development. Trustee Kressin and Cornell motioned to approve. Motion carried 7-0.

- b. Review and act on Perpetual Water Main Easement.

Trustee Kressin and Domaszek motioned to approve. Motion carried 7-0.

- c. Review and act on agreement between City of Brookfield and Village of Elm Grove – North Avenue.

Ms. De Angelis explained the City of Brookfield is asking for the Village to pay for the proportional share of snow and ice removal from the new sidewalk/pathway along North Avenue and for the Village to pay at substantial completion of the North Avenue Expansion project.

Trustee Kressin asked how the City would determine the cost of annual snow and ice removal.

Ms. De Angelis stated that information is not provided.

President Palmer commented that there appears to be unresolved concerns that the current agreement does not address.

No action was taken.

- d. Review and act on extension of Agreement with Reinders.

Trustee Kressin and Irwin motioned to accept. Motion carried 7-0.

Mr. De Angelis provided an update on the Watertown Plank Road Pathway project and contractual closeout with Pro-seal. It appears there will be approximately \$50,000 in liquidated damages.

Mr. De Angelis invited the Board to the celebratory retirement ceremony of longtime Department of Public Works employee, George Pappenfuss. Mr. Pappenfuss was with the Department for nearly 40 years. The retirement party will take place at 2:00 P.M. Friday, January 31st.

11. No Report of the Village Attorney

12. Standing Committees

- A. No Plan Commission

- B. Library Board

Trustee Irwin provided a brief update to the Trustees, noting the Elm Grove Library has been highlighted as a leader in Memory Café programming.

- C. No Public Works/Utilities

- D. No Public Safety

E. No Legislative Committee

F. Park and Recreation Committee

Trustee Irwin stated that the Committee voted on new Village pool admission prices, reflective of the addition of the new splash pad. There is also a new senior rate.

Trustee Kressin commented that he is not aware of any splash pad that charges for individual admission.

President Palmer questioned if there needs to be a special admission fee for the splash pad, possible discouraging people from using it.

Trustee Irwin stated that question can certainly be brought back to the committee.

Trustee Irwin provided a summary of the new Fourth of July Policy. The rationale being, because this is a Village event, the Recreational Committee feels it should oversee the event. It does not mean we are discouraging volunteerism for the event. The Recreational Committee has approved the change in policy. Trustee Irwin reflected sincere appreciation for all the hard work Mary Inden has contributed to the event over the years.

President Palmer provided several suggested revisions to the proposed event framework chart. Noting that volunteer individuals and organizations are encouraged to participate and all volunteers report to the event Director.

Trustee Hass commented that instead of having three "civic organizations", just have one block that says Civic Volunteer, Individuals and Organizations.

Trustee Irwin moved to approve the new policy as written with the aforementioned changes, Domaszek seconded. Motion carried 7-0.

G. No Administrative and Personnel

H. Finance and Licensing

1. Review and act on new operators licenses

Trustee Haas and Domaszek motioned to approve. Motion carried 7-0.

2. Review and act on Resolution 01272020 – Permit Fee for Tree Right of Way removal

Trustee Kressin and Domaszek motioned to approve. Motion carried 7-0.

3. Vouchers - Trustees Haas and Irwin moved and seconded to approve the vouchers in the total amount of \$1,010,442.95. Motion carried 7-0.

13. No Other business

14. Adjourn

Trustees Irwin and Michalski moved and seconded to adjourn at 8:46 p.m. Motion carried.

Respectfully submitted,

Thomas Harrigan
Zoning and Planning Administrator
Assistant to the Village Manager