

**VILLAGE OF ELM GROVE  
BUILDING BOARD  
MEETING MINUTES**

**Tuesday, January 21, 2020**

Meeting was called to order at 5:30PM by Chairman Olson.

**1. Roll Call.**

Present: Chairman Olson, Mr. Collins, Mr. Koleski, Mr. Schoenecker. Mr. Matola, and Mr. Janusz

Absent: Ms. Steindorf, Mr. Liechty and Mr. Domaszek

Also present: Mr. Harrigan, Ms. Walters, and applicants.

**2. Review and act on meeting minutes dated January 07th, 2020.**

Mr. Schoenecker motioned and Mr. Collins seconded to approve the minutes as amended. Motion carried 6-0.

**3. Review and act on a request by Sarah Holtan, 910 Katherine Drive, for an amendment to a previously approved plan set.**

Lisa Krusick was on the phone and Rob Miller was in attendance before the Board.

The documents show cedar color for the new garage door and the glass type is not chosen yet. The front door and man door (cedar) are wood stained to match the garage door. The rear screen room will be painted black.

Mr. Matola made a motion to accept the plan as resubmitted. Mr. Schoenecker seconded. Motion carried 6-0.

**4. Review and act on a request by Daniel Butz, 1005 San Jose Drive for a building addition.**

Kyle Kohlmann and and Rob Miller were in attendance before the board.

*Architectural Review*

Ms. Krusick provided a summary of the revised plan set.

The column to the left on the snack bar will be flush to the house. Coach lights on the posts will match the others. The walk path to the outdoor pool area shows one side stone and one side brick.

In reference to the front elevation of the house, Mr. Olson asked how the brick will return at the corner of the entryway.

Ms. Krusick stated that it will wrap and turn the corner.

Mr. Olson asked why the brick stops at the jamb. It was suggested both columns wrap in stone.

It was determined the applicant was referencing a revised copy of the plan set dated January 16<sup>th</sup>, 2020. The Building Board received a copy of the plan set dated January 10<sup>th</sup>, 2020. A revised plan set will be required for submission and final review for the Board.

Mr. Olson inquired why the new walls are proposed to be so thick?

Mr. Miller stated the new walls will be revised to match the thickness of the existing walls.

Mr. Schoenecker motioned to approve the revised 1-16-2020 architectural plans noting the front elevation stone addition will wrap the right and left sides of the entry way walls, the new walls will be reduced in thickness to match the other existing walls, and the detail of the caps will match, and all the columns will have the appearance of a stone column base. The revised plan set is to be resubmitted for final review. Mr. Collins seconded. Motion passed 6-0.

### Landscape Plan

Mr. Harrigan explained that as proposed, the total impervious surface percentage of the property exceeds that maximum allowable 30% coverage. A Conditional Use Permit will be required to utilize permeable materials.

Mr. Kohlmann explained the proposed retaining wall will stand 2 ft. in height. Permeable paving at the front drive will be divided up into multiple sections and added accent banding will be used. Outer banding will be a darker grey and the interior sections will be lighter grey at the pool deck. There will be up lighting under the trees.

The board will need a copy of the plan set January 17<sup>th</sup>, 2020.

Mr. Schoenecker motioned to approve the landscape plan dated January 17<sup>th</sup>, 2020. Mr. Collins seconded. Motion carried 6-0

### **5. Other business**

None

### **6. Adjournment**

Mr. Schoenecker motioned to adjourn and Mr. Collins seconded. Motion carried 6-0.  
Meeting adjourned at 6:15 pm.

Respectfully Submitted,

Diane Walters  
Administrative Assistant