

**DISCLAIMER – THE FOLLOWING ARE DRAFT MINUTES FROM THE BUILDING BOARD
AND ARE SUBJECT TO CHANGE UPON APPROVAL FROM THE BUILDING BOARD**

**VILLAGE OF ELM GROVE
BUILDING BOARD
MEETING MINUTES**

Tuesday, January 16, 2024

1. Roll Call

Present: Chairman Olson, Trustee Stuckert, Mr. Thedford, Mr. Matola, Mr. Janusz, Mr. Falsetti

Absent: Ms. Jackson, Mr. Roge, Ms. Steindorf

Also present: Ms. Gehl, Ms. Miller, Applicants

Chairman Olson called the meeting to order at 5:32 P.M.

2. Review and act on meeting minutes dated January 2, 2024

MR. FALSETTI MOTIONED TO APPROVE THE MINUTES AS PRESENTED. MR. THEDFORD SECONDED. MOTION PASSED 6-0.

Item 3. Review and act on a request by Nancy Stevens, 13255 Wrayburn Road, for an alteration

Mr. Matt Retzak with Bartelt Remodel and Ms. Nancy Stevens, the homeowner, were present before the Board to represent the request.

Applicants were previously at the December 19, 2023 Building Board meeting for consideration. The Building Board asked the applicants to make various changes to the previously submitted plans based on the discussion held at that meeting (see December 19, 2023 meeting minutes). The applicants are proposing to alter the windows in the master bathroom, to reconfigure the windows in the kitchen, to eliminate the door at the back of kitchen, and to add a window at the garage gable. Please see the enclosed plan set for review.

Mr. Matola arrived at 5:35 P.M.

Mr. Retzak brought material and color samples for the roof, trim, doors, and gutters as requested by the Board at the previous meeting they attended. Mr. Retzak also explained that the balcony railing will be as shown on the revised plans – PVC material in a cashmere color to match the window trim.

Trustee Stuckert noted that the new Centor accordion-style door on the lower elevation is black and is a large contrast from the rest of the home. She asked if the manufacturer offers other colors.

Ms. Stevens said that there are very limited color options, mainly black or brown.

Mr. Matola noted that he found a sage brown option on the Centor website and asked if Ms. Stevens would be opposed to it. Ms. Stevens and Mr. Retzak were in agreement to adjust the color to brown.

MR. THEDFORD MOTIONED TO APPROVE THE PROPOSAL AS PRESENTED WITH THE EXTERIOR FAMILY ROOM CENTOR DOOR COLOR CHANGED TO ONE OF TWO BROWN COLORS OFFERED BY THE MANUFACTURER. MR. MATOLA SECONDED. MOTION PASSED 6-0.

4. Other Business

None.

5. Adjournment

MR. FALSETTI MOTIONED TO ADJOURN. TRUSTEE STUCKERT SECONDED. MOTION PASSED 6-0.

Meeting adjourned at 5:50 P.M.

Respectfully Submitted,

Katherine Gehl
Assistant Manager/Zoning & Planning Administrator