



**Tony Evers, Governor**  
**Dawn Crim, Secretary**

January 21, 2021

Tom Harrigan, Zoning & Planning Administrator  
Village of Elm Grove  
13600 Juneau Blvd  
Elm Grove, WI 53122  
[tharrigan@elmgrovewi.org](mailto:tharrigan@elmgrovewi.org)

**VIA EMAIL**

Re: Village of Elm Grove Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Tom Harrigan,

Unfortunately, your municipality has not met all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

The following items in your ordinance conflict with Wis. Admin. Code § SPS 316.

- § 134-4 references § 106-3B for exemptions to the electrical license requirements of [Wis. Stat. § 101.862](#). Exceptions to the electrical license requirements are identified under [Wis. Stat. § 101.862\(4\)](#).
- § 134-5(B) specifies electrical permit expiration requirements that conflict with [Wis. Admin. Code § SPS 316.012\(3\)\(b\)](#), which states electrical permits shall expire 12 months after the date of issuance, if installation of the electrical wiring has not commenced.
- § 134-5(D)(1)(d) specifies that electrical installations of communication, security, and signaling systems not exceeding 49 volts are exempt from permitting requirements. Electrical permits shall be required for the installations identified under [Wis. Admin. Code § SPS 316.012\(1\)](#) and in accordance with [Wis. Admin. Code Table 302.35](#).
- § 134-5(E) specifies emergency work to be reported within 48 hours. Per [Wis. Admin. Code § SPS 316.012\(1\)\(b\)](#), a permit for the emergency work shall be submitted no later than the next business day after commencement of the installation.
- § 134-5(F) provides requirements for special permits for temporary work “that does not conform to the regulations of this chapter.” Special permits are not provided for under Wis. Admin. Code § SPS 316. All electrical permits for the installations described in [Wis. Admin. Code § SPS 316.012\(1\)\(a\)](#) shall follow the requirements of Wis. Admin. Code § SPS 316. If the installation requiring a “special permit” is not provided under [Wis. Admin. Code § SPS 316.012\(1\)\(a\)](#), reference another SPS code as appropriate.

Please revise your municipality’s ordinance to address the issues discovered by the Department and resubmit your delegation request.

If your municipality has any questions related to the Wisconsin Electrical Code Chapter SPS 316, please contact the Electrical Program Manager, Etta Strey, within the Department’s Division of Industry Services at (920) 492-2232 or [etta.strey@wisconsin.gov](mailto:etta.strey@wisconsin.gov).

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr.".

Michael D. McNally Jr.  
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau  
Electrical Program Staff, Technical Services Bureau  
Kati Vokovitch, SafeBuilt