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Village of Elm Grove
Finance and Licensing
September 24, 2021
Capital Budget Review Workshop

Present: Glenn Schrubbe, George Haas, Martha Kendler, John Domaszek arrived at 7:45am
Also Present: Staff members-Monica Hughes, Dave De Angelis, Fire Chief Dave Kastenholz, Police Chief Jim Gage, EMS Director Jon Robinson, Recreation Director Jerod Mikkelsen, Public Works Director Richard Paul Jr, Library Director Sarah Muench and Library Board President Dave Hecker

Mr. Haas called the meeting to order at 7:30pm. There was no quorum until Mr. Domaszek arrived.

Monica Hughes provided a general summary of the capital budget and the levy required to fund. The committee then heard from each of the department heads.

Library

Ms. Muench reviewed her budget noting the only new item added is for the implementation of a radio tagging system. These system are being used throughout library as a way to better manage their collections and the lending process. The system is recommended and will be partially supported by the county library system. Ms. Muench would like to take advantage of this funding opportunity to implement this system in our library.

Fire

Chief Kastenholz presented the fire department budget noting the continued annual request for funds for turnout gear and equipment. A fire paging system is newly added due to the failure of our current equipment. Chief Kastenholz also noted the opportunity to exchange the current intrinsically safe radios for new radios under a Motorola program at a very modest cost to the Village.

EMS

Dr Jon Robinson explained the need for a second defibrillator for our secondary ambulance to insure the availability of this piece of equipment no matter which ambulance was sent to a scene. He also noted his request for a specialized training manikin which will allow hands on training for members with immediate feedback. Funds were also included in 2026 for replacement of the ambulance defibrillators or other equipment that evolves in the constantly changing technology industry. Dr Robinson expressed his concern to the committee on the challenge in continued operation of this EMS service with volunteers. Many of the department members are getting older and he foresees the core members retiring in next few years. Finding new members is a constant challenge.

Police

Chief Gage presented his budget noting he will be needed 8 vests next year as compared to the 4 currently in the budget but that he also anticipates grant funding for half the costs of replacement. The net cost to the budget will be what is currently included. There are also 3 laptops budgeted for the court. Chief Gage reviewed the other items. The police budget includes a security fence and gate around the employee parking lot in the back of Village hall. This is included in the 2026 requests. The department feels it is important for security and safety. There was concern of how this fencing would look and discussion if this was necessary. Chief Gage reported that in light of some of the recent Milwaukee area protests and the added usage of the park, the department feels it is important and has budgeted for a decorative fence similar to the one surrounding the pool.

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Recreation

Jerod Mikkelsen noted that his requests included moving the replacement of the diving board frames to next year for safety issues. No other changes have been included. The committee then reviewed the request in the general government area to use \$40,000 in 2022 to make improvements to the poolhouse changing areas and bathrooms. These areas were identified by patrons and needed improvements noted by the recreation committee. This funding will be used to address the concerns.

General Government

Items were reviewed. Staff noted the change to the computer refresh of splitting the project into 2 years. This better represents the timeframe that Village staff can facilitate this large project. The network and software will be updated as needed first followed by the desktop computers.

Public Works

Richard Paul Jr, Public Works Director, reviewed the department's budget. He noted the need to replace the front end loader and that he was looking into options. The current loader needs repairs and with the challenge of finding equipment he has begun looking at options. The department will have a demo loader available to them in the next week to operate. All requested items have been in the prior year's budget or are the normal cycle of replacement. Staff has moved the replacement of dump trucks from 2024, 2025 and 2026 to 2024, 2026, and 2028 to try and spread out the purchase of the costly trucks

Infrastructure

The infrastructure budget was reviewed noting that the Marcella Bridge continues to be included in the budget but that the cost has not been changed. This item has been in the budget for a long number of years but has been moved out, removed and then put back in as the bridge is evaluated on a semi-annual basis. Repairs have been done to maintain it as the state bridge grant funds have not been available recently. The budget also includes transferring the \$233,000 previously funded for pathways to the new transportation fund to support the Gebhardt road pathway in 2022 or other paving needs as determined by the Village Board. In 2022 there will be a payment to the City of Brookfield for the Village's portion of the North Ave sidewalk as previously agreed. The paving of the Village ground parking areas in both the front and back of Village hall along with lighting has been postponed by 1 year to accommodate other projects and the limited funding available.

Transportation Fund

The committee reviewed the proposed new transportation fund budget which has been prepared to fund the paving schedule reviewed and approved by the public works committee in 2020. Creating a separate fund will allow the segregate funding, carry over funding to future years and adjust the scheduling according to the needs identified. The Village considered a transportation utility but will be moving forward with tax levy dollars for paving. The levy dollars are available by increasing the sewer user fees to pay a greater portion of the sewer costs as is typical for a utility.

Other Business

There was no other business

Adjournment

John Domaszek and Glenn Schrubbe moved and seconded to adjourn at 10:20am. Motion carried.

Respectfully,
Monica L. Hughes