

**VILLAGE OF ELM GROVE
LEGISLATIVE COMMITTEE MINUTES
Thursday, March 21, 2019**

Present: Chairman Domaszek – via phone, Trustee Haas and President Palmer. Angie Jodie excused.
David De Angelis Village Manager, Mary Stredni Village Clerk, Tom Harrigan Zoning Administrator, and Village Attorney Hector de la Mora.

1. Call meeting to order

Chairman Domaszek brought the meeting to order at 7:00 p.m. Mary S Stredni took the roll. Consensus for President Palmer to Chair meeting as Domaszek was present by phone.

2. Minutes

Domaszek and Haas moved and seconded to approve the January 17, 2019 minutes. Motion carried.

3. Review §335-86 (I) Short-term Rentals

Trustees Haas and Domaszek moved and seconded to make recommendation for approval to the Board of Trustees with the following changes:

Line 34 – Definition of Residential Property: remove the word residential and change the p in property to lower case.

Lines 104 – 106 – Include requirement for person renting to add cell phone number and e-mail address. In last sentence after ‘the monetary amount’ add ‘ a description of value’.

Line 110 – (a) change to ‘For a short-term rental the application shall contain the following information:

Line 114 – Include cell phone number of home owner.

Lines 164 and 166 – change ‘local’ to ‘Village’.

Motion carried.

4. Review of existing and potential conditional use zoning provisions

Consensus to move to next meeting for review.

5. Review and act on model ordinance for siting of Wireless Facilities in Local Rights-of-Way

The League of Wisconsin Municipalities has provided a model ordinance regarding Wireless facilities in local right-of-ways. De Angelis noted that a carrier will not be able to remove a Village pole but they can put up their own. The Village will no longer be able to regulate aesthetics.

Discussion regarding adding a fee section.

‘Administrator’ should be defined as the Village Manager or his or her designee.

In Section 12 – Restoration – the required annual right-of-way permit should be made out to the actual entity - for example We Energies.

Discussion to find a better wording for ‘applicant’.

Throughout the document Village should be Village of Elm Grove.

The model ordinance will be formatted to Village Ordinance standards and will be brought back to the Legislative Committee.

6. Review Shoreland and Wetland Ordinance

The DNR has reviewed the Village of Elm Grove Shoreland-Wetland and Shoreland Ordinance and is requiring modifications in order to be in compliance with State law. The Village Ordinance does not include any language regarding annexed land, but at this time it is not possible for the Village to annex any land.

Harrigan will make changes to the existing ordinance in order to be in compliance and send to the DNR for review. Once the DNR has approved the changes, the amended ordinance will come back to the Legislative Committee.

7. Other business
Domaszek noted that in a portion of the north-western part of the Village there are some very small lots which limit what homeowners are able to do to make improvements. Discussion regarding what changes can be made to the zoning code to allow property owners the ability to make improvements. Staff will look into possibility of creation of PUD and other options for future discussions.
8. Adjourn
Haas and Domaszek moved and seconded to adjourn at 8:07 p.m. Motion carried.

Respectfully submitted,

Mary S Stredni, Village Clerk

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