

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES  
January 21, 2019 MEETING MINUTES  
For approval at the February 28, 2019 Meeting  
Park View Room, Village Hall

1. Call to Order.

The meeting was called to order at 4:35 p.m. Board members present were: John Alexander, Dave Hecker, Bonnie Klamik, Kristin Olson, Karen Sopik, Mary Weller and Library Director Sarah Muench, Board Administrative Officer. Excused: Patty Kujawa.

2. Approval of the Agenda.

Upon motion made by Dave Hecker and seconded by John Alexander, the Agenda was approved by the board.

3. Hearing of the Public. The FOEGL board doesn't meet in January so there is no formal report.

4. Minutes of the Previous Meeting.

The minutes of the December 17, 2018 meeting were reviewed. Upon motion made by Kristin Olson and seconded by John Alexander, the minutes were approved as written.

5. Future Meeting Dates.

February 18, 2019

March 18, 2019

April 15, 2019

Upon motion made by John Alexander and seconded by Dave Hecker, the dates were approved.

6. Treasurer's Report

(a) Operating Budget Accounts Payable

**December 2018, Part 2**

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$4,607.98 in December 2018.

**January 2019**

- On a motion by John Alexander and seconded by Kristin Olson, the board approved the expenditure of \$4,017.10 in January 2019.

(b) Gift Fund Accounts Payable.

(1) LGIP-4

**December 2018, Part 2**

- On a motion by John Alexander and seconded by Kristin Olson, the board approved the expenditure of \$1,290.41 in December 2018.

**January 2019**

- On a motion by John Alexander and seconded by Mary Weller, the board approved the expenditure of \$239.04 in January 2019.

(c) Capital Expenditures.

**December 2018, Part 2**

- On a motion by John Alexander and seconded by Kristin Olson, the board approved the expenditure of \$9,787.64 in December 2018.

(d) Gift Fund Status of Accounts. The following Gift Fund account balances were announced:

**January 2019**

i. LGIP-4	\$18,454.40
ii. LGIP-10	\$23,233.22

7. Director's Report

- a. Library and staff activities
- b. Statistics and programming
- c. Youth report
- d. Gifts
  - 1) Upon motion by John Alexander and seconded by Dave Hecker, the board accepted a gift of the book "*From the Emerald Isle to the Cream City: A History of the Irish in Milwaukee*," by Carl Baehr, donated by Pat Ruttum.
  - 2) Upon motion by John Alexander and seconded by Mary Weller the board accepted a gift of the book "*The Happy Life of Kimions*," by Bruce Hucko, donated by Therese Pickart.

8. Old Business

No old business.

9. New Business.

Mary Weller tendered her resignation as a member of the Library Board of Trustees.

10. At 5:25 p.m. the board unanimously agreed to convene into closed session, pursuant to WSS Section 19.85[1][c] to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding performance evaluation of library director. May reconvene into open session to take action on items discussed in closed session.

11. Reconvene into open session.

At 6:12 p.m. the board unanimously agreed to reconvene into open session. Upon motion made by Dave Hecker and seconded by John Alexander, the board voted to give Sarah Muench the 2% Village raise, retroactive to January 1, 2019.

Upon motion made by John Alexander and seconded by Dave Hecker, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Karen Sopik  
Secretary