



Memo

To: Board of Trustees
From: Thomas Harrigan, Village Manager
Date: January 23, 2026
Re: Review of Agenda Items for January 27, 2026

1. **Review and act on the request from Elmbrook Humane Society to terminate the appointments of Humane Officers Starr Vigo #566 and Beth Blackwood #564 effective January 1, 2026. following the discontinuation of the Humane Officer Program.**

The Village has engaged Elmbrook Humane Society for services in 2026 under a new service model. The Village Board will need to take official action terminating previously issued Humane Officer appointments. The request is prompted by the discontinuation of the Humane Officer program by the Elmbrook Humane Society, effective January 1, 2026. Formal Board action is needed to ensure the appointments are properly rescinded within required timeframes and to maintain clear legal and administrative records regarding the status of those appointments.

2. **Review and act on the approval of the Urban Wildlife Damage Abatement and Control Agreement.**

The Village has officially been awarded the WDNR Urban Wildlife Damage Abatement and Control Grant to assist with the upcoming deer abatement effort. At this time, the Village Board must take action to accept the grant agreement.

Under the agreement, the Village is responsible for completing the approved urban wildlife damage abatement project in accordance with the scope and conditions approved by the DNR. The grant provides up to \$5,000 toward a total project budget of \$15,000, with the remaining \$10,000 funded by the Village. All project activities and eligible costs must occur within the two-year grant term, which runs through January 12, 2028. Grant funds are reimbursement-based and may only be used for eligible expenses.

I am requesting the Board of Trustees authorize the Village Manager to execute the grant agreement and administer the project in compliance with DNR requirements.

3. Update on the Underwood Creek Daylighting Bid Opening

The bid opening for the Underwood Creek Daylighting construction will take place on Tuesday, January 27th at 1:30 p.m. I will have the bid tabulation prepared for review Tuesday evening.