

**ADMINISTRATIVE AND PERSONNEL COMMITTEE
MEETING MINUTES
Thursday, December 4, 2025**

Meeting was called to order at 8:37 A.M. by Chairperson Stuckert.

1. Call Meeting to Order.

Present: Chairperson Stuckert, Trustee Sayas, Trustee Castile, Trustee Olson (Zoom), and Trustee Hillmann (Zoom)

Also Present: Village Manager Tom Harrigan, Finance Director Brian Lahey

2. Announcement of Closed Session pursuant to Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. More Specifically, to conduct the annual performance review of the Village Manager.

Chairperson Stuckert read aloud the announcement of closed session.

3. Review and Act on Meeting Minutes Dated October 21, 2025.

TRUSTEE SAYAS MOTIONED TO APPROVE THE MEETING MINUTES DATED OCTOBER 21, 2025. TRUSTEE CASTILE SECONDED. MOTION CARRIED 5-0.

4. Closed Session

Motion made to convene into closed session pursuant to Wis. Stat. Sec. 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. More Specifically, to conduct the annual performance review of the Village Manager.

TRUSTEE CASTILE MOTIONED TO CONVENE INTO CLOSED SESSION. TRUSTEE SAYAS SECONDED. MOTION CARRIED 5-0.

5. May convene into open session to take action on any closed session items.

Meeting convened into open session at 9:23 A.M. No action taken.

5. Adjourn.

TRUSTEE SAYAS MOTIONED TO ADJOURN. TRUSTEE HILLMANN SECONDED. MOTION CARRIED 5-0.

Meeting adjourned at 9:25 A.M.

Respectfully Submitted,
Finance Director Brian Lahey