



## Village of Elm Grove – 2026 Highland Drive Pathway Project Update

**To:** Tom Harrigan, Village Manager, Village of Elm Grove  
Richard Paul Jr., Public Works Director, Village of Elm Grove

**From:** Travis Brush, Project Leader, KL Engineering

**Subject:** Project Update Report (January 2026)

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### **ITEMS COMPLETE:**

- Public Engagement Meeting held on 12/10/25 - [Sign-in sheet and comment sheets attached](#).
- PIM comment review meeting held with Village on 12/19/25 – [Meeting minutes attached](#)
- KL completed additional tree survey to better aid in tree preservation efforts
- KL sent November invoice on 12/26/25
- Revised Watertown Plank Sidewalk plan submitted on 1/5/26 – [Plans Attached](#)

### **ITEMS IN PROGRESS:**

- Homeowner Outreach
  - Based on PIM comments, there were a number of residents who requested additional accommodations or on-site review meetings with KL/Village representatives.
    - Potential interest in granting easement at 1255 Highland Drive to save large pines
    - Owner at 14800 Juneau requesting retaining wall for aesthetic purposes
  - KL has begun outreach to most critical residents based on impacts to design
  - KL will continue to complete homeowner outreach with the Village the week of January 12<sup>th</sup>
- 60% Plan Development
  - 60% plan submittal requested for review based on 30% plan comments in November
  - KL currently working on remaining pathway alignment modifications to accommodate initial site review with Richard Paul Jr. on November 6<sup>th</sup>, 2025
  - KL finalizing limits of known retaining wall segments
  - KL reviewing drainage needs for proposed pathway including culverts and storm sewer
  - KL to begin utility coordination based on 60% plans

### **ACTION ITEMS:**

**KL is looking for discussion or action on the following items:**

- **PIM Comment Review Meeting**
  - Committee review of meeting minutes from 12/19/25 meeting
    - Require further discussions and considerations on preferred traffic control for project
    - Concurrence on overall direction for:
      - Driveways
      - Tree removal
      - Private drain discharge notices
- **Homeowner Outreach**
  - KL to work with Richard on scheduling remaining homeowner meetings
  - Will request of additional retaining wall at 14800 Juneau be entertained?

### **Deliverables:**

- 60% plans scheduled for submittal at end of January for February PWUC review
- Site review with Elm Grove Forester at end of January

### **Attachments:**

- **Attachment A: PIM Sign-In and Comment Sheets**
- **Attachment B: PIM Comment Review Meeting Minutes 12/19/25**
- **Attachment C: Watertown Plank Sidewalk Plans**