

Memo



To: Building Board
From: Ethan Sowl, Assistant Village Manager/Zoning & Planning Administrator
Date: January 5, 2026
Re: Review of Agenda Items for January 6, 2026

Item 3. Review and act on a request by Max and Susan Meinerz, Green Meadow – Lot 9 (13155 Green Meadow Ct), for an alteration

The owners previously received approval for the design of their new home in June 2025. At this time, the owners are requesting approval to change the approved roof color from Owens Corning sandcastle to peppercorn.

Item 4. Review and act on a request by Bill and Joanne Drobyski, 13305 Oakhurst Dr, for an addition

The owners are requesting approval to construct a 340 square foot screened porch addition on the rear of the home. The proposed addition meets setback (34.6' side, 59.1 rear) and coverage requirements (~12% building footprint, ~25% impervious surface).

Item 5. Review and act on a request by Tom and Holly Shepherd, 1040 Katherine Dr, for an addition

The owners are requesting approval to construct a 750 square foot addition off the rear of the home. The proposed addition meets setback requirements and coverage requirements (6% building footprint, 15.6% impervious surface).

Item 6. Review and act on a request by George and Colleen Alex, 1055 Highland Dr, for an addition

The owners are requesting to construct a 434 square foot garage addition. The proposed addition will meet setback (20' side, 48.5' rear) and coverage (12% building footprint, 21% impervious surface) requirements.

Item 7. Review and act on a request by CC Aesthetic Boutique, 13386 Watertown Plank Rd, for a business sign

CC Aesthetic Boutique is requesting to install a 24" x 72" (12 square feet) sign on its façade facing Watertown Plank Road. The proposed sign meets the size requirement 33 square feet including the Wine Down sign area.

[Village sign ordinance allows one square foot of sign area per one linear foot of building frontage. The building's frontage is approximately 33 feet. Wine Down's sign facing Watertown Plank is 19.25 square feet. In total, the building's sign area facing Watertown Plank is 31.25 square feet.]

Item 8. Review and act on a request by Jeff and Elizabeth Lyvers, 865 Morningside Ln, for an alteration

The owners are requesting to make alterations to the rear of the home where there is currently a deck.