

**PUBLIC WORKS/UTILITIES (PWUC) COMMITTEE
MEETING MINUTES
Monday, July 8th, 2024 5:30 p.m., Parkview Room**

1. Roll call.

Meeting was called to order at 5:32 pm by Mr. Schindler

Present: Mr. Schindler, Ms. Schneider, Mr. Zwirlein, and Mr. Eull.

Absent: Mr. Koleski, Mr. Shepherd, and Mr. Harley

Also Present: Mr. Harrigan, Mr. Paul, Ms. Bridgot Gysbers from Ruekert-Mielke via Zoom, and Mr. Richard Klein of Stantec Engineering

2. Review and act on minutes from June 10th, 2024 and June 17th, 2024 Meeting.

Mr. Schindler provided some edits of the minutes as written. Mr. Zwirlein moved and Ms. Schneider seconded approval of the minutes with the suggested edits the June 10th, 2024. Motion carried 4-0. Mr. Zwirlein moved and Mr. Eull seconded approval of the minutes with the suggested edits the June 17th, 2024. Motion carried 4-0

3. Update from Sustainability Committee

Nothing to report. No meeting.

4. Update on Grant Assistance Services provided by Ruekert-Mielke

Ms. Bridgot Gysbers of Ruekert-Mielke reviewed the grants that the Village would best be suited for and discussed timeline as well as the process on applications. The main categories/grant options that are the focus include Safe Drinking Water Grants, Energy Grants and Trails/Pathway Grants (though these typically require a Comprehensive Outdoor Recreation Plan – CORP).

Ms. Gysbers conveyed the fact that some of these grants will require an Intent to Apply application, while further planning getting some preliminary design ready for future submittal. She also noted that if not chosen for the first round that it behooves the Village to continue to apply in subsequent cycles.

One of the priorities will be looking forward to a water main extension project for 2025, which would include 111 homes in the Marian Heights subdivision, which could draw funds from TID # 3 to put together a preliminary design.

Also noted was the fact that once the CORP is completed, that will assist with submittal of applications for grants that could help gain funding for pathways.

5: Update and possible action on Underwood Creek Daylighting Design Services, Task Order 2024-2, with Stantec Engineering

Mr. Harrigan updated the committee on the process with obtaining the land from the railroad. Mr. Harrigan had been in conversations with Attorney Allan Markowitz of Von Briesen and Roper, who is extremely knowledgeable in the field of land acquisitions, in this case with railroads, and it appears the best path for the Village is to notify CPKC that the Village will be proceeding with the route of eminent domain since the negotiations with the appraisals ended in a stale mate. This would afford the Village the opportunity to only acquire the land that is needed for the project and not the entire corridor.

Mr. Harrigan then introduced Mr. Rich Klein of Stantec to the committee to allow him to walk through his updated schedule, and discuss the channel options and parking in order to move forward with the design.

The committee discussed the pros and cons of each design as well as how it impacted both recreational use and connection with the businesses and downtown. The focus was on infrastructure of future amenities (pedestrian bridge, electrical infrastructure, etc.), and discussion regarding the parking lot configuration in which Mr. Harrigan had been in contact with and will be following up with the landowner of the Sendik's property to work through details.

With a traffic impact study in the works, independently of this project, the consensus of the committee (4-0) was to move forward with Alternative 1, which includes an east side pathway and a Pedestrian Bridge in the design.

6: Review and possible action on Request for Proposal (RFP) for Traffic Impact Analysis

The committee reviewed the draft RFP for a Traffic Impact Analysis and offered a few edits/additions including adding a map exhibit, and adding Wall St and Elm Grove to the reach of the analysis. As there was already a direction to proceed, no action was required and all edits and additions will be included with the submittal.

7: Review and possible action on request for easement from WE Energies for resiliency project

Staff presented the request from WE Energies to acquire an easement along back (east side) of the village-owned lot located on Legion between 1150 Legion Drive and 1160 Legion Drive. Staff indicated that there are no conflicts with Village utilities in this area and that it would behoove the committee to approve the request. The committee felt that as long as there were no conflicts with Village operations or stormwater they want to help move along the process.

Mr. Eull moved to approve the easement acquisition and Mr. Zwirlein seconded. Motion carried 4-0.

8: Review and possible action on recommendation of DPW pole building bid.

Mr. Paul presented the bid tab and recommended award of bid to Walter's Buildings, which was the only bidder, for the construction of a pole building at the DPW Facility. This was a 2024 Capital Budget item. Mr. Paul and the committee agreed that they felt comfortable proceeding based upon their reputation and longevity/years in the business.

Mr. Schindler moved to recommend approval of the pole building up to \$178,170.00 that would cover the base bid and alternatives as needed. Mr. Zwirlein seconded. Motion carried 4-0.

9: Review and possible action on Request for Proposal (RFP) for Engineering and Design Services for Future Village Pathways

The committee felt it would be more productive to review and edit this RFP at the next scheduled meeting. Ms. Schneider motioned to table this item until the next meeting. Mr. Zwirlein seconded. Motion carried 4-0.

10: Update on Public Works Projects

Mr. Paul provided an update to the committee in regards to the Highland Drive cross culvert which included the fact that it is expected to be open to traffic once again on Friday, July 12th, 2024.

Mr. Paul also informed the committee that the current DPW Foreman has now left the Village and will be taking the position of Deputy Director of Public Works with the City of New Berlin. Mr. Paul was very appreciative of his time with the Village and the Department and the recruitment for staff with the reorganization is already underway with a scheduled interview for a qualified candidate this week.

11: Other Business

Mr. Harrigan informed the committee that the water lateral letters went out last week identifying the required information and the fact that the contractor performing the work would be Cornerstone 1. As a recap, DF Tomasini whom originally bid out the work, did not have a contract to perform this work and as they were a sub-contractor to Mandel, Mandel needed them to stay focused on their site work, Mandel did provide Cornerstone 1 as an alternative who bid out the work and came in a little less than DF

Tomasini. There was a slight adjustment for the costs due to Wauwatosa's inspection fees of \$800. Other than Meadows of the Grove being connected up to the home, the rest of the properties will have a service lateral to a curb stop installed at the property line. Cornerstone 1 will also be directionally boring the laterals on Watertown Plank Rd, thus having less impact on traffic and road cuts.

12: Adjourn

Mr. Eull motioned and Mr. Schindler seconded to adjourn the meeting at 8:05 pm Motion carried 4-0.

Respectfully Submitted
Richard Paul, Jr.
Public Works Director

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