

# Memo

To: Public Works Utilities Committee  
From: Thomas Harrigan, Village Manager, Richard Paul Jr., Director of Public Works  
Date: July 5, 2024  
Re: Public Works Agenda July Meeting

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**Item 3: Update from Sustainability Committee**

A representative from the Sustainability Committee will provide a report on recent activity.

**Item 4: Update on Grant Assistance Services provided by Ruckert-Mielke**

A representative from Ruckert-Mielke will provide an update on the grant assistance services.

**Item 5: Update on Underwood Creek Daylighting Project**

Staff will update the committee on the current status of the project. The materials included in your packets are being provided as elements of recent task orders that were approved by the Board of Trustees.

**Item 6: Review and possible action on Request for Proposal (RFP) for Traffic Impact Analysis**

Included in your packet is a DRAFT copy of RFP for a Traffic Impact Analysis for the Underwood Creek Daylighting project. This RFP was put together after direction was given by the committee at the June 10<sup>th</sup> Public Works Utilities Committee meeting.

**Item 7: Review and possible action on request for easement from WE Energies for resiliency project.**

Included in the packet is a copy of a request from WE Energies to acquire an easement along back (east side) of the village-owned lot located on Legion between 1150 Legion Drive and 1160 Legion Drive. The committee shall consider a recommendation to the Board of Trustees. There are no conflicts with Village utilities in this area.

**Item 8: Review and possible action on recommendation of DPW pole building bid.**

Included in your packet is a copy of the bid tab and a recommendation to award a bid to Walter's Buildings for the construction of a pole building at the DPW Facility. This was a 2024 Capital Budget item. The committee can consider recommendation of approval of the bid to the Board of Trustees.

**Item 9: Review and possible action on Request for Proposal (RFP) for Engineering and Design Services for Future Village Pathways**

Included in your packet is a DRAFT copy of RFP for Engineering and Design Services for the Future Village Pathways. This RFP was put together after direction was given by the committee at the May 13<sup>th</sup> Public Works Utilities Committee meeting and after an Ad Hoc Pathways meeting was held on May 24<sup>th</sup> to finalize pathway prioritization.