

**PUBLIC WORKS/UTILITIES (PWUC) COMMITTEE
MEETING MINUTES
Monday, June 17th, 2024 5:30 p.m.**

MEETING LOCATIONS:

The Committee will convene on the Watertown Plank Road Bridge (which spans the Underwood Creek) near the entrance to the Park & Shop (13425 Watertown Plank Road). Following a site visit of the Underwood Creek Daylighting Project Area, the Committee will convene in the Reinders Room at Village Hall, 13600 Juneau Blvd.

1. Roll call.

Meeting was called to order at 5:30 pm by Mr. Schindler

Present: Mr. Schindler, Mr. Koleski, Mr. Zwirlein, Ms. Schneider and Mr. Harley

Absent: Mr. Eull and Mr. Shepherd

Also Present: Mr. Harrigan, Mr. Paul, Mr. Richard Klein of Stantec and resident Rick Fronberry

2. Update and possible action on Underwood Creek Daylighting Design Services, Task Order 2024-2, with Stantec Engineering.

As a follow up to the June 10th, 2024 Public Works Utilities Committee Meeting, Rich Klein of Stantec, had submitted a modified scope of services at the direction of the committee. The Committee convened on the Watertown Plank Road Bridge to conduct a walkthrough site visit of the Underwood Creek Daylighting Project Area. The committee familiarized themselves with the work area and considered the location of the pedestrian path that would be incorporated with the project. Further discussion and contemplation of the need for a bridge were discussed on site as well.

After reassembling at Village Hall, the committee reviewed the modified Scope of Services as presented by Mr. Klein of Stantec. In addition to the geotechnical and environmental subsurface investigations recommended for approval at the last meeting, a consideration of alternatives for channel and bank treatments, design of revised channel and storm sewer modifications were also discussed.

Mr. Schindler stated that the next main action item was getting a cost estimate together so a referendum question can be developed in time for an August 6th, 2024 deadline to the county in order to have this on the ballot in November.

A few committee members proposed the idea of whether or not the it would be advantageous to get further along with design and some of the outstanding tasks and push the referendum out until the April election period. Other members felt it should get on the ballot as soon as feasible to gauge support from the constituency.

Mr. Harley and Mr. Zwirlein requested that a schedule be modified to show additional work needed leading up to the projected project scheduled. Ms. Schneider clarified that the existing work schedule that was presented by Mr. Klein would be feasible, but should just add the work that would be needed on the front end of the existing schedule to be sure we meet our goals in the tight timeframe.

The PWUC recommended to the Board of Trustees approval of Design Modification Services from Stantec (Task 1, Table 2 of estimated fees of \$176,568.00), to include Alternate Evaluation for channel alignment and bank treatments, design of revisions, and storm sewer modifications.

Motion by Mr. Koleski, seconded by Ms. Schneider. 5-0

11: Other Business

Mr. Koleski discussed future planning and asked staff to consider projects for 2025 so they are ready to get on the docket soon if there is a requirement for any design or need for assistance and other schedules.

7: Adjourn

Mr. Schindler motioned and Ms. Schneider seconded to adjourn the meeting at 8:03 pm Motion carried 5-0.

Respectfully Submitted
Richard Paul, Jr.
Public Works Director

DRAFT