

**PUBLIC WORKS/UTILITIES (PWUC) COMMITTEE
MEETING MINUTES
Monday, June 10th, 2024 5:30 p.m., Parkview Room**

1. Roll call.

Meeting was called to order at 5:35 pm by Mr. Schindler

Present: Mr. Schindler, Mr. Koleski, Mr. Shepherd, Mr. Zwirlein, and Ms. Schneider

Absent: Mr. Eull and Mr. Harley

Also Present: Mr. Harrigan, Mr. Paul, Ms. Bridgot Gysbers from Ruekert-Mielke via Zoom, and Mr. Richard Klein of Stantec Engineering

2. Review and act on minutes for May 13th, 2024 Meeting.

Mr. Koleski moved and Mr. Shepherd seconded approval of the minutes for the May 13th, 2024 meeting as written. Motion carried 5-0

3. Update on Grant Assistance Services provided by Ruekert-Mielke

Ms. Bridgot Gysbers of Ruekert-Mielke reviewed the Grant Matrix with the committee and highlighted some of the grants that the Village would best be suited for and what timeline can be expected in order to start the process on applications. Three of the main categories/grant options that would be of focus include Safe Drinking Water Grants, Energy Grants and Trails/Pathway Grants (though these typically require a Comprehensive Outdoor Recreation Plan – CORP).

Mr. Koleski expressed his concern that what was presented was more of a top-level view of opportunities and feels the committee was expecting a more detailed approach with actual grants narrowed down, not just advisory information, and that it would be helpful to understand what to expect with award amounts and what the process would look like on Ruekert-Mielke's end so that there would be a view of how this would align with budgeting for these potential projects.

Ms. Gysbers did discuss factors of success rates, how complicated the application was for the timeframe and timing of application vs. how soon construction would take place.

Mr. Schindler stated that he has expectations that Ruekert-Mielke would push the Village in the right direction to be successful and ensure that we don't miss out on opportunities based upon these timelines.

Ms. Gysbers will provide some more substantive information for the meeting next month.

4. Update from Sustainability Committee

Mr. Schindler relayed an update from the Sustainability Committee. On June 4th, the committee began a discussion to select lighting in and around Village Hall to align with and promote the Dark Skies Initiative. In addition, they are working on promotion opportunities to educate composting as well as researching grant options.

5: Update and possible action on Underwood Creek Daylighting Design Services, Task Order 2024-2, with Stantec Engineering

Mr. Harrigan introduced Mr. Rich Klein of Stantec to the committee to allow him to walk through his updated proposal of the updated services scope.

During review of the Underwood Creek update and action item, the Committee held an extensive conversation related to the Underwood Creek Daylighting Project. The Committee took action to recommend to the Board of Trustees, approval of engaging Stantec Engineering for the following:

1. *Subsurface soil investigations in the project area, not to exceed the fee as established in Table 1, Task 1 of the proposed Scope of Services.*
2. *To commission an RFP for a Traffic Study focusing on the following items:*
 1. *Vehicular traffic flow at the ingress / egress points into the Park and Shop area.*
 2. *Pedestrian Traffic flow within the Park and Shop area.*
 3. *(Potential add on), Review of existing parking conditions and redesign on the parking field in the Parking Shop.*
3. *Commission a plat of survey of the abandoned CP Rail Corridor which the Village desires to purchase as part of the project.*

The PWUC recommended to the Board of Trustees approval of geotechnical and environmental subsurface investigations along the proposed channel alignment of the daylighting project (Stantec Task 1 and table 1 of estimated fees of \$204,737.00), commissioning of an RFP for a traffic study proposal to include traffic, pedestrian and parking with a timeframe and cost, and retaining services to provide an updated plat for the railroad property that is subject to the negotiations. Motion by Mr. Koleski, seconded by Mr. Zwirlein. Carried 5-0.

After discussion, it was decided that Rich Klein of Stantec, will modify the proposed scope of task two, Design Modifications, and the PWUC will convene for a special meeting in order to review and possibly approve the proposed scope. There will be a special PWUC meeting on Monday, June 17th at 5:30 p.m.

Chairman Schindler has requested for the Committee to convene onsite in the Park and Shop at 5:30 p.m. as the site visit would bring value to the design modification discussion. The Committee will then return to Village Hall to continue discussion of the potential design modifications.

6: Update on WE Energies Resiliency Projects and Power Outage Data for 2024

Mr. Harrigan reviewed the Map of planned WE Energies Resiliency Projects with projected dates to address concerns, as well as Year to Date Outage Data providing detailed information noting the January 12th, 2024 snow storm as the most significant event. Mr. Harrigan indicated that WE Energies will have representatives back in September to speak to the Village representatives.

Mr. Koleski added the Village would like to help with engagement of residents and with Mr. Zwirlein suggested the possibility of them holding open houses, or some local office hours or meeting hours for a couple days a week. Mr. Shepherd was interested in finding out the correlation of equipment age and useful life to further understand where we are and the direction the Village is headed. Mr. Shepherd stated that this data would be helpful to engage with the regulators as is currently occurring in Glendale.

7: Review and discussion on Highland Drive, Hillside Road Intersection

Mr. Paul provided some details as to what has been addressed to this point for sight improvements at this intersection of Highland Dr and Hillside Rd in the recent past. Mr. Paul explained there had been brushing, pruning and some removals of growth at the intersection in conjunction with intersection improvements from last year's paving project and installation of the pathway along Gebhardt Rd which included cutting down the hill to the approach of the intersection by approximately 1' as well as the identification of travel lanes. Additional clearance of foliage was completed in conjunction with the new leg of the pathway on Highland Dr between Gebhardt Rd and North Ave this spring.

Mr. Koleski requested an additional review of the intersection after some feedback from residents in the adjacent neighborhood to see if there was any further work that could be performed if required.

8: Update on Streambank Stabilization Project

Mr. Harrigan provided an overview of the proposed streambank stabilization project that Waukesha County has engaged the Village to carry out at their cost. Discussion included the Village's ongoing maintenance obligations, and stormwater credit sharing as part of the MS4 permit requirements

9: Update on Public Works Projects

Mr. Paul presented a map and list of some additional streets that could be included with the current paving bid by adding 25% to the contract that Stark Pavement was awarded. 25% of the approved \$494,057.20 would amount to \$123,514.30. Mr. Paul explained that in order to carry out the paving of these additional streets he considered the amount of stormwater work required, mobilization of the contractor's equipment as well as road ratings. The additional streets added were Overhill Rd (Lakeside Dr to Juneau Blvd.), Woodlawn Circle (Sunset Dr to Hillside Rd), and St. George Ct.

Mr. Koleski made a motion to approve an increase of the paving project up to \$123,514.30 with the streets selected by Mr. Paul. Seconded by Mr. Shepherd. Motion carried 5-0.

Mr. Paul also informed the committee that WE Energies completed their initial task on the Highland Culvert Project and Monday morning the Vinton Construction was moving forward with clearing, grubbing and mobilization.

11: Other Business

Mr. Koleski wanted to touch base about the following items:

1. Pole Barn – Mr. Paul indicated that he had a meeting scheduled with a contractor to review the site this week and would have the bid ready early next week.
2. Pathway Engineering – Mr. Harrigan stated staff will be putting this together.
3. Wauwatosa Water – Mr. Harrigan informed the committee that a meeting is scheduled on Thursday of this week to discuss the lateral connections, etc.
4. Red Barn – Mr. Koleski stated his concern for the condition of the roadway and wants to engage the developer to perhaps utilize/piggyback on some of the contracted services to benefit the roads/infrastructure of the Village that was impacted by the work.

7: Adjourn

Mr. Zwirlein motioned and Mr. Shepherd seconded to adjourn the meeting at 8:46 pm Motion carried 5-0.

Respectfully Submitted
Richard Paul, Jr.
Public Works Director