

**PUBLIC WORKS/UTILITIES (PWUC) COMMITTEE
MEETING MINUTES
Monday, May 13th, 2024 5:30 p.m., Parkview Room**

1. Roll call.

Meeting was called to order at 5:32 pm by Mr. Schindler

Present: Mr. Schindler, Mr. Koleski, Mr. Shepherd, Mr. Harley, Ms. Schneider and Mr. Eull

Absent: Mr. Zwirlein

Also Present: Mr. Harrigan, Mr. Paul, Ms. Bridgot Gysbers from Ruckert-Mielke

2. Review and act on minutes for April 8th, 2024 Meeting.

Minutes were unavailable for review due to technical difficulties. Minutes will be posted moving forward on the website.

3. Presentation and discussion on Grant Assistance Services Review

Mr. Koleski made a motion to move Item # 4 to Item #3 as there was a representative from Ruckert-Mielke available for a call. Ms. Schneider seconded and it passed unanimously.

Ms. Bridgot Gysbers of Ruckert-Mielke provided an update with the committee in regards to what grants are available and what the Village may be best suited to go after and successful in obtaining.

The committee members pointed out that there has been very little contact since engaging with the proposal back in January of this year and was concerned that the Village has missed out on some opportunities as we result. Ms. Gysbers agreed the communication could have been better and will work towards improvement.

The committee agreed that the priorities in funding would be focused on pathways and municipal water since these are the larger projects that have been identified in the next 5-year plan. Ms. Gysbers did point out that the more details we have on any of these projects, the more advantageous it will be to focus on getting submittals together earlier than later.

Mr. Harley pointed out the benefit of understanding the needs of each grant on the stage of readiness from planning, design to shovel ready status. Ms. Schneider added it would be important to weed out any of the grants that would exclude the Village on an economic need basis.

Overall, the committee asked that R-M provide monthly or quarterly updates so they can stay informed as to what priorities need to be at the forefront.

4. Update from Sustainability Committee

Mr. Schindler relayed an update from the Sustainability Committee. The Recycle Day in the Grove and Earth Care Fair were a huge success. Ms. Schneider added that the committee may consider extending the Recycle Day opportunities to Brookfield residents next year. The committee is continuing to work on the Light's Out campaign. The plastic bag recycling bins will be phased out by June 1. The textile collection continues to be very successful.

5: Update on Highland Pathway

Mr. Paul shared with the committee that the Highland Pathway was moving along rapidly and the access for traffic has been working well. The undercutting on the north end of the project has uncovered some issues with the amount and depth of the topsoil, requiring further undercutting to get to a solid sub base. A worst-case scenario including removal and replacement of these soils could be estimated at up to \$70,000 but the contractor will have a better idea on the true impact which may be less once they work through the week.

Additionally, Peter Gesch of R-M did confirm that the Office of the Commissioner of the Railroad did accept the petition for the crossing along Highland. Updates will be available at the next meeting.

6: Update on Highland Dr Culvert Replacement

Mr. Shepherd motioned to move agenda item 7 in place of agenda item 6 in discussion of the Highland Drive Culvert Update. Motion carried 6-0. Staff informed the committee that the project is tentatively scheduled to start with mobilizations and preparation the week of June 4th, and a preconstruction meeting will be schedule in the next two weeks. Ms. Schneider noted that the last day of school was June 6th and it would be appreciated if the hard closure wasn't in place until after that date.

Staff will discuss with the contractor at the preconstruction meeting once it is scheduled.

7: Update on Municipal Water

Mr. Harrigan shared with the committee that it was discovered that there was no contract in place for DF Tomasini (with either the Village of Mandel) to install the laterals from the main to the curb stop for the residences outside of the development. DF Tomasini was apologetic for missing this detail. As a result, Mandel needs them on site to focus on their development, so Cornerstone plumbing contractors were able to provide the needed installations with DF Tomasini refocused on the Mandel Project.

The next step is to meet with Wauwatosa to discuss process and timing as well as get an agreement together with Cornerstone.

8: Discussion on potential RFP for Engineering and Design Services for future Village Pathways

The committee discussed the concern for having engineering and design services out on an RFP to understand what other options and costs could be achieved as the push towards more pathways is added each year.

The work load and efficiencies with the current process and firm were discussed, as a possible need to enlist other firms to prepare projects a year in advance so bidding can be performed more efficiently and timely.

Currently the plan for pathways in 2025 include Juneau Blvd (Watertown Plank Rd to the Village Park) and Gremoor Dr (Hollyhock to Arrowhead Ct). Other future pathways include Highland Dr. (Gebhardt Rd to Watertown Plank Rd), Hollyhock Lane (Legion Drive to North Ave.)

9: Review and possible action on 2024 Paving Bid

Mr. Paul presented a Bid Tab Comparison of the 3 contractors who bid on the 2024 Paving Project. All three contractors have worked for the Village in the past and have done great work. After review of the bid's Mr. Paul recommended approval of Stark Pavement, the low bidder at \$494,057.20.

After committee review, Mr. Koleski made a motion to recommend approval of the Stark Pavement bid in the amount of \$494,057.20 to the Board of Trustees. Seconded by Mr. Shepherd. Motion carried 6-0

10: Update on Public Works Projects

Mr. Paul informed the committee that the Brush Pick up has been completed with both the winter storm special pick up along with the first round of scheduled pick ups.

11: Other Business

Mr. Koleski prompted a discussion looking for feedback from the PWUC members on their thoughts on what an appropriate amount for a referendum cap would be for Public Works Projects. The current amount is set at \$1M. The Board of Trustees will have an open discussion on this topic at the Trustee Meeting on May 25th.

General consensus was noted that the \$1M is too low and there is a need for a higher threshold or possibly removing the requirement. Further discussion will be held at the Board of Trustees Meeting.

7: Adjourn

Mr. Shepherd motioned and Mr. Koleski seconded to adjourn the meeting at 7:56 pm Motion carried 6-0.

Respectfully Submitted
Richard Paul, Jr.
Public Works Director

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