

Item		Comment	Action	Status
1	CPKC real estate coordination	<p>Rich had a conference call with Nikol Daniels (CPKC Real Estate) Wednesday morning (Jan 24). Very informative. Nikol has some familiarity with the project through previous conversation with David Drak, but said that there are a lot of steps in the acquisition process and none have been completed to date. CPKC must first do their background research to determine 'can we and will we sell it'. (Document no possible future railroad use, no other short line rail companies that want to buy it, conservancies). Unlikely that there will be a problem, but they must do their due diligence. This also typically involves subsurface investigation. Then they will look at the price. Then will move into the purchase process. To supplement the summary information I provided as part of my meeting request, she requested any plans we have, and a narrative on anticipated project timing. She will provide the drawings to CPKC operations to determine how close the project is to the mainline, if it will affect their operations, if there is developable land along the parcel, etc. Nikol provided no estimate of how long the process would take.</p>	Rich will provide Nikol the drawings and narrative after updating to the current version of AutoCAD.	Open
2	Environmental data	Environmental data for parcels in project is available on DNR BRRTS site.	Rich will download available data from BRRTS.	Open
3	Pedestrian bridge abutments	The conceptual pedestrian bridge abutments shown on the drawings need to be addressed before finalizing set.	<p>Design scope will be amended to include structural design of abutments for a pedestrian bridge. Rich and the Village will select a pre-fabricated bridge type to use for the basis of design. The scope amendment will include soil borings. As long as structural soil borings are being done for the abutment design, additional borings will be done to inform the design of the other structures on the site, and for environmental information on soil quality and contamination. Soil investigation on the CPKC parcel will be done either during the purchase process or after the closing. Providing soil quality information will reduce contractor uncertainty regarding soil disposal and result in lower bid pricing.</p>	Open
4	Adjust channel alignment	<p>The CPKC purchase process will be expedited by moving the channel alignment further from the track corridor so that the retaining wall excavation is not within the Zone of Potential Track Loading. Tom requested if a concept realignment could be developed to show the extent of the realignment and the potential need for a retaining wall on the west side of the channel in order to not encroach any further on the parking lot.</p>	Rich will put a simple schematic together to show the extent of realignment.	Open
5	Cast-in-place retaining wall design	A cast-in-place wall option will provide competition for the pre-cast modular block vendors and result in more competitive bid pricing for either type of installation.	Design scope will be amended to include structural design of cast-in-place channel retaining walls and Wall Street culvert headwalls for the project.	Open
6	Parking lot layout	Land Ted, who owns PLM Paving, is requesting the AutoCAD drawings for his use in revising the proposed parking layout.	Rich will provide these after updating to the current version of AutoCAD.	Open
		Dave indicated that the final design contract will be modified to include repaving and restriping the entire lot, beyond what is currently included in the final construction document package.	Design scope will be amended.	Open
7	Sendik's communication	Sendik's must be communicated with to ensure they complete any necessary internal plumbing modifications required prior to abandonment of the culvert.	The Village will communicate this to Sendik's.	Open
8	Climate change	Discussed whether the Village wants analysis of potential climate change effects, i.e. greater future flows than currently anticipated, incorporated into project design. This would inform the Village whether there may be benefit to increasing channel and Wall Street culvert capacity.	We will revisit this topic. Village staff may consult with appropriate Trustee(s).	Open
9	EOPC	From Jan 18 meeting, we will hold off on preparing an updated EOPC until the Village leadership decides whether to include the referendum on the August or on the November ballot.	On hold.	Open
10	RA Smith 890 Building comments	From Jan 18 meeting, Dave will provide any comments from RA Smith that he would like Rich's input on.	Dave to provide comments.	Open
11	Public outreach	From Jan 18 meeting, John Schindler will be presenting to the Women's Club in February. No other public outreach has been scheduled.	None.	-
12	Amendment timing	Discussed having any necessary scope and fee amendments prepared in advance of the March 13 Committee of the Whole.	Rich will prepare an amendment in early March.	Open