

Village of Elm Grove Board of Trustee Meeting Minutes

**DRAFT**

Board of Trustee Call to Order:

The meeting was called to order at 7:00 pm

Roll Call:

- PRESIDENT KOLESKI
- TRUSTEE SHEPHERD
- TRUSTEE STUCKERT
- TRUSTEE SCHINDLER
- TRUSTEE SAYAS – via Zoom
- TRUSTEE CASTILE
- TRUSTEE HILLMANN

- DAVID DEANGELIS, VILLAGE MANAGER
- TOM HARRIGAN, VILLAGE MANAGER
- HECTOR DE LA MORA, VILLAGE ATTORNEY
- KATHERINE GEHL, ASST. VILLAGE MANAGER/ZONING ADMINISTRATOR
- SANDEE POLICELLO, VILLAGE CLERK/DEPUTY TREASURER

The Pledge of Allegiance was recited.

- 1.) Public Hearing - None
- 2.) Public comments – please note comments read into record are included in the minutes. Comments emailed to Village Board members, but not read aloud, are not included.

Sarah Wynia Smith, 13380 Grenmoor Dr. The Junior Guild will hold a blood drive on August 9<sup>th</sup> at Tonawanda School. They had 53 donators at the event in June. Regarding their fundraising, 75% goes to area non-profits, 25% goes to the Village. If the trustees or staff have any ideas, they can communicate those to the Guild. They have approx. \$10,000 – \$15,000 to grant to the village. She offered her support and appreciation to the ad hoc committee and the citizens working on the pathways for pedestrian safety. She supports the recommendation for the Highland pathway. She feels pathways should be prioritized as much as roads are prioritized. Walkable communities are desirable.

Miriam Smith, 13380 Grenmoor Dr. She biked today to her swim club using pathways. She said other children use them for walks. She said they are safe for children in the Village and she would feel great if more were completed.

Beth Zupec-Kania, 1325 Victoria Circle South. She was almost hit on Highland last summer. This is a common issue on Highland. She feels a pathway would make the area safer for pedestrians.

Julia Papenfus, 1385 Victoria Circle South. She is in favor of a pathway on Highland to Victoria Circle South or the middle section to make it safe for her children and others to navigate the area.

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Gary Seebrook, 1420 Victoria Circle North. He would like the Highland pathway to go from Gebhardt to Juneau due to the topography of Highland.

Isis Kolbe, 1310 Victoria Circle South. She said during the hours of 3 pm – 7 pm the road is busy and children walk home from school during that time. Highland is a dangerous road to walk. She is supportive of a pathway on Highland for pedestrian safety.

Mary Inden, 14745 Watertown Plank Rd. Cruisin’ the Grove is August 6<sup>th</sup> from 10 am – 3 pm. The encouraged people to attend. She is in favor of pathways. She is against a levy maximum that limits the revenue that can be collected for the projects the Village wants.

Michael Hamilton, 13130 Watertown Plank Rd (Watermark) They are happy to get water from Lake Michigan in the next few months. He is concerned about traffic during construction as well as dust from demolition at SSND.

Stacy Barry-Coffey 12805 Dunwoody Dr. She is aware of the strain on staff to manage multiple projects in 2024 and that may be a factor in not extending the pathway on Highland to Juneau. She asked what the community can do to help staff move forward with the many projects.

President Koleski said at the Committee at the Whole meeting last night pathways were discussed and he wants the community to know that the Board is supportive of pathways. The Board asked staff to get the numbers for extending the pathway to Victoria North and from Victoria North to Juneau.

Trustee Stuckert said that the Board is prioritizing pathways. Trustee Castile thanked the community for their support of pathways and encouraged others to get in involved.

**HEARING NO ONE ELSE PRESENT OR ON ZOOM WHO WISHED TO SPEAK – THE PUBLIC COMMENT PERIOD WAS CLOSED.**

3.) Approval of Agenda

**MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE SCHINDLER, TO APPROVE THE AGENDA AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

4.) Approval of Minutes

a. June 27, 2023 - Village Board of Trustee DRAFT Minutes.

**MOTION BY TRUSTEE CASTILE, SECOND BY TRUSTEE CASTILE, TO APPROVE THE MINUTES AS AMENDED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

b. May 22, 2023 - Village Board of Trustee Draft Minutes - Special Meeting

**MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE CASTILE, TO APPROVE THE MINUTES AS PRESENTED.**

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**ALL WERE IN FAVOR. MOTION CARRIED.**

5.) Report of the Village President – Jim Koleski

- a. Review and act on Resolution of Appreciation for Village Manager David De Angelis.

**MOTION BY TRUSTEE SCHINDLER, SECOND BY TRUSTEE HILLMANN, TO APPROVE THE RESOLUTION OF APPRECIATION FOR VILLAGE MANAGER DAVID DE ANGELIS.**

**ALL IN FAVOR. MOTION CARRIED.**

President Koleski presented Mr. De Angelis with a Resolution of Appreciation.

5.) Report of Fire Chief – Brian Naylor

- a. June Fire Department Report

6.) Report of Police Chief – Jason Kubiak

- a. June Police Department Report

7.) Report of EMS Director - Dr. Jon Robinson

- a. No report.

8.) Report of Village Clerk – Sandee Policello

- a. Review and act on Memorandum of Agreement for Weights and Measures Inspection by WI Department of Agriculture, Trade and Consumer Protection.

**MOTION BY TRUSTEE HILLMANN, SECOND BY TRUSTEE CASTILE, TO APPROVE THE MEMORANDUM OF AGREEMENT FOR WEIGHTS AND MEASURES INSPECTION BY WI DEPARTMENT OF AGRICULTURE.**

**ALL IN FAVOR. MOTION CARRIED.**

- b. Review and act on Agreement of Property Tax and Billing Services by Waukesha County.

**MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE SHEPHERD, TO APPROVE THE AGREEMENT OF PROPERTY TAX AND BILLING SERVICES, PROPERTY TAX ASSESSMENT AND BILLING AGREEMENT WITH WAUKESHA COUNTY.**

**ALL IN FAVOR. MOTION CARRIED**

9.) Report of Village Manager - David DeAngelis

- a. Review and possible action regarding policy and procedure for water laterals for individual properties adjacent to the watermain to be installed by Mandel for Caroline Heights.

Mr. De Angelis presented, verbally and in a memo dated today, the details of the consensus reached at the Committee of the Whole meeting last evening.

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Mary Inden questioned charging interest to residents. President Koleski said residents can opt into this option. If payments are past due after October 15<sup>th</sup>, interest will be charged to residents.

Mr. De Angelis will try to get the Watermark figure to them by tomorrow.

The figures are for up to the curb stop. Shepherd asked for the methodology used for determining the charges for commercial properties. De Angelis said there are businesses with different sizes of pipes. Tomasini is working on those cost estimates now. The commercial figures are based on each individual property. De Angelis said these are prices not to exceed. The final amount will be based on the number of property owners that want to connect. Mr. De Angelis noted the \$1,000 fee for 4a and 4d in the sewer policy memo.

**MOTION BY TRUSTEE SHEPHERD, SECOND BY TRUSTEE SCHINDLER, TO APPROVE THE WATER LATERAL POLICY IN THE MEMO DATED JULY 26, 2023.**

**SHEPHERD AMENDED HIS MOTION TO ADD: WITH THE ADJUSTMENTS TO 4A AND 4D TO REFLECT THAT IT IS A CURD STOP LATERAL POLICY; AMENDMENT AGREED TO BY SCHINDLER.**

**ALL WERE IN FAVOR, MOTION CARRIED.**

Regarding the Streambank Stabilization, Mr. De Angelis the plantings are in; the contractor is responsible for their growth. The project is completed. The protective fencing is in place to protect the plants, some of the fencing will be removed in fall with some staying up through winter.

11.) Report of Village Attorney – Hector De La Mora

- a. Attorney De La Mora had no report at this time

Trustee Sayas asked if SSND is still eligible for tax exemption. President Koleski said the property has been assessed for 2023. There were no objections raised to the 2023 valuation for the SSND property. The time period to appeal has passed.

12.) Report of Standing Committees - Please review the minutes on our website for more details.

- A. Plan Commission – President Koleski

President Koleski summarized the meeting of July 3, 2023. See minutes for details.

- 1. Review and possible action on CSM for Elm Grove Lutheran Church

**MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE HILLMAN, TO APPROVE THE CSM FOR ELM GROVE LUTHERAN CHURCH.  
ALL IN FAVOR. MOTION CARRIED**

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B. Library Board – Trustee Castile

Trustee Castile summarized the meeting of July 17, 2023. See minutes for details.

C. Public Works - Trustee Schindler

Trustee Schindler summarized the meeting of July 17, 2023. See minutes for details.

- 1. Transportation budget review and discussion  
No action taken.

D. Public Safety - Trustee Sayas

No meeting, no report.

E. Legislative - Trustee Stuckert

No meeting, no report.

F. Park and Recreation – Trustee Shepherd

No meeting, no report.

President Koleski said he has received feedback that our pickleball rates are higher than surrounding communities. People have also questioned the black lines on the court.

G. Administrative and Personnel – Trustee Stuckert

No meeting, no report

H. Finance and Licensing – President Koleski

- i. Review and act on delinquent 2021 Personal Property Taxes

**MOTION BY TRUSTEE CASTILE, SECOND BY TRUSTEE STUCKERT, TO WRITE OFF \$1301.91 IN DELINQUENT 2021 PERSONAL PROPERTY TAX.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- ii. Review and Act on Vouchers.

**MOTION BY TRUSTEE SCHINDER, SECOND BY TRUSTEE SAYAS, TO APPROVE THE VOUCHER LISTS AS SUBMITTED WITH FOLLOW UP ON THE \$975 ITEM.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

13.) Closed Session - May convene into closed session pursuant to Wis. Stat. ss.19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically with respect to easement acquisitions for the daylighting of Underwood

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Creek more specifically from Elm Grove Park and Shop at 13425 Watertown Plank Road, Elm Grove Associates LLC at 13425 Watertown Plank Road, Village Court LLC.

The Clerk took a roll call vote to go into closed session. All were in favor. 8:29 pm.

The Clerk took a roll call vote to return to open session. All were in favor. 8:54 pm.

17.) Other Business – none.

18.) Adjournment

There was no further business.

**MOTION BY TRUSTEE HILLMANN, SECOND BY TRUSTEE SHEPHERD, TO ADJOURN THE MEETING.**

**ALL WERE IN FAVOR. MEETING ADJOURNED AT 9:00 PM.**

Minutes transcribed by: Sandee Policello

Minutes Approved on: