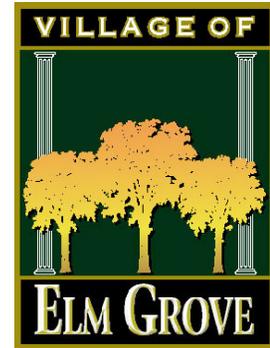


MEMO



TO: Board of Trustees

FROM: Thomas Harrigan

DATE: August 18, 2023

RE: Report of the Village Manager for August 22, 2023

Item A: Review and act on Resolution 082223 County Library Tax Exemption for 2024

This item is typically included under the Clerk's report and is an annual action item in August. Resolution 082223 commits the Village to a library tax levy at least equal to the county library levy. If we do not, it would be included on our residents' county levy. This requires that we would levy at least \$347,388. Last year we levied \$437,885

Item B. Review and act on Resolution 082223B to Suspend Enforcement of Temporary Sign Ordinance

The Elm Grove Business Association has requested for the Board to suspend the Village's temporary sign ordinance during the construction and extension of water main on Watertown Plank Road in connection with the Caroline Heights Development. The duration of the ordinance suspension would be from August 22, 2023 to November 30, 2023. This request has been granted to the Business Association in the past specifically as it related to the reconstruction of the Watertown Plank Road Bridge (2016) and the reconstruction of Watertown Plank Road (2011).

Item C. Review and possible action regarding the approval of a final plat titled Red Barn and for a final plat titled Green Meadow as part of the redevelopment of the School Sisters of Notre Dame (SSND) property.

The Red Barn and Green Meadow Final Plats, as part of the SSND redevelopment, have been approved by the Wisconsin Department of Administration (DOA) by the issuance of a certification letter. As part of the DOA certification, the Village is charged with verifying that the Plat:

- complies with local ordinances
- conforms with area wide water quality management plans, if sewer
- complies with Wisconsin shoreland management regulations
- resolves possible problems with storm water runoff
- fits the design to the topography
- displays well designed lot and street layout

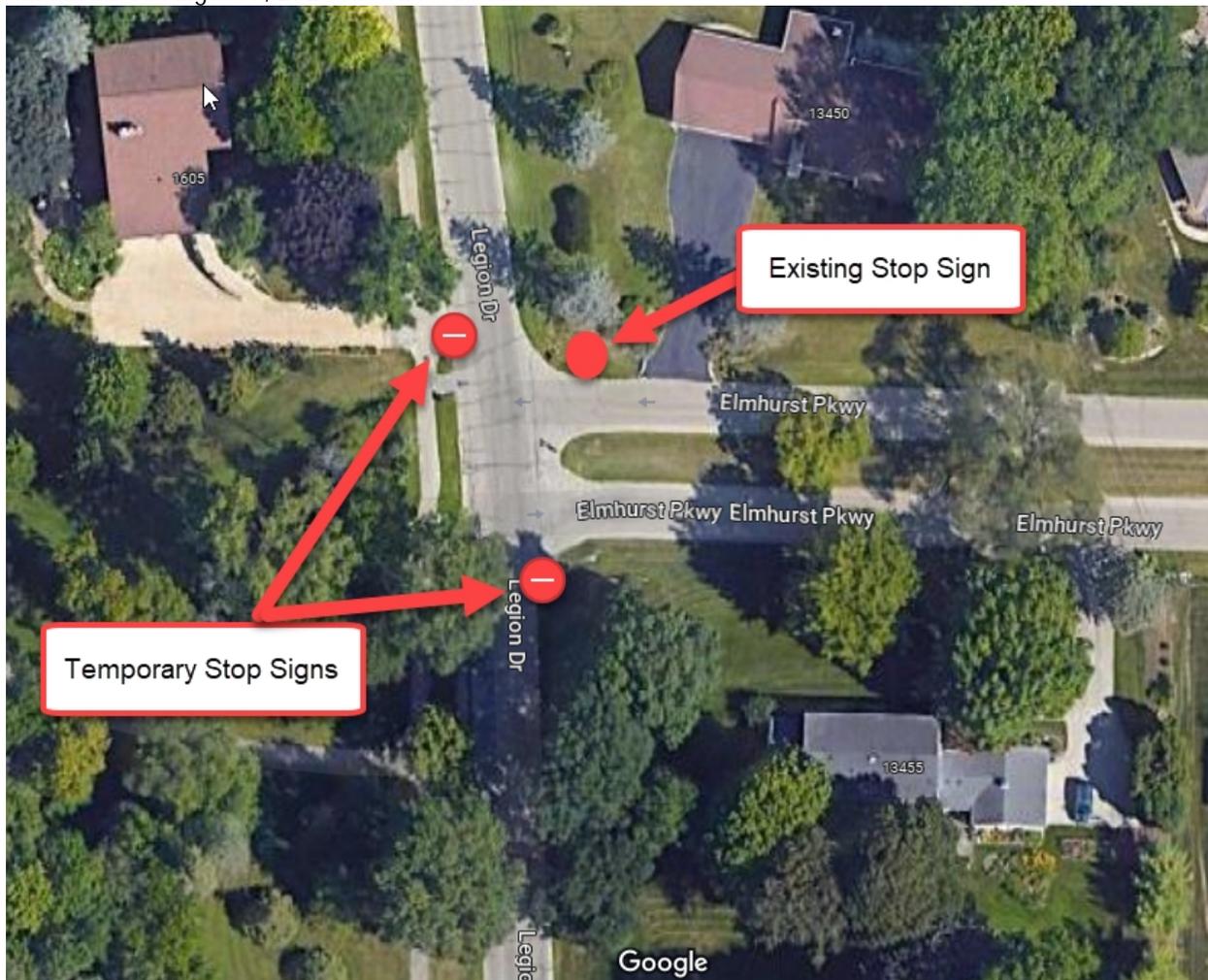
- is served by public sewer or private sewage systems
- includes service or is serviceable by necessary utilities.

The Village Engineer, Ruekert & Mielke as reviewed these Final Plats and has confirmed the documents substantially conform to the Preliminary Plats which were submitted and approved for the development.

At this time, the Board shall approve the Final Plats for recording as they conform substantially to the preliminary plat.

Item D: Review and approval of temporary stop signs at Legion and Elmhurst Parkway

As part of the water main construction project on Watertown Plank Road, a Traffic Control Plan with a detour will be implemented for the duration of the construction (approximately two months). The Traffic Control Plan calls for a detour from 124th street, to Elmhurst Parkway, to Legion Drive, back to Watertown Plank Road. The Board will need to take action to approve installation of two temporary stop signs at the intersection of Legion and Elmhurst Parkway (see image below). The signs will be located on the north bound and south bound locations of Legion Drive. The temporary stop signs will be removed upon completion of the water main construction. Please see the enclosed memo from Jason Kubiak dated August 7, 2023 for more detail.



Item E: Review and act on Amendment to Chapter 330 Flood Plain Ordinance

The Board approved updated FIRM Panels (Flood Insurance Rate Map) which were completed in 2023. At this time, the Village's Flood Plain Ordinance, Chapter 330, needs to be amended to reflect the new FIRM Panel identification numbers.

Village Board Project Status Update As of: 8/18/2023

	Project	Update
1	Underwood Creek Daylighting/Restoration	The draft appraisals have been received and are scheduled for discussion tonight in closed session.
2	Gebhardt Road/Pathway	I am happy to report that the project remains ahead of schedule and we are about 70%-75% completed with the entire project. The first layer of asphalt is tentatively scheduled to be placed the week of August 21 st weather permitting and dependent on the results of a proof roll on the roadway to identify any soft spots that need to be repaired. The path and driveways will be paved shortly after that.
3	Municipal Water Extension	We have received just over 20 commitment agreements from property owners. Follow up correspondence will be mailed out via certified mail the week of August 21 st .
4	Streambank Stabilization Underwood Creek	This project is complete and planting and watering is ongoing.
5	Caroline Heights	The developer plans to close on the property at the end of August. Construction equipment is planned to be mobilized on site the week of September 4 th .