

Elm Grove Public Library Board of Trustees
June 26, 2023 Meeting Minutes
For Approval at the July 17, 2023 Meeting

1. Call to order

The meeting was called to order at 5:07. Board members present: Kim Irwin, Sally Cashin, John Alexander, Tom Castile, Teena Flanner. Also present: Sarah Muench, Library Director.
Excused: Patty Kujawa, Kristin Olson

2. Approval of agenda

Upon motion made by Sally Cashin and seconded by John Alexander, the agenda was approved.

3. Minutes of the May 22, 2023 meeting

Upon motion made by John Alexander and seconded by Tom Castile the meeting minutes from the meeting on May 22, 2023 were approved.

4. Hearing of the public

FOEGL report by FOEGL President Laurie Leahy
-New member management software
-Bookie cookie was a success at the Memorial Day parade

5. Confirm future meeting dates in the Village Hall - Park View Room

-July 17, 2023

-August 21, 2023

-September 18, 2023

Upon motion made by Tom Castile and seconded by Kim Irwin the future meeting dates were approved.

6. Treasurer's report

a. O.B. accounts payable June 2023: **\$7,034.73**

On a motion made by John Alexander and seconded by Sally Cashin the board approved the expenditure of the amount noted above.

b. LGIP4 gift fund accounts payable June 2023: **\$1,000.00**

On a motion made by John Alexander and seconded by Sally Cashin the board approved the expenditure of the amount noted above.

c. FOEGL gift fund accounts payable June 2023: **\$2,249.43**

On a motion made by John Alexander and seconded by Tom Castile the board approved the expenditure of the amount noted above.

d. Status of accounts

The following are the Gift Fund Account balances as of May 31st 2023:

- LGIP-4 = \$21,450.63
- FOEGL = \$33,441.04
- Total LGIP-4 Balance = \$54,891.67
- LGIP-10 = \$12,561.39
- Overall Gift Fund Total = \$67,453.06

7. Director's report

- Library statistics, staff activity, adult programming, and other news
 - Trustee training week (Mon 8/21- Fri 8/25)
 - Higher June circulation
 - Authors Andrea and Julia Bartz appearance on July 13th at 7pm in conjunction with Boswell Book Company
 - Accepting applications for Library Pages and Library Assistant positions
 - Bridges Library System Passport program
 - Homebound delivery
 - State park day passes
 - Adult summer reading program (6/12- 8/12)
 - Noah attended a webinar about spring books including multiple genres
- Youth report
- Gifts
(None)

8. Old business

Strategic plan update

Kim Irwin reported on the upcoming framework meeting with WiLS that will be attended by the planning team.

9. New business

RFID installation and training

- Friday August 18, 2023, EGPL closing at 12pm
- Tuesday August 22 through Thursday August 24, 2023, EGPL will be closed

10. Adjournment

Upon motion made by John Alexander and seconded by Sally Cashin, the board adjourned the meeting at 6:35pm.

Respectfully Submitted By:

Teena Flanner
Assistant Secretary