

Village of Elm Grove Joint Review Board Meeting Minutes

**DRAFT**

1. Call to Order:

The meeting was called to order at 4:00 pm.

2. Roll Call:

- ANDREW THELKE - WAUKESHA COUNTY DIRECTOR DEPARTMENT OF ADMINISTRATION
- SAM HUGHES - ELMBROOK SCHOOL DISTRICT
- JANE KITTEL - WAUKESHA COUNTY TECHNICAL COLLEGE CHIEF FINANCIAL OFFICER
- JIM KOLESKI - VILLAGE PRESIDENT
- SUSAN FREEDY – RESIDENT MEMBER AT LARGE
- DAVID DE ANGELIS – ELM GROVE VILLAGE MANAGER
- MONICA HUGHES – ELM GROVE FINANCE DIRECTOR
- HECTOR DE LA MORA-VILLAGE ATTORNEY
- TODD TAVES, EHLERS AND ASSOCIATES

3. Appointments

**MOTION BY PRESIDENT KOLESKI, SECOND BY THELKE TO NOMINATE SUSAN FREEDY AS A PUBLIC MEMBER AT LARGE.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

**MOTION BY FREEDY, SECOND BY THELKE TO NOMINATE PRESIDENT KOLESKI AS CHAIR.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

4. Review and act on Minutes from October 18, 2022.

**MOTION BY KITTEL, SECOND BY THELKE TO APPROVE THE MINUTES OF OCTOBER 18, 2022.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

5. Review Responsibilities of the Joint Review Board

Todd Taves reviewed the responsibilities of the Board. He stated the rest of the meeting is informational. Another meeting will be set to approve the proposed amendment.

6. Review and discuss Draft Project Plan Amendment

Todd Taves presented the history of TID 2. Thelke asked for clarification of the plan amendment figures. Thelke is satisfied with the report as presented.

Freedy asked for clarification of funding of the daylighting project. Mr. De Angelis said we have to take a portion of private property for this project. Once the property appraisals are completed, we will know where we are at with the compensation to the private property owners.

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7. Review and discuss the Memorandum related to the Village’s request to extend the maximum life of Tax Incremental District No. 2 for three years as permitted under Wis. Stat. 66.1105(7)(am)4.

Todd Taves presented the proposed TID extension plan. This request will require additional action at a separate meeting.

8. Review Annual PE-300 Report for Tax Incremental District No. 2 as required by Wis. Stat. 66.1105(4m)(f).

The PE-300 Report was presented by Monica Hughes. The figures on the report are as we stand at the end of 2022.

9. Set next meeting date to consider the proposed amendment to the project plan for Tax Incremental District No. 2 and the request to extend its maximum life.

The Board agreed to meet on Monday, June 5, 2023 at 4:00 pm.

10. Adjournment

**MOTION BY FREEDY, SECOND BY S. HUGHES, TO ADJOURN THE MEETING.  
ALL WERE IN FAVOR. MOTION CARRIED. MEETING ADJOURNED AT 4:27 PM.**

Minutes prepared by: Sandee Policello

Minutes Approved on: