



# MEMO

TO: Board of Trustees  
FROM: David De Angelis  
DATE: June 1st, 2023  
RE: Agenda Items Committee of the Whole

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## **Item 2. Review and Update Regarding Daylighting of Underwood Creek.**

We are currently continuing with the appraisal and easement processes. We met with the three property owners this week and are making great progress. In addition the CPR real estate representative has changed and we are working to get that process back up to speed as well. Included in your packet is the updated cost analysis for the project from R&M for your review.

## **Item 3. Review and Discussion on Process to Review Municipal Water Extension Policies and Project Charging Policies.**

Included in your packet is the information regarding the assessment processes for charging for water services. I believe the following fundamental questions need to be addressed to allow us to move forward with crafting a draft document and a proposed process. I am also sorry to report that I have not had the opportunity to finish the work on the draft Wauwatosa agreement but I am committed to finishing it in the next 30 days.

1. Special charge or assessment? Difference is one is a lien on the property and the other is if only if connecting.
2. Mandatory connection? If so what is the time period?
3. Installment plans for payment immediate or start at time of connection
4. What is the threshold of interest by residents for considering a new water project
5. Methodology of assessment/charges
  - a. Front foot
  - b. Unit
  - c. Combination of unit and front foot
  - d. Minimum or maximum total charges
  - e. Residential/commercial differing rates

**Item 4. Update on Caroline Heights/Mandel project.**

In speaking with Mr. Aiello Mandel has a completed and executed financial term sheet and are moving to their closing. It is anticipated that with the current schedule they anticipating breaking ground by August 1<sup>st</sup> for both the beginning of demolition and water main construction. They are in the process of construction plan review as well.

**Item 5: Review and discussion Regarding R&R Investments Extension Agreement.**

Please find included in you packet various materials representing the history of this item. At this time it is again up for review at the June meeting and with all new trustees since this issue started it was felt that a more thorough discussion should take place prior to that meeting. I am currently trying to get an update on the Reinders intentions and will have an update at the COW meeting.

**Item 6: Review and Discussion on Paperless Packets for meetings.**

Trustee Schindler requested this item be on the agenda for discussion. The village has explored paperless packets on numerous occasions and in the past the Board has preferred to stay with paper. There are really two ways to go paperless. Either using your own devices, using a village supplied device. This item is intended to get direction from the Board so if it is something you wish to move forward staff can put together a procedure and costs for the Board to consider.