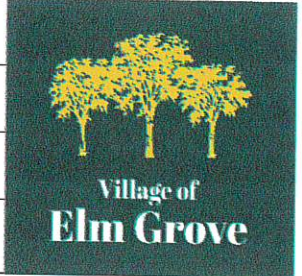


Name (first, middle, last) **JUDITH ROSE STANO**
 Address **540 PARK CIRCLE EG 53122**
 Telephone **414 406-8142**
 E-mail **JRS 9516 @ AOL.COM**



Occupation **RETIRED BUSINESS OWNER.**

Do you meet the qualification requirements to hold office?

- Are you a resident of the Village of Elm Grove
- Are you a citizen of the United States
- Are you at least 18 years old
- Have not been convicted of a felony in any court within the US for which you have not been pardoned.
- Willing to perform all duties in an ethical manner
- Willing to take Oath of Office

EXPLANATION if the answer to any of the above is no:

EDUCATION

	Name & Location (City, State)	# of Yr. Attended	Course of Study	Degree Received?
College	MATC	2	PARALEGAL	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Type: Assoc.
	MILWAUKEE			Yes <input type="checkbox"/> No <input type="checkbox"/> Type:
Other (Specify)	UWM -	1-2	LIBERAL ARTS	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	MILWAUKEE			Type:
				Yes <input type="checkbox"/> No <input type="checkbox"/> Type:

SPECIAL CLASSES/SKILLS

Course/Seminar/Skills	Sponsoring Organization	Content	Date Attended

MOST CURRENT EMPLOYMENT

Name of Employer:	RETIRED From Stano	Telephone:	(414) 431-7577
Address:	LANDSCAPING 6565 N. INDUSTRIAL RD MILWAUKEE, WI 53223		GAIL FLOWERS. CONTACT
Job Title:	VICE PRESIDENT Administration	Employment Dates (month/year)	
Name of Immediate Supervisor:		From:	To: SALE OF COMPANY 2018
		1991	
Description of Duties:	SEE ATTACHED RESUME		

SPECIAL SKILLS/BACKGROUND

List any special skills or background you think would be helpful in this position:

SEE ATTACHED RESUME

Why would you like to serve the Village of Elm Grove as Trustee:

I have lived in Elm Grove for 3 years and I would like to serve the community.

I believe that the skills I acquired in running a business for over 40 years could be used as a trustee of the Village.

Add attachment if more space is needed.

Please Read Carefully Before Signing This Form

1. All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial of appointment as Village Trustee.
2. I authorize the Village of Elm Grove to investigate my responses on this application and contact any or all of my former employers or any individuals familiar with me or my employment background for the purpose of verifying any information I have provided and/or for the purpose of obtaining any information, whether favorable or unfavorable, about me or my employment. I voluntarily and knowingly release and hold harmless any person or organization that provides information pertaining to me or my employment.

Applicant's Signature Judith R. Staro

Date: 5/9/2023

Return application to: Village Clerk Sandee Policello, spolicello@elmgrovetwi.org

Judith R. Stano

Qualification Summary: Proactive and strategic professional who makes a difference by providing leadership to improve profits and sales growth. Manage the overall business operations and processes. Core competencies in administrative leadership and management include:

Strategic Planning	Contract Compliance
Annual Budgeting	Compliance Policies
Cost Reduction	Human Resources
Risk Management	Marketing

Employment:

Stano Landscaping, Inc. 1971 – 2018

Vice President of Administration

Daily management of Accounts Receivable, Payable and Invoicing.

Administration of insurance and pension programs.

Contract administration for commercial construction projects.

Implemented new accounting system which integrated estimating/job cost/payroll into one unified system.

Drafted and implemented a 5-year strategic plan for the corporation establishing sales goals for each department, human resource/labor staffing and marketing strategies to support the sales goals.

Reduced short-term debt by negotiating improved vendor terms to increase A/P/ days outstanding.

Established weekly sales and marketing meetings for sales staff and drafted the training procedures for production departments.

Established written MSDS and OSHA compliance programs. Drafted and implemented written safety policy and drug policy and procedures.

Administration of workers compensation program; creation of implementation of a "Return to Work" policy for the corporation.

Education:

Paralegal Degree, MATC

Completed 2 years, UW-Milwaukee Liberal Arts Major with emphasis on communication

