

**VILLAGE OF ELM GROVE**  
**COMMITTEE OF THE WHOLE**  
**Wednesday, April 19, 2023 5:00 PM – Park View Room**

**MINUTES**

**The meeting was called to order at 5:02 pm.**

**1. Roll Call:**

PRESIDENT KOLESKI  
TRUSTEE SHEPHERD  
TRUSTEE SAYAS  
TRUSTEE STUCKERT  
TRUSTEE SCHINDLER  
TRUSTEE CASTILE  
TRUSTEE – VACANT

DAVID DE ANGELIS, VILLAGE MANAGER  
HECTOR DE LA MORA, VILLAGE ATTORNEY  
KATHERINE GEHL, ZONING ADMINISTRATOR  
MONICA HUGHES, FINANCE DIRECTOR  
SANDEE POLICELLO, VILLAGE CLERK/DEPUTY TREASURER

**2. Village Manager's Memo**

**3. Recommendation of process for amending ord. 80-2A regarding changing the date and possibly the time of Village Board of Trustees meetings.**

In 2014 the meeting day changed to Mondays from Tuesdays to accommodate two members that were out of town on Tuesdays. The change would require an ordinance amendment. There are no regularly scheduled meetings on the 4<sup>th</sup> Tuesday of the month.

Trustee Stuckert suggested that packets be sent out earlier.

All members were in agreement with moving Finance meetings to 6:30 pm on the fourth Tuesday of the month and the Board of Trustees meetings to 7 pm on the fourth Tuesday of the month. Finance can be moved to 6 pm if needed.

President Koleski asked for staff to make the ordinance change for Monday's meeting.

**4. Process for appointment of trustee to replace President Koleski's seat on the Board of Trustees.**

Mr. De Angelis presented the appointment procedure used in the past. There was consensus that three weeks of posting time would be sufficient. The notice will be posted in multiple places, i.e. on our website, Facebook and in the Elm Grove Independent in the President's article. If posted next week with a May 15<sup>th</sup> deadline, interviews could take place the end of May or beginning of June.

Trustee Stuckert asked that Lizabeth be asked to publish a request for email addresses for the list we are building. President Koleski will put this in his article in the paper. Castile offered to pay for an ad in the paper as well. Koleski said we should hold off on that right now and maybe do an ad a little later.

Mr. De Angelis will prepare this with dates for the Board agenda next week.

## **5. Review and update on daylighting of Underwood Creek**

President Koleski suggested that a review of this project be provided for the benefit of the new members. Mr. De Angelis said the next step is demolition of former One Hour Martinizing building, which will take place next week. On May 1 the TID amendment will be before the Plan Commission and the Joint Review Board. In May it will go to the Board and then back to the Joint Review Board to be finalized. The Joint Review Board is aware of the plan and they are supportive of it. This allows the TID to incur the cost of the project rather than the Village.

The Plan Commission needs to have a public hearing on May 1<sup>st</sup> as well. Publication will take place next Monday.

Easements are required before the DNR will approve the project. Our cost estimates are from 2019. Mr. De Angelis would like to get cost updates, which will cost \$1500 - \$2000, so we can better estimate the size of our borrowing. Mr. De Angelis is not aware of any additional grants that are available right now. The National Fish and Wildlife grant will be coming up. An additional specialized grant will be opening up soon that he just received notice on. Mr. De Angelis is asking to obtain updated cost estimates for the hashtag area illustrated on the exhibits. The members all agreed to this.

## **6. Review and discussion on process to review municipal water extension policies and project charging policies.**

Mr. De Angelis presented the previous ordinances used for water connection fees in 2013. The condominiums objected to the REC rates in the previous ordinance. The TIF funded the Heritage Brookfield water connection.

Our residents will pay the same rate for water that Wauwatosa residents pay. Brookfield residents pay an additional fire hydrant rate. Wauwatosa's hydrant rate is built into their water rate.

16" pipes are sufficient to serve the entire Village.

Mr. De Angelis is redrafting the Wauwatosa water agreement with updated information.

The board will need to decide how to assess connection to water. This can be decided by zones, so different types of assessment can be used for different areas of the Village. The assessments must be fair and equitable. Commercial connections will differ from residential.

## **7. Update on Caroline Heights/Mandel project**

Mr. De Angelis spoke with Phil Aiello last week. Mandel is finalizing its financing. They are working on the final plans for water. They contacted the Village Manager yesterday and they would like to meet with building inspection and start construction in July. They have switched to Catalyst Construction, who will be included in the building inspection meeting. Asbestos abatement will be planned. The

Building Board would like a timeline for display of the materials that will be used for the project. This will be displayed in an area that is accessible by the public. Katherine Gehl said this will depend on when they finalize financing and schedule demolition. Koleski would like this scheduled in relation to their financing closing. Mr. De Angelis said we can ask them for a date certain after closing and set it in the timeline. Koleski would like to see the display installed 4 weeks post construction. Mr. De Angelis said the PSC final review is starting now and then the DNR permit can be applied for.

#### **8. Discussion regarding pathways and Ad Hoc Pathway Committee recommendations.**

Trustee Stuckert gave an update. On March 14<sup>th</sup> the Pathway Committee met. Residents expressed their frustration with the pace on construction of new pathways. The next pathway ranked is Highland from North to Gebhardt – there are no shoulders in that area. On the schedule for 2024 are two pathways by the schools – from the Juneau pathway to St. Mary’s. There is also an issue near Tonawanda where 3 streets come together. On November 16<sup>th</sup> a car swerved off the road and hit a stop sign. Letters have been submitted by concerned residents. They talked about shortening the Gremoor pathway to make it more reasonable. St. Mary’s is discussing possibly doing a portion of the pathway with the village. They also discussed fundraising. They would like these three areas taken care of as quickly as possible.

Trustee Shepherd said there is a leadership change in the school and the church at St. Mary’s – both were in favor of the pathway. Trustee Schindler said the Legacy group will be starting fundraisers and donations for pathways.

#### **9. Other Business**

President Koleski said we have been having meetings every other month. Koleski would like to see no more than 2 months between meetings. He would like a 6 week frequency with the volume of projects. This will align with the interview of candidates for the trustee vacancy. The board was in agreement.

Mr. De Angelis will get available dates for the next Committee of the Whole meetings. He will go out two meetings to keep a schedule.

#### **10. Adjourn**

Trustee Stuckert moved to adjourn, seconded by Trustee Schindler. All were in favor, motion carried. Meeting adjourned at 6:36 pm.

Minutes transcribed by: Sandee Policello

Minutes approved on: