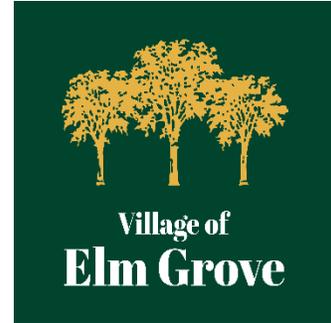


## **\*\*Notice of Village of Elm Grove**

### **Board of Trustees Vacancy\*\***



The Village Board of Trustees currently has a vacancy due to a previous Trustee being elected as Village President and there being one additional year in their term of office.

It has been determined by the Village Board of Trustees that the vacant seat will be filled by appointment of the Village Board in accordance with WI State Statutes §17.24(1).

The term of the appointment will expire in April 2024, which is the end of the regular term of office.

Any interested Village resident, who is a minimum of 18 years old, a legal citizen of the United States, and is an eligible voter is hereby welcome to submit an application to be considered for the appointment.

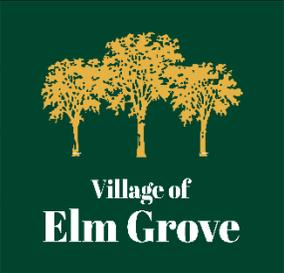
**Please submit your application no later than 4:00 p.m. on May 11, 2023.**

Applications may be sent to the attention of Village Clerk Sandee Policello at 13600 Juneau Blvd., Elm Grove WI 53122 or email to [spolicello@elmgrovewi.org](mailto:spolicello@elmgrovewi.org)

The Village Board will conduct a formal interview of the interested candidates at a Special Board of Trustees meeting, date to be determined later.

#### **The appointment procedure will be as follows:**

- **The appointment process will be held in Open Session.**
- **Candidates will be interviewed by the Village Board of Trustees**
- **Each individual who submitted an application will be provided up to five minutes to give a verbal presentation to the Village Board.**
  - Presentation order will be determined by a random drawing of names at the meeting.
- **The Village Board members will take turns asking a question of the interested persons.**
- **The Village Board will then vote upon the appointment.**

Name (first, middle, last)	
Address	
Telephone	
E-mail	
Occupation	
<p><b>Do you meet the qualification requirements to hold office?</b></p> <ul style="list-style-type: none"> <li>• Are you a resident of the Village of Elm Grove</li> <li>• Are you a citizen of the United States</li> <li>• Are you at least 18 years old</li> <li>• Have not been convicted of a felony in any court within the US for which you have not been pardoned.</li> <li>• Willing to perform all duties in an ethical manner</li> <li>• Willing to take Oath of Office</li> </ul> <p>EXPLANATION if the answer to any of the above is no:</p>	

EDUCATION				
	Name & Location (City, State)	# of Yr. Attended	Course of Study	Degree Received?
<b>College</b>				Yes No Type:
				Yes No Type:
<b>Other (Specify)</b>				Yes No Type:
				Yes No Type:
SPECIAL CLASSES/SKILLS				
Course/Seminar/Skills	Sponsoring Organization	Content		Date Attended

**MOST CURRENT EMPLOYMENT**

Name of Employer:	Telephone:
Address:	
Job Title:	Employment Dates (month/year)
Name of Immediate Supervisor:	From:                      To:
Description of Duties:	

**SPECIAL SKILLS/BACKGROUND**

List any special skills or background you think would be helpful in this position:

--

Why would you like to serve the Village of Elm Grove as Trustee:

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Add attachment if more space is needed.

**Please Read Carefully Before Signing This Form**

1. All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial of appointment as Village Trustee.
2. I authorize the Village of Elm Grove to investigate my responses on this application and contact any or all of my former employers or any individuals familiar with me or my employment background for the purpose of verifying any information I have provided and/or for the purpose of obtaining any information, whether favorable or unfavorable, about me or my employment. I voluntarily and knowingly release and hold harmless any person or organization that provides information pertaining to me or my employment.

Applicant's Signature \_\_\_\_\_

Date: \_\_\_\_\_

Return application to: Village Clerk Sandee Policello, [spolicello@elmgrovetwi.org](mailto:spolicello@elmgrovetwi.org)