

**TAX INCREMENTAL DISTRICT NO. 2
2023 PROJECT PLAN AMENDMENT & TECHNICAL LIFE EXTENSION REQUEST
VILLAGE OF ELM GROVE, WISCONSIN**

ACTION DATE	STEP
	Ehlers will provide the Village with an updated draft project plan document.
February 23	COW considers approval of timeline.
April 17	Ehlers' will e-mail a Notice of the organizational JRB meeting & public hearing to the Village to post in three places.
	Ehlers will e-mail & mail notification letters, along with required enclosures, to overlapping taxing jurisdictions of JRB organizational meeting & public hearing, as well as the agenda - to be posted by the Village. (cc: Village & attorney) <i>(Letters must be postmarked prior to first publication).</i>
	Ehlers will provide Village, overlapping taxing entities, and/or Village Attorney with [revised] draft Project Plan document, if not yet provided and/or necessary, as well as agenda language (Village to post) & resolution (Village to distribute) for first meetings, and will also request legal opinion of the plan.
April 24 through May 1	Posting of Public Hearing & JRB Meeting Notice in three places <i>(At least 7 days prior to public hearing & at least 5 days prior to JRB meeting)</i>
May 1	Joint Review Board meets to review plan, appoint chairperson and public member and set next meeting date. And approve life extension request. <i>(Prior to public hearing & within 14 days of the public hearing notice publication)</i>
May 1	Plan Commission Public Hearing on Project Plan and District amendment. <i>(Within 14 days of publication)</i>
	Plan Commission reviews Project Plan & approval of District Project Plan amendment.
May	Ehlers will provide Village & Village Attorney with revised draft Project Plan, if necessary, as well as agenda language (Village to post) & resolution (Village to distribute) for Village Board meeting. Also request legal opinion from Village Attorney approving the Project Plan (to be inserted into the plan prior to the Village Board meeting).
May 22	Village Board reviews Project Plan & adopts resolution approving District Project Plan amendment.
TBD	Ehlers' will e-mail a Notice of JRB meeting to the Village to post in three places.
	Ehlers will mail notices & required attachments to JRB of the final meeting, along with the Agenda (Village to post). (cc: Village & Attorney) <i>(Letters/documents are not required to be sent prior to the meeting).</i>
TBD	Posting of JRB Meeting Notice in three places <i>(At least 5 days prior to meeting)</i>
TBD	Joint Review Board meets to consider approval of District Project Plan amendment. <i>(Within 45 days of notification of meeting / receipt of Plan Commission & Village Board resolutions)</i>
TBD	Ehlers will submit all required documents to the DOR, within 60 days of JRB approval, no later than 12/31.

**Plan Commission meets 1st Monday's @ 6 p.m.
Village Board meets 4th Monday's**

The Village does not post in a Newspaper – The Village posts in 3 locations instead; therefore:

(The Village must provide a signed affidavit stating that the Village does not have an official newspaper, as well as another signed affidavit indicating the 3 locations of the posting, who did the posting and on what dates the notices were posted, as required by DOR)