

**DISCLAIMER – THE FOLLOWING ARE DRAFT MINUTES FROM THE PLAN COMMISSION  
ARE SUBJECT TO CHANGE UPON APPROVAL FROM THE COMMISSION**

**PLAN COMMISSION  
MEETING MINUTES  
Tuesday, January 10<sup>th</sup>, 2023**

---

Meeting was called to order at 6:00P.M. by Ms. Gehl.

Noting the absence of Chairman Palmer and Vice-Chair Michalski, Ms. Gehl asked that the Commission nominate a Chair pro-tem.

**MRS. WYNIA-SMITH MOTIONED TO NOMINATE MR. KUJAWA AS CHAIR PRO-TEM. MRS. SCHNEIDER SECONDED. MOTION CARRIED 4-0.**

**1. Roll Call.**

**Present:**

Mr. Kujawa  
Mr. Reineke  
Mrs. Schneider  
Mrs. Wynia-Smith  
Katherine Gehl, Assistant Village Manager/Zoning & Planning Administrator  
Hector de la Mora, Village Attorney

**Absent:**

President Palmer  
Mr. Michalski  
Mr. Cashin

**2. Review and act on meeting minutes dated November 07, 2022.**

**MRS. SCHNEIDER MOTIONED TO APPROVE THE MINUTES AS PRESENTED. MR. REINEKE SECONDED. MOTION CARRIED 4-0.**

**3. Review and act on a request for a demolition permit for a single-family style building located at 755 Terrace Drive, pursuant to §106-11 to §106-14.**

Mr. John Heup who resides at 785 S Calhoun Road, Brookfield, WI was present at the meeting to speak on behalf of Elm Grove Lutheran Church.

Mr. Kujawa asked Mr. Heup if anything regarding the plan has changed since it was submitted to Village staff. Mr. Heup stated that nothing has changed.

Mrs. Schneider noted that the permit application was very straightforward and that approval of the proposal will be contingent on the applicant addressing the notes in the Engineering Report.

**MR. REINEKE MOTIONED TO APPROVE THE DEMOLITION PERMIT CONTINGENT UPON ALL OUTSTANDING ITEMS WITHIN THE RUEKERT & MIELKE ENGINEERING REVIEW BEING COMPLETED, SUBJECT TO TECHNICAL CORRECTION. MRS. SCHNEIDER SECONDED. MOTION CARRIED 4-0.**

**5. Other Business.**

None.

**6. Adjournment.**

**MRS. SCHNEIDER MOTIONED TO ADJOURN. MRS. WYNIA-SMITH SECONDED. MOTION CARRIED 4-0.**

Meeting adjourned at 6:04P.M.

Respectfully Submitted,

Katherine Gehl  
Assistant Village Manager/  
Zoning & Planning Administrator

DRAFT