

Village of Elm Grove Board of Trustee Meeting Minutes

Board of Trustee Call to Order:

The meeting was called to order at 7:30 PM

Roll Call:

- PRESIDENT PALMER - absent
- TRUSTEE CORNELL – absent
- TRUSTEE STUCKERT
- TRUSTEE KOLESKI
- TRUSTEE SCHINDLER
- TRUSTEE MICHALSKI
- TRUSTEE SAYAS

- DAVID DEANGELIS, VILLAGE MANAGER
- HECTOR DE LA MORA, VILLAGE ATTORNEY
- KATHERINE GEHL, ZONING ADMINISTRATOR
- SANDEE POLICELLO, VILLAGE CLERK/DEPUTY TREASURER

The Clerk called the meeting to order at 7:30 pm and asked for nominations for Chair Pro Tem.

NOMINATION BY TRUSTEE SCHINDLER, SECOND BY TRUSTEE STUCKERT, TO APPOINT JIM KOLESKI CHAIR PRO TEM.
ALL WERE IN FAVOR, PASSED UNANIMOUSLY.

The Pledge of Allegiance was recited.

- 1.) Public Hearing – None
- 2.) Public comments – please note comments read into record are included in the minutes. Comments emailed to Village Board members, but not read aloud, are not included.

Mary Inden, 14745 Watertown Plank Rd – The Kiwanis Cruise in the Grove will take place August 6, 2023. A portion of Watertown Plank Road will be closed for the event. Construction at the SSND property may play a role. The Village calendar will be out in the next few days.

James Lange, 1760 Brojan Dr. – He is concerned about building homes on the lots on Westmoor Terrace that will be going to 110’ in width. He is concerned how it will look from the street. His back property line floods quite a bit and he is concerned how that will be affected. Trustee Koleski encouraged him to attend the Plan Commission meeting.

Hearing no one else present or on Zoom who wished to speak – the public comment period was closed.

- 2.) Approval of Agenda

Trustee Schindler requested moving item 16 up on the agenda to the President’s Report.

MOTION BY TRUSTEE SAYAS, SECOND BY TRUSTEE STUCKERT, TO APPROVE THE AGENDA AS PROPOSED.

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ALL WERE IN FAVOR, MOTION CARRIED.

3.) Approval of Minutes

A. Approval of Minutes – November 28, 2022

Trustee Koleski suggested a change to the Manager’s report regarding waivers requested by vonBriesen. He wanted it added that any open conflicts be reported back to the Board.

MOTION BY TRUSTEE SCHINDLER, SECOND BY TRUSTEE SAYAS TO APPROVE THE MINUTES AS AMENDED.

ALL WERE IN FAVOR. MOTION CARRIED.

B. Approval of Minutes – Committee of the Whole December 8, 2022.

MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE SAYAS TO APPROVE THE MINUTES.

ALL WERE IN FAVOR. MOTION CARRIED.

5.) Report of the Village President - Neil H. Palmer

Item 16.A. moved to this location on the agenda. Trustee Schindler presented. Discussions have been taking place to make a Sustainability Committee a statutory committee under the Public Works Committee. They may have recommendations regarding sustainable projects and practices. They would not have a budget and there would be no cost to the Village. There would be nine members with a chair or co-chairs. One member would be a current sitting member of the Public Works Committee. Trustee Schindler recommended approval to send this item to the Legislative Committee to create the change, then have it come back to the Board in January. Trustee Koleski asked if our attorney has reviewed this proposal; Trustee Schindler confirmed that he has. Expenditures would go through Public Works Committee and then the Board. Projects would be on a case by case basis. Minutes would be taken

MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE SCHINDLER TO APPROVE THE CREATION OF A SUSTAINABILITY SUB-COMMITTEE.

ALL WERE IN FAVOR. MOTION CARRIED.

6.) Report of Fire Chief - David Kastenholtz

November Fire Department Report

7.) Report of Police Chief – Jason Kubiak

November Police Department Report

8.) Report of EMS Director - Dr. Jon Robinson

No report. Trustee Michalski requested a report from EMS for January, including a

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recap of 2022.

9.) Report of Village Clerk – Sandee Policello

No report

10.) Report of Village Manager – David De Angelis

A. Review and possible approval of John’s Disposal Contract.

Mr. DeAngelis recommends approval of the John’s Disposal Contract.

Trustee Koleski had questions regarding several provisions in the contract. Attorney de la Mora addressed all of them. Koleski recommends that the Board approve the contract for signature with resolution of these points by Mr. DeAngelis and Attorney de la Mora with a report back in January.

MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE SAYAS TO APPROVE THE AGREEMENT WITH JOHNS DISPOSAL. ALL WERE IN FAVOR. MOTION CARRIED.

B. Review and possible action on Economic Development Cooperation Contract with Waukesha County Center for Growth, Inc.

Mr. DeAngelis presented the history of the Village’s relationship with the Center for Growth and recommended approval of the contract.

Trustee Sayas asked how many businesses have taken advantage of the program funding and would like a summary.

MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE SCHINDLER TO APPROVE THE AGREEMENT WITH WAUKESHA COUNTY CENTER FOR GROWTH, INC. ALL WERE IN FAVOR. MOTION CARRIED.

Mr. DeAngelis gave a project status report to the Board. Department heads are working on their safety programs and that information will be ready for the next Administrative and Personnel meeting.

11.) Report of Village Attorney – Hector De La Mora

No report

12.) Report of Standing Committees - Please review the minutes on our website for more details.

a. Plan Commission - Trustee Michalski

No meeting, no report.

b. Library Board - Trustee Sayas

Report given by Trustee Sayas, see Library Board minutes of December 19, 2022 for details.

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- c. Public Works – Trustee Schindler
Report given by Trustee Schindler, see Public Works minutes of 12/12/22 for details.
Updated drawings for the Gebhardt project will be available in January.

- 1. Review and possible action on Recycling Agreement with Waukesha County.

MOTION BY TRUSTEE MICHALSKI, SECOND BY TRUSTEE STUCKERT TO APPROVE RECYCLING AGREEMENT WITH WAUKESHA COUNTY. ALL WERE IN FAVOR. MOTION CARRIED.

- 2. Review and possible action on Private Property Infiltration and Inflow Reduction Agreement with Milwaukee Metropolitan Sewerage District.

Mr. DeAngelis presented information regarding the Agreement. This involves exploratory work of laterals. MMSD is asking for permission to go into homes prior to replacement of laterals. This requires the homeowner's consent. Any necessary repairs will be completed. Attorney de la Mora said that normally the homeowner would be responsible. This was a successful program for the Village in the past. The funds to pay for this is money we have already paid to MMSD.

MOTION BY TRUSTEE SCHINDLER, SECOND BY TRUSTEE SAYAS TO APPROVE THE PRIVATE PROPERTY INFILTRATION AND INFLOW REDUCTION AGREEMENT WITH MILWAUKEE METROPOLITAN SEWERAGE DISTRICT. ALL WERE IN FAVOR. MOTION CARRIED.

Mr. DeAngelis stated that the streambank project is substantially completed. The information is on the Village's website. He added that two dump trucks will be ordered now to be received in 2026.

- d. Public Safety - Trustee Sayas
No meeting, no report. Trustee Sayas reminded residents to be observant and vigilant in locking their doors.
- e. Legislative - Trustee Michalski
No meeting, no report
- f. Park and Recreation – Trustee Cornell
No meeting, no report
- g. Administrative and Personnel - Trustee Stuckert
Report given by Trustee Stuckert. The Committee met December 8th to address a change in pay for EMS staffing. The new proposal pays 12 hour shifts, day and night. Administrative pay was also proposed by Dr. Robinson. The Committee approved the proposals.

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In closed session the Committee considered non-represented salaries for 2023.

h. Finance and Licensing – Trustee Koleski

1. Review and act on vouchers

MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE SAYAS TO APPROVE VOUCHERS.

ALL WERE IN FAVOR. MOTION CARRIED.

13.) Closed Session - May convene into closed session pursuant to Wis. Stat. Sec. 19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with respect to 13405 Watertown Plank Road, commonly referred to as One Hour Martinizing (OHM) and pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved, more specifically, Beans Beans LLC v. Village of Elm Grove, Waukesha County Case No. 22CV1357.

14.) Closed Session – May convene into closed session pursuant to Wis. Stat. Sec. 19.85(1)© to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Trustee Koleski moved to go into closed session. Roll call was taken. All were in favor.

15.) May convene into open session to take action on any closed session items.

The Board returned to open session.

MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE SAYAS TO APPROVE THE 2023 WAGE SCHEDULE AS PRESENTED.

ALL WERE IN FAVOR. MOTION CARRIED.

15.) Other Business

a. Review and possible action on creation of Sustainability Sub-committee

This item was moved to the President's Report on the agenda

16.) Adjourn

MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE SAYAS TO ADJOURN.

ALL TRUSTEES PRESENT WERE IN FAVOR. MOTION PASSED. MEETING ADJOURNED AT

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9:10 PM.

Minutes transcribed by: Sandee Policello
Minutes Approved on:

DRAFT